

**Special Board Training Meeting of the HCS D Board of Directors
September 12, 2020 at 10:00 A.M. to 12: A.M.**

NOTE MEETING LOCATION:

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Web Link per March 17 Executive Order**

**To Start or Join at the Specified Time and Date go to
<https://attendee.gototraining.com/r/5632389459671429121>**

MINUTES

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, and Elaine Mellon.

- 1. CALL TO ORDER:** Roll Call and Establishment of Quorum: Meeting called to order at 10:01 am. With Elaine Mellon, Robert Puckett, Melissa Tulleo, and Michele Hanson, present. Quorum established.
- 2. PUBLIC COMMENT:** Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item. No public comment was made at this time.
No Public comment.
- 3. HORN BROOK CSD BOARD TRAINING:** Financial Management 082720-9
Slide presentation for financial management was presented by Mary Fleming. Presentation lasted two hours with one ten minute break. Presentation consisted of information on how to understand bookkeeping spread sheets and better understanding of financial management.
- 4. ADJOURNMENT:** Meeting adjourned at 12:10 pm. Next training meeting will be held on Sept. 26, 2020 at 10:00 am via web link.

Submitted by _____ Secretary of the Board