

Hornbrook Community Services District

Special Meeting of January 24th, 2017

AGENDA SUPPORTING DATA

6. DISCUSSION AND ACTION ITEMS

- e. Adoption of a Resolution establishing a Board policy regarding the types, location and schedule of meetings of the Board of Directors

Recommended Motion

Staff recommends the following motion:

I move to approve Resolution 2017-03 establishing a Board policy on meetings of the Board of Directors

Background

The Board's current bylaws state the following:

VII. BOARD MEETINGS:

A: The Board shall hold regular meetings according to a schedule it shall from time to time prescribe. It shall hold a regular meeting at least once every three months.

B: A special meeting may be called by the President or by a majority of the Directors, at Least twenty-four (24) hours prior to the time and date of the special meeting.

C: Notice of board meetings, and the agenda for same, may be given to any Directors by sending the same by email, or by mailing, postage prepaid by USPS mail addressed to the Director's place of business or residence. A Director shall be deemed to have been give notice and agenda if the same is given in such manner, regardless of whether the Director actually receives it. Every Director with email service shall provide the other Board members and the District Secretary with the email address.

Also attached is a Resolution adopting a It is recommended for public transparency, predictability and compliance with state laws that the District adopt a policy establishing its meeting types, locations, times and schedule of meetings. A tried and tested policy statement is attached in draft for your consideration.

New policies are best adopted by resolution for tracking purposes, therefore Resolution 2017-03 is attached.