

Hornbrook Community Services District

P.O. Box 29, Hornbrook, CA 96044

DIRECTORS

Robert Puckett, President

Michele Hanson, Secretary

Melissa Tulleo

Patricia Brown

Special Meeting of the Board of Directors December 5, 2018 at 6:30 PM

NOTE MEETING LOCATION:
Hornbrook Elementary School
15430 Oregon Road, Hornbrook, CA 96044

AGENDA

1. CALL TO ORDER: - Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of **three minutes** is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. DISCUSSION AND ACTION ITEMS:

- a. Approve bills and authorize signatures on Warrant Authorization Form for District expenses received through November 28, 2018 (Preliminary draft list of bills attached)
- b. Cancellation of the Regular meeting of December 26, 2018
- c. Adoption of a resolution approving a Fund Balance Policy for Financial Statement Reporting
- d. Accept donation from the Modoc Tribe for expenses associated with the Klamathon Fire
- e. Discussion regarding the Damage Survey Report issued by California Office of Emergency Services for Disaster Assistance Act funding for the water system rehabilitation project.
- f. Adoption of a Resolution Authorizing Application to the State Water Resources Control Board for Planning Grant Funds to Design Water System Improvements

4. ADJOURNMENT:

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Vendor	Amount	Purpose
Clint Dingman - Paid	\$ 496.99	Payroll - 10/16/2018 to 10/30/18
Clint Dingman - Paid	\$ 670.58	Payroll - 11/1/2018 to 11/15/18
PP&L	\$ 1,436.60	Power
KWB Law Corp.	\$ 1,500.00	per agreement
Sum It Up	\$ 750.00	per agreement, bookeeping
State Fund	\$ 284.25	workers compensation
Liberty Mutual	\$ 1,134.70	liability insurance
USA Blue book	\$ 197.82	supplies
Kevin Dixon	\$ 441.84	contract operator
SCP (cem Quip)	\$ 707.92	schemicals supplies
Siskiyou Sanitary	\$ 152.70	toilet
Hornbrook Elementary	\$ 40.00	meeting room rental
G&G Hardware	\$ 49.23	supplies
Basic Lab	\$ 327.00	invoice 10/26/18 for \$123.00, 11/2/18 for \$160.00 and 11/6/18 for \$44.00
Pace Eng	\$ 79.50	
State water control board	\$ 226.21	Annual system fees
ATT	\$ 182.77	Plant phone
Murphy Person and Bradly	\$ 3,000.00	three months sept, oct, and nov.
Kampa Community Solutions, LLC, November 2018	\$ 2,310.00	October 25, 2018 - November 30, 2018 Invoice
Total	\$ 13,988	

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Peter Kampa at pkampa@kampacs.com prior to the Board meeting.
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.