

## Regular Meeting of the Board of Directors

Hornbrook Community Hall  
220 Main Street, Hornbrook, CA 96044  
November 15th, 2016, at 6:30 p.m.

### AGENDA

**1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:

**2. PUBLIC COMMENT:**

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

**3. PRESENTATION ONLY:**

- a. General Manager's Report for the Month of October 2016
- b. Operations Report for October 2016

**4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President**

- a. Approval of the Minutes – Regular Meeting of October 18, 2016
- b. Approve bills and authorize signatures on Warrant Authorization Form for:
  - i. Pacific Power – \$784.11
  - ii. Basic Laboratory - \$72.00
  - iii. CR Water Treatment - \$100.00
  - iv. Clint Dingman – \$434.75 (10/16/16 – 10/31/16 – 35 hours)
  - v. Sum It Up - \$750.00
  - vi. Crossroad Storage - \$35.00 (November)
  - vii. AT&T - \$75.33
  - viii. Hornbrook Community Association - \$50.00
  - ix. Murphy, Pearson, Bradley & Feeney, P.C. - \$1000.00 per agreement
  - x. State Compensation Insurance Fund - \$285.75 for quarterly premium for rating period of 10/29/16-1/29/17
  - xi. State Water Resources Control Board - \$161.00 for enforcement fees
- c. Approval of receipt and filing of Siskiyou County Auditor-Controller September and October Budget/Financial Reports

**5. DISCUSSION AND ACTION ITEMS:**

- a. Adoption of a Resolution authorizing application for technical assistance to the State Water Resources Control Board for any or all the following projects or other projects as determined appropriate by the Board:
  - i. Water System Master Plan and Capital Improvement Plan Development
  - ii. Water Treatment Plant Upgrade Planning and Design Services
  - iii. Groundwater Wellhead Protection Planning and Design Services
- b. Adoption of a Resolution Reaffirming Retention of Legal Counsel, Kirsher, Winston & Boston Law Corporation, to Represent the District and District Officers, Employees, and Agents in Administrative and Court Proceedings.
- c. Consideration of development of a District website
- d. Discussion and action regarding the development of the Board's priorities and objectives for district management

**6. DIRECTORS COMMENTS:**

Any Director may address the Board on any item of interest that is within the subject matter and jurisdiction of the District. Generally, no discussion or comment by other Board members should be expected on non-agenda items, except to properly place the matter on a future agenda for review, discussion or action as appropriate.

**7. ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the meeting or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Chalyse Behm at [cdrake@kampacs.com](mailto:cdrake@kampacs.com) prior to the Board meeting.
- A limited number of copies of agenda materials will be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member or email Chalyse Behm at [cdrake@kampacs.com](mailto:cdrake@kampacs.com). Advance notification will enable the District to make reasonable arrangements to insure accessibility.