

HORNBROOK COMMUNITY SERVICES DISTRICT

SPECIAL BOARD MEETING

of the HCSD Board of Directors

March 18, 2023 at 11:00am

Notice Meeting Location

Hornbrook Community Association, 15439 Hornbrook Rd

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00pm. When prompted, enter the code **818 8627 3988 #**, then enter the pass code **96044#** when prompted

MINUTES

Board of Directors: Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo, John Moody, and Jesse Fowler:

1. **Pledge of Allegiance:** Bob:
- 2 **Call To Order:** 11:04 am
3. **Roll Call:** Present: Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo. John Moody and Jesse Fowler were absent, quorum established:
4. **Public Comment:** Due to the circumstances, the Chair will ask each member of the public if they wish to make any comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda Item: None:
5. **Discussion and Possible Approval of Minutes:** Regular meeting of February 14, 2023 and March 14, 2023; Melissa made motion to accept the regular minutes of February 14, 2023 and March 14, 2023, 3 ayes, 0 nays, and 2 absent, accepted:
6. **Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through March 14, 2023, a list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Elaine made motion to accept the warrant authorization list of March 14, 2023, and payroll, Melissa 2nd, 3 ayes, 0 nays, and 2 absent, accepted:
7. **Torie clug from Stantek if Available:** Unavailable: Melissa made a motion to pay back deposits to the customers that returned their 5gal jugs from Mt. Shasta Spring Water Company, Elaine 2nd, 3 ayes, 0 nays, and 2 absent, passed:
8. **Discussion and Possible Approval:** Start paying back water deposits: Melissa made a motion to pay back deposits to the customers that returned their 5gal jugs from Mt. Shasta Spring Water Company, Elaine 2nd, 3 ayes, 0 nays, and 2 absent, passed:

9 Discussion Zoom Meetings: Changes in law for Board Members and zoom/teleconference calls: Tabled for next month:

10. Discussion and Possible Action: Changing the night of our board meetings since every one is working out of area: Elaine made a motion to change the time to 5 pm, still the 2nd Tuesday of the month, so she can get extra time since she has to drive to Ashland the next morning for work and school, Melissa 2nd, 3 ayes, 0 nays, 2 absent, passed:

11. Discussion and Possible Action: Raising the amount of water customers can use: Tabled to next month to get all Board Members involved in the conversation:

12. Update on Camera: The camera works great so far:

13. Update on Tank Replacement and Creek: Going forward with the tanks and process and plans, state does not want to put money in the creek water improvements and filtration system because they think we don't get enough water during the year, because it is seasonal and that we don't have the 1st rights to the water. I am still arguing the some facts with them. We will see by next meeting:

14. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: Bob commented on one of the cases Roger that was dropped:

15. Adjournment: 11:21 am next regular meeting is scheduled for April 11,2023 at 5 pm.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCS D Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: _____

Dated: _____