

HORN BROOK COMMUNITY SERVICES DISTRICT

Meeting Minutes of the HCSD Board of Directors

November 13, 2023 at 6:00pm

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00 pm. When prompted, enter the code **821 3846 1479**, then enter the pass code **96044#** when prompted or join by zoom:

<https://us02web.zoom.us/j/82138461479?pwd=bVg0YWlks21CVWxVOWMYzIN4QmNvdz09>

MINUTES

Board of Directors: Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo, John Moody, and Jesse Fowler:

1. Pledge of Allegiance: Bob

2 Call To Order: 6:07

3. Roll Call: Robert Puckett sr, Elaine Mellon and Melissa Puckett Tulleo were present. Jesse Fowler and John Moody were absent, quorum;

4. . PUBLIC COMMENT: Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item **ON THE AGENDA** will be given the opportunity at that time. No action will be taken on non-agenda issues: None;

5. Discussion and Possible Approval of Minutes: Regular meeting of October 10, 2023; Elaine Mellon made a motion to pay the bills as presented, Melissa Puckett Tulleo 2nd, 3 ayes, 0 nays, and 2 absent, motion passed;

6. Approve and Authorize Signatures: on Warrant Authorization Form for District expenses received through November 13, 2023. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Melissa Puckett Tulleo made a motion to accept the minutes as presented and Elaine Mellon 2nd, 3 ayes, 0 nays and 2 absent, motion passed;

7. Update on Election: Since Marci Buttram was the only one to sign up for the election, for the two year term. The Board of Supervisors appointed that position to her on 11/7/2023. The Board of Supervisor's also appointed Matt Stone and Nancy Ryce, to the two four year terms They will all be sworn in before December 1st, 2023, taking the place's of Elaine Mellon, Jesse Fowler and John Moody's place. We thank them for their time on the board:

8. Electronic Payments: Melissa Puckett Tulleo was to find out if it would be possible for electronic payments: She has to talk to the county but the answer is probably no. Sumitup Accounting is not set up for it;

9. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: We thanked Elaine for her service on the board and wished her well and thanked her for the cookies she brought as a treat for us. Bob mentioned we will have to start at 5:30 for now on because the school program quits at 5:30 instead of 6. So as of now are next meeting on December 11, 2023 will start at 5:30;

10. Adjournment: 6:33

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: Melissa Puckett Tulleo

Dated: 11/13/23

Minutes