

HORN BROOK COMMUNITY SERVICES DISTRICT

MEETING MINUTES OF THE of the HCSD Board of Directors

on January 14, 2025 at 6:00 pm at the

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 5:30 pm. When prompted, enter the code **891 6594 9498#**, then enter the pass code **96044#** when prompted or join by zoom:

<https://us02web.zoom.us/j/89165949498?pwd=Bj4g3ey88DxEyg6ajAUJKtP0egEpza.1>

Minutes

Board of Directors: Robert Puckett, Melissa Puckett Tullado, Nancy Ryce and Matthew Stone;

No one was at the school so we could have our meeting, so we moved it to Robert Puckett's house. Posted two signs, one on the front of school and one on the side door of the school with address and phone number of meeting place.

1. **Pledge of Allegiance:** Melissa

2 **Call To Order:** 6:46 pm

3. **Roll Call:** Robert Puckett, Melissa Puckett Tullado, Matthew Stone and Nancy Ryce were all present, quorum established;

4. **PUBLIC COMMENT:** Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed per person. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. No action will be taken on non-agenda issues: None;

5. **Discussion and Possible Approval of Minutes:** Regular meeting minutes of December 10, 2024; Melissa made a motion to accept the minutes of the December 10, 2024 meeting, Matthew 2nd, 4 ayes and 0 nays;

6. **Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through January 14, 2025. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Melissa made a motion to pay the bills as presented, Matthew 2nd, 4 ayes and 0 nays, passed;

7. **Discussion and Possible Action:** Change one person on the Accounts Committee or leave the two that are on the committee:: By consent to leave Melissa and Nancy on the Accounts Committee until further notice;

8. Discussion and Possible Action: A couple of customers want to discuss their water bills and think the readings are off; We tabled this until April of 2025 to get more information;

9. Discussion About RCAC Rate Study: Still waiting on RCAC to do a rate study; Robert has been in contact with RCAC and with the change of personnel, they are still putting data together;

10. Discussion: We are still searching for a Certified Operator; Trying to correspond with a couple of operators and putting ads in CSDA open forum news and water workforce management according to Robert;

11. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: Nancy and Melissa have been cleaning up the plant and mentioned the toilet needs to be pumped. Melissa can call them and find out why it hasn't been pumped in a few months?

12. Next Meeting: February 11, 2025 at the Hornbrook School.

13. Adjournment: Robert made a motion to adjourn the meeting at 7:55, 4 ayes and 0 nays.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: Melissa Puckett Tullado

Dated: 1-14-25