

HORNBROOK COMMUNITY SERVICES DISTRICT MEETING Minutes

of the HCSD Board of Directors

December 11, 2023 at 5:30 pm

NOTICE TIME CHANGE

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00 pm. When prompted, enter the code **859 4391 3929#**, then enter the pass code **96044#** when prompted or join by zoom:

<https://us02web.zoom.us/j/85943913929?pwd=dDBNSFFzL05QNXVDM1VRUzQranRiQT09>

MINUTES

Board of Directors: Robert Puckett, Melissa Puckett Tullado, Nancy Ryce, Matthew Stone and Marci Buttram;

1. Pledge of Allegiance: Robert Puckett sr

2 Call To Order: 5:32 pm

3. Roll Call: Robert Puckett sr, Melissa Puckett Tullado, Nancy Ryce, and Matthew Stone were present. Marci Buttram was absent, quorum established;

4. . PUBLIC COMMENT: Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. No action will be taken on non-agenda issues: None

5. Discussion and Possible Approval of Minutes: Regular meeting of November 13, 2023; Melissa made a motion to accept the minutes as presented, Matthew 2nd, 4 ayes, 0 nays and 1 absent, passed;

6. Approve and Authorize Signatures: on Warrant Authorization Form for District expenses received through December 11, 2023. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Melissa made a motion to pay the bills as presented, Nancy 2nd, 4 ayes, 0 nays and 1 absent, passed;

7. Discussion only: Election results, Bob; as only one person signed up for the election, Marci Buttram, she was appointed by the County Board of Supervisors for the two year term. Only two

letters of intent for remaining two seats were turned into the County Board of Supervisors and they were put on the board. Nancy Ryce and Matt Stone, both for four year terms;

8. Discussion and Possible Action: Election of Officers, Board President, Board Vice President, Secretary and any other office deemed necessary for the functioning of the Board; For Board President, Melissa nominated Robert Puckett sr and 2nd by Matt, 3 ayes, 0 nays, 1 absent and 1 abstain, elected. Melissa nominated Nancy Ryce for Vice President, Robert 2nd, 3 ayes, 0 nays, 1 absent and 1 abstain, elected. Nancy made a motion to nominate Melissa as board secretary, Matt 2nd, 3 ayes, 0 nays, 1 absent and 1 abstain, elected;

9. Discussion and Possible Action: Vacancy of Marci Buttram. Need to post, Notice of Unscheduled Vacancy around town at the usual postings sites. We, the Board will select the best applicant at our next meeting, January 8, 2023. Even though Marci Buttram went through the county clerks office to resign, we as a board accepted her resignation also, 4 ayes, and 0 nays. Posting notices will again be posted at the five locations we usually post at for the vacancy of Marci Buttram on December 12, 2023, that's more than the fifteen days required by the State of California as we will make our decision on the January 8, 2024 board meeting;

10. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: none

11. Adjournment: 6:17 Nancy made motion to adjourn and Matt 2nd, 4 ayes and 0 nays.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: Melissa Puckett Todd Dated: Dec 11, 2023