

Regular Meeting of the HCSD Board of Directors

August 12, 2020 at 5:00 P.M.

NOTE MEETING LOCATION:

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Teleconferencing Per March 17 Executive Order
To Attend Call 1-866-906-0123, Enter Code 5824809# when prompted
Hornbrook, CA 96044**

AGENDA

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, Elaine Mellon, and Abigail Burnett.

1. **CALL TO ORDER:** Roll Call and Establishment of Quorum:
2. **Public Comment:** Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item.
3. **Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Aug. 12, 2020, "A list of the bills to be paid will be read to the Board and public at the meeting.
4. **Resolution 2020-024:** Adopted Acceptance Resolution for Fiscal year 2020/2021 Adopted Budget.
5. **UPDATE:** On the progress of RCAC with regards to the rate study and audit.
6. **Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may take this opportunity to make comments on any topic not listed on the agenda but may not be acted upon.
7. **ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

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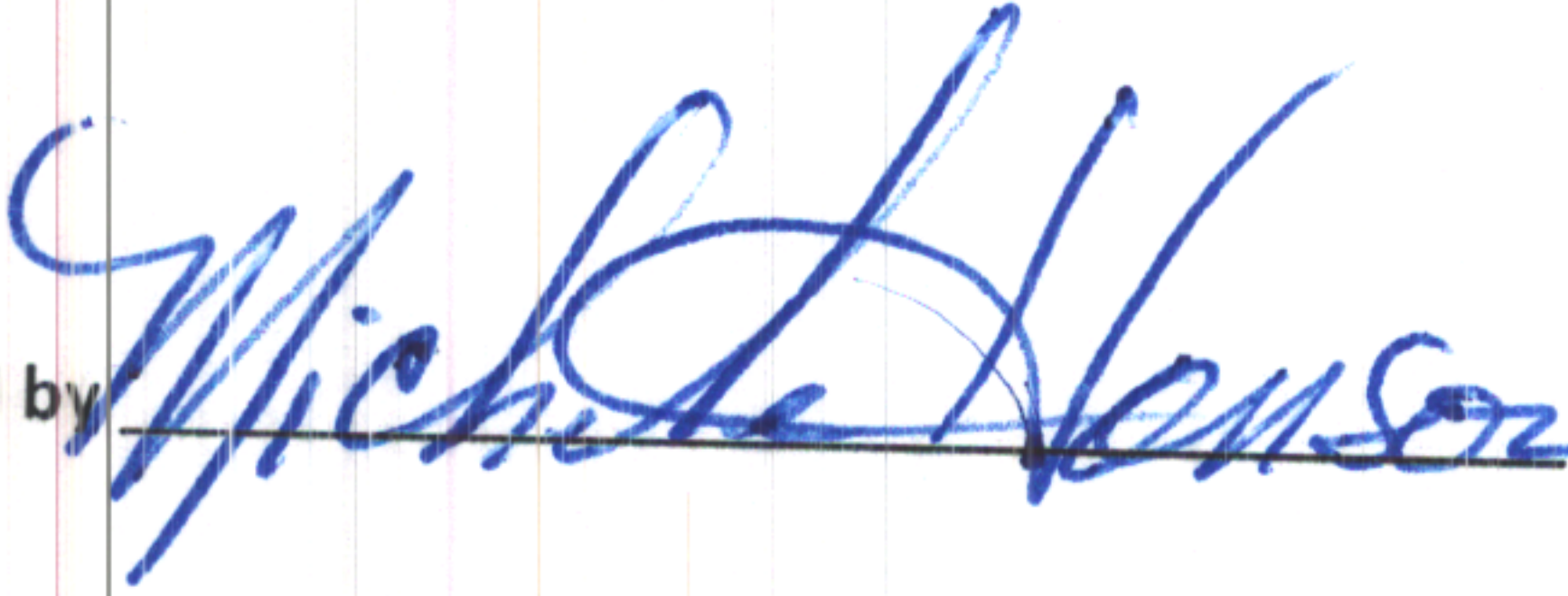
MEETING MINUTES

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, Elaine Mellon, Abigail Burnett.

1. **CALL TO ORDER:** Roll Call and Establishment of Quorum: Meeting called to order at 5:04 pm with Robert Puckett, Elaine Mellon, Michele Hanson present, Melissa Tulleo and Abigail Burnett absent. Quorum established.
2. **PUBLIC COMMENT:** Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item. No public comment was made at this time.
 - 2-a. The Board needs to add to this agenda by way of vote and to vote for a correction to agenda for item number 4. Resolution 2020-023 as posted agendas in the 3 locations around town on the 9th of Aug. which was numbered incorrectly, (typo). The agendas that were emailed and handed out had the correct resolution number on it. The Resolution should have been numbered Resolution 2020-024 not 2020-023. Motion was made by Hanson to add to this agenda and make this correction (typo), to agenda item No. 4 and was 2nd by Mellon with 3 Ayes, No Nays, and 2 Absent. Motion Carried.
3. **APPROVE and AUTHORIZE SIGNATURES:** on Warrant Authorization Form for District expenses received through Aug. 12, 2020, "A list of the bills to be paid will be read to the Board and public at the meeting. Puckett read aloud to the Board and public the list of bills to be paid including Dingmans payroll for the month Of July. Motion was made by Hanson to authorize signatures on Warrant Authorization and approve all bills as Presented including Dingman payroll. It was 2nd by Mellon with 3 Ayes, 0 Nays and 2 absent. Motion carried.
4. **RESOLUTION 2020-024:** Adopted Acceptance Resolution for Fiscal year 2020/2021 Adopted budget. Motion was made by Puckett to adopt acceptance resolution 2020-2024 and 2nd by Hanson with 3 Ayes, No Nays, and 2 absent. Motion carried.
5. **UPDATE:** On the progress of RCAC with regards to the rate study and audit. The audit will be completed by the end of Sept. 2020. The rate study will be done and presented to the board by Aug 31, 2020. Puckett commented that the School will not allow us to have meetings at this time, per Gov. Newsom. He will find out more about the reasons for this and see how soon we will be able to resume in person meetings. Until the school is able to allow us a meeting place the rate study and presentation will have to be put on hold to allow the public physical in person access to the meetings. He will check and see if we have any other options for physical in person meetings. Rain asked for Rodney's phone number so she could call him and ask additional questions.
6. **BOARD MEMBER COMMENTS AND QUESTIONS:** Elaine Mellon asked about the FFAST Application, what it was and who was submitting it. Puckett explained to her that Barry Sutter from the State was in charge of

that and it is a grant from the state to replace one of our holding tanks. No other questions from Board Members.

7. **ADJOURNMENT:** Motion to adjourn meeting was made by Puckett and 2nd by Hanson with 3 ayes, no nays, and 2 absent. Motion carried. Meeting adjourned at 5:46 p.m. Next meeting will be held on Sept. 9 at 5:00 p.m. via teleconferencing until further notice

Submitted by  Board Secretary

Bills to be paid

Warrant Auth.

Sum it Up	\$1,031.22
KWB-Winston	\$1,500.00
Murphy Pearson et al	\$1,000.00
Liberty Mutual	\$1,000.00
PP&L	\$1,835.32
Kevin Dixon	\$535.26
ATT	\$100.00
Siskiyou Sanitary	\$75.90
State Fund	\$326.75
G &G Hardware	\$35.96
USA Blue Book	\$342.60
Basic Lab	\$85.20

Total

\$7,868.21

Dingman, Clint

payroll 07/01/20 through 067/15/20

\$582.22

payroll 07/16/20 through 07/30/20

\$671.92

Paid total month

\$1254.14