

**Regular Meeting of the HCSD Board of Directors****Jan 10,2022 at 6:00 P.M.****NOTE MEETING LOCATION:****Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via  
Teleconferencing Per March 17, 2020 Executive Order****To Attend Please Dial 1-669-900-6833 at 6pm when prompted then enter code****84172800992# then pass code 96044#****Hornbrook, CA 96044****MINUTES****BOARD OF DIRECTORS:** Robert Puckett, Elaine Mellon, Melissa Tulleo, Bryant Schaffler and John Moody

- 1. Call to Order:** Meeting called to order at 6:01pm with Robert Puckett,, Melissa Tulleo, Bryant Schuffler and John Moody. Quorum established. Elaine Mellon absent:
- 2. Public Comment:** The Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item. Matthew Post commented on no water and how bad its making things. Has a flow restrictor on his meter and not enough pressure to take shower. He says water comes on good for a minute and then trickles down to nothing. Will have Clint go put a different one on. No complaints elsewhere. Larry thinks might be a leak somewhere but Matthew and Jeff already checked:
- 3. Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Jan.10, 2022, "A list of the bills to be paid will be read to the Board and public at the meeting. Including payroll:  
Puckett read aloud to the public and the Board the list of bills to be paid including payroll. Melissa made a motion to pay bills as read, Bryant 2<sup>nd</sup> it. 4 ayes, 0 nays, and 1 absent, motion carried:
- 4. Discussion and Possible Approval of Minutes:** Meeting minutes of Dec. 20,2021  
John did not receive a copy and did not get the copy on line. Bryant just received his prior to the meeting electronically. Ater reading, Bryant made motion to accept and Melissa 2<sup>nd</sup>. 3ayes, 1 abstain (John) 1 absent, and 0 nays Motion carried:
- 5. Discussion and Possible Action:** Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Hornbrook Community Services District: Resolution #2022-001  
Puckett went over the resolution and pointed out this resolution is from January 30, 2022 to Feb. 28, 2022. He explained we must re-authorize the remote teleconferencing each month until the risk of covid has been lifted by the Governor. Bryant moved to approve the Resolution with a 2<sup>nd</sup> by John. 4 ayes, 0 nays and 1 absent. Motion carried.
- 6. Director Bryant Schaffler:** Talked about setting up a link with our zoom meetings so we can see one another if you have a computer with camera, until we can have in house meetings again. He will go over to Bobs house and set it up on his computer. Others will still be able to call in as we have been doing:
- 7. Discussion and possible Action:** Julies contract to do extra work. She wants \$250.00 a month extra to do Financial Transaction Reports and Government Compensation Report annually as required,

generate Profit and Loss Balance Sheet Statements, conduct monthly Reconciliations Reports, to complete all the audit requirements from now on. \$35.00 an hour at the time of audit if need be. \$4,500.00 to rebuild Profit and Loss and Balance Sheets from July 1, 2020 to December 31, 2021. Would like to get paid back the \$21,450.00 owed from time spent doing all extra work done back when RCAC was doing a rate study. She wants \$200.00 extra a month and put the \$4,500.00 with the \$21,450.00 so that we don't have to pay that up front. Bryant made motion to pay the \$250.00 a month to go forward with FTR and the other reports for now on. 4 ayes, 0 nays and 1 absent, motion carried. The board asked for a break down of time spent on the \$21,450.00 so they know what was done at that time. Also if she would wait a little longer on the back wages. Bob would call her the next day and bring the boards proposal to her

8. **Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: John still not receiving e-mails. Bob gave an update on progress with well and water limits. John and Bryant would like to have Julie at next meeting.

9. **Adjournment:** Next meeting February 14, 2022 at 6:00pm via teleconference. Meeting adjourned at 7:26 pm. Motion made by Melissa, 2<sup>nd</sup> by John, 4 ayes, 0 nays, 1 absent, motion carried

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting.

Submitted by Melissa Tuleo Board Secretary