

RESOLUTION 2017-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HORN BROOK COMMUNITY SERVICES DISTRICT ADOPTING A PUBLIC RECORDS RESPONSE POLICY

WHEREAS, the Hornbrook Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District Board of Directors has directed District management to propose the adoption of policies and to develop procedures that maximize the transparency and accountability of the District; and

WHEREAS, the District regularly responds to requests from the public for information and documents related to the business of the District and state law provides certain requirements and guidelines within which the District must provide its response to such requests for public records; and

WHEREAS, the District desired to provide a policy statement to guide and direct management's response to all requests for public records, within the confines of law; and

WHEREAS, a Public Records Request Response Policy has been developed and attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED that the Hornbrook Community Services District Board of Directors does hereby approve the Public Records Request Response Policy as contained in EXHIBIT A herein.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Hornbrook Community Services District on January 24, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Robert Puckett, President

Patricia Slote, Board Secretary

Board of Directors