

HORNBROOK COMMUNITY SERVICES DISTRICT
MEETING MINUTES
of the HCSD Board of Directors

NOTICE: CHANGE OF TIME OF The HCSD BOARD OF DIRECTORS MEETING

Tuesday December 10, 2024 at 6 pm

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00 pm. When prompted, enter the code **839 8103 7055#**, then enter the pass code **96044#** when prompted or join by zoom:

<https://us02web.zoom.us/j/83981037055?pwd=bkcFF6bgXQ3uKtEeNUrRaRMm1LG4ay.1>

MINUTES

Board of Directors: Robert Puckett, Melissa Puckett Tulleo, Nancy Ryce and Matthew Stone;

1. Call to Order: 6:18

2 Pledge of Allegiance: Melissa

3. Roll Call: Robert Puckett, Melissa Puckett Tulleo, Nancy Ryce and Matthew Stone, quorum;

3 (B) Robert made a motion to add to the agenda discussion and possible action on the meter reads for the month of November 2024. Matthew 2nd, 4 ayes and 0 nays, added on after agenda item #9;

4. . PUBLIC COMMENT: Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed per person. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. No action will be taken on non-agenda issues: Larry made the comment that we shouldn't read meters through the winter time. Will have to check with RCAC to see if it will interfere with rate study;

5. Discussion and Possible Approval of Minutes: Regular meeting minutes of November 12, 2024; Melissa made a motion to accept the minutes of the November 12, 2024 meeting, Matthew 2nd, 4 ayes and 0 nays, approved;

6. Approve and Authorize Signatures: on Warrant Authorization Form for District expenses received through December 10, 2024. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Robert made mention of an error on item on the bills to be

paid. It says SD&P \$100.00, but should say SDN \$100.00. Melissa made a motion to pay the bills with the correction made, Matthew 2nd the motion, 4 ayes and 0 nays, passed;

7. Discussion and Possible Action: Change one person on the Accounts Committee or leave the two that are on the committee; Robert made a motion to keep Melissa and Nancy on the Accounts Committee for another month, Melissa 2nd, 4 ayes and 0 nays, passed;

8. Discussion; Rate increase, Bob talked to Artur Aseneni and Samatha Ryan at RCAC, they both took Mary Flemings place and they are doing our rate study. There is more for them to do and collect some more info and they will get in touch with us as soon as possible; No more to add

9. Discussion; The State is aware of our situation of not having a certified operator at this time. Clint quit and left. We will have to put an ad out for an operator. We think we will be getting help from Ernie Goff as he has been in corespondent with Bob and the state man, Craig Bunas; Robert has started to put the water treatment operator position out to the public to find a replacement for Clint;

3(B) Since we took pictures of all water meters this month, Sumitup found a majority of meters off, some by alot. Robert is proposing to bill everyone the their base rate for the month of November 2024 so all the meters can be set to the picture readings that we took and bring them all up to the right reading. Nancy made a motion to accept the proposal stated by Robert, Melissa 2nd the motion, 4 ayes and 0 nays, passed;

10. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon; Nancy made comment on the way plant was left and cleaning it. Robert said he thinks he has 2 people to take the trailers;

11. Next Meeting: January 14, 2025 at 6:00 pm at the Hornbrook School.

11. Adjournment: 7:12 pm Melissa made a motion to adjourn, Matthew 2nd, 4 ayes and 0 nays

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: Melissa Dewattullah

Dated: 11/10/24