

# Hornbrook Community Services District

## Regular Meeting of February 28th, 2017

### AGENDA SUPPORTING DATA

#### 5. DISCUSSION AND ACTION ITEMS

- a. Consideration of various amendments and updates to the District Water Rules and Regulations relating to delinquent accounts, reading of meters, changes in property use, service classifications and discontinuance of service.

#### Recommended Motion

Staff recommends no specific motion, and seeks direction only regarding potential regulation amendments

#### Background

Staff recommends that the board consider the following amendments to the District Water Rules and Regulations:

- a. Adoption of fees and charges for delinquent accounts including the requirement for a security deposit, penalty and water service lockoff
- b. Adding provisions for customer water billing during Winter when meters cannot be read, and generating estimated billing
- c. Adding the ability for the General Manager to enter into agreement for customer payment arrangements in the case of delinquent accounts
- d. Adding provisions related to the voluntary discontinuance of water service and the ability to temporarily discontinue service due to fire or other disaster
- e. Adding provisions to address change in use of property. For example, when a restaurant shuts down indefinitely, or if it converts to office spaces, we need the ability to bill at a modified monthly rate and/or charge fees for the additional system capacity needed.
- f. Establish customer classifications and billing rates based on service line and/or meter size

Our current Water Rules and Regulations do not address the above items. At this meeting, the General Manager will introduce each proposed revision and seek Board direction to return with amendments to be considered at a future Board meeting. Below are our relevant bylaws sections, and a copy of the existing water rules is available upon request.

#### *IX: GENERAL REGULATIONS FOR WATER SERVICE*

*A: Accounts for water service shall be classified "governmental", "commercial", and "residential". Residential customers of the HCSD shall be charged a base rate of \$39.00 per month for 12,000 gallons, Commercial base rates will be charged \$165.00 per month and Governmental will be charged a base rate of \$225.00 per month. Over 12,000 gallons shall be billed at a rate of \$1.75 per 1000 gallons used. Customers must complete an application and deposit of \$100.00 plus turn on fee of \$40.00 before service can be used.*

*B: Customers must complete an application and deposit of \$100.00 plus turn on fee of \$40.00 before service can be used.*

*C: The Board of Directors may adopt rules and regulations regarding the use of water and the charges therefore.*