

**Regular Meeting of the HCSD Board of Directors**

**Aug. 16, 2021 at 5:00 P.M.**

**NOTE MEETING LOCATION:**

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via  
Teleconferencing Per March 17, 2020 Executive Order**

**To Attend Please Dial 1-669-900-6833 at 5pm when prompted then enter code**

**87222083907# then pass code 96044#**

**Hornbrook, CA 96044**

**MINUTES**

**BOARD OF DIRECTORS:** Robert Puckett, Elaine Mellon, Melissa Tulleo, Michele Hanson and Reagan Duncan.

**1. CALL TO ORDER:** Meeting called to order at 5:03 pm with Robert Puckett, Elaine Mellon and Michele Hanson present. Absent were Raegan Duncan and Melissa Tulleo. Quorum established.

**2. Public Comment:** Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item.

Larry Griebbs wanted to know what happens if the new well does not produce water? If they were going to try another location or that was it? Puckett explained that he understood it to be a one shot deal. No water means no new well until the District can pay for it.

**3. Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Aug. 16, 2021, "A list of the bills to be paid will be read to the Board and public at the meeting. Including payroll: With a correction for the 6/15/21-6/30/21 payroll amount to be ratified. Puckett read aloud the bills to be paid along with payroll periods from 7/01/21 to 7/15/21, and 7/16/21 to 7/31/21. Also re ratified pay period for 6/16/21 to 6/30/21 for \$662.53 which was ratified for \$567.30 at the June regular Board meeting.

Hanson moved to authorize signatures on warrants for district expenses, Edd journal voucher and ratify all payroll as presented, 2<sup>nd</sup> by Mellon with 3 ayes 0 nays and 2 absent. Motion carried.

**4. Discussion and Possible Approval of Minutes:** Meeting minutes of July 16, 2021 emergency meeting, July 19, 2021 regular meeting and July 24, 2021 special meeting:  
All minutes were discussed with one typo correction for July 24<sup>th</sup> minutes. Mellon moved to except and approve minutes with correction, 2<sup>nd</sup> by Hanson with 3 ayes, 0 nays and 2 absent. Motion carried.

**5. Discussion, SAFER unit:** This is a third party administrator who will run the system for a period of time to be discussed. Presented by the SWRCB.

Representative from SWRCB was not present at meeting, so, Puckett tried to explain what a Third party administrator was but, without the input from SWRCB it was tabled until next regular meeting.

**6. President Puckett:** Updates on new well, leak detection, State and OES funding for needed repairs: DEPARTMENT OF WATER RESOURCES submitted a detailed cost estimate for the repairs and upgrades needed. The project comprises of constructing a well, rehabilitating the existing wells, and replacing the old and leaky



water system pipelines that are losing much needed water during this drought, installing sounding probes in each existing wells and the new well, upgrades to plant with remote communication and a verity of other upgrades, and a leak detection service. The cost for this project is estimated to be no more than \$1,160,000 which includes \$828,000 for construction. Tulleo joined the meeting at 5:35pm. Larry Greibs stated he thinks the sounding probes are a waste of money and a joke. Does not think Enloe drilling should be doing the new well construction. Also complained about the smell coming out of well 4 which has a chlorinator attached to it to regulate the chlorine. Representatives from the SWRCB, PACE and Enloe Drilling will meet at the plant with Dingman and Puckett tomorrow morning (Aug. 17).

**7. Discussion, Reminder to Conserve Water and Water Restrictions:**

The District is sending out warnings and violations for customers who are exceeding the 200 gallons a day per house hold during the emergency water restrictions. Meters are being read twice a month to keep track of violators. If these violations are not corrected a flow reducer will be installed on meters and if the violation continues the meter will be locked out. If the meter is tampered with by the customers meter will be removed.

The Governors moratorium on collecting water payments will end on Sept. 30, 2021 and anyone behind on payments will have 30 days to catch these payments up or be subject to shut off.

**8. Discussion for Extra Help Reading Meters and other Miscellaneous Duties:**

The cost to hire a new employee at this time is not feasible for the District, so the District is considering volunteers to help with extra work. Hopefully after the construction is complete and the District is back up to par it will be able to hire another part time worker at minimum wage which at the present is \$13.00 an hour.

**9. Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon:

No comments or questions from the Board.

**10. ADJOURNMENT:** Hanson moved to adjourn meeting was 2<sup>nd</sup> by Tulleo with 4 ayes, 0 nays and 1 absent. Motion carried. Next meeting will be held on September 20, 2021 via telecommunication/zoom at 5:00pm. Meeting adjourned at 6:20pm.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting.

Submitted by



Board Secretary