

**HORN BROOK COMMUNITY SERVICES DISTRICT  
P.O. BOX 29, HORN BROOK, CA. 96044  
REGULAR MEETING MINUTES OF 10/25/17  
HORN BROOK COMMUNITY ASSOCIATION HALL**

**BOARD OF DIRECTORS:** Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaffler

**1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:**

The meeting was called to order at 6:31 p.m. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote, Melissa Tulleo. Quorum Established. Bryant Schaffler arrived at 7:15 p.m.

**2. Public Comment Period:** No public comment.

**3. Presentation Only:** Pete Kampa, General Manager, was not available for this meeting. No Manager's Report submitted.

**4. Consent Agenda:** President Puckett read the Consent Agenda. Patricia Slote advised there was an error on the draft minutes for 9/27/17. The matter of the resolution to indemnify certain district officers in past and pending court actions was voted upon to table. Motion made by Patricia Slote, second by Melissa Tulleo to have Board Secretary correct the minutes of 9/27/17 meeting.

**Ayes: Puckett, Tulleo, Slote**

**Absent: Schaffler**

**Noes: -0-**

Board Secretary brought up the draft warrant list and indicated she believes there are not enough funds to pay all bills listed. After discussion, it was decided to exclude payment to KWB Law Corporation and Kampa Community Solutions upon motion by Patricia Slote, second by Robert Puckett.

**Ayes: Puckett, Tulleo, Slote**

**Absent: Schaffler**

**Noes: -0-**

A motion to approve the receipt of filing of the Siskiyou County Auditor-Controller September, 30, 2017 Budget/Financial Reports was made by Patricia Slote, second by Melissa Tulleo

**Ayes: Puckett, Tulleo, Slote**

**Absent: Schaffler**

**Noes: -0-**

**5. Discussion and Action Items:** President Puckett read the items as listed on the Agenda.

**a.** The Board discussed the need for indemnifying certain District officer in past and present court actions. Upon motion of Melissa Tulleo, second by Bryant Schaffler, this matter was tabled.

**Ayes: Puckett Schaffler, Tulleo, Slote**

**Noes: -0-**

**Absent: -0-**

**b.** Discussion to adopt a resolution amending the 2017 Budget to transfer fund balance cash to cover the cost of general operating expenses. Discussion included having the Board Secretary contact the Auditor's Office to clarify current budget amounts and possibly calling a special meeting to complete transfer and pay KWB Law Corporation and Kampa Community Solutions. Motion to table made by Bryant Schaffler, second by Robert Puckett.

**Ayes: Puckett, Schaffler, Tulleo, Slote**

**Noes: -0-**

**Absent: -0-**

c. Discussion to adopt a resolution to transition the District Budget and financial statements from a calendar year to July 1 through June 30 Fiscal Year. Board Secretary noted the HCSD is the only District in Siskiyou County on a calendar year budget and the Auditor-Controller has requested this transition. The Resolution included in this Agenda Packet would be 2017-10. A motion by Bryant Schaufler, second by Melissa Tulleo, to adopt this resolution to transition from a calendar year budget to a fiscal year budget was made.

**Ayes: Puckett, Schaufler, Tulleo, Slote**

**Noes: -0-**

d. There was discussion to adopt the proposed District Fee Schedule included on this agenda. Bryant Schaufler made a motion, second by Melissa Tulleo to direct the General Manager to process all paperwork to set a public hearing for the next regular meeting of the Board, tentatively scheduled for November 29, 2017.

**Ayes: Puckett, Schaufler, Tulleo, Slote**

**Noes: -0-**

e. Consideration to approve legal defense of retaliation claim by Peter Harrell and other pending litigation approving Robert Winston and the firm of Kirsher, Windton & Boston, LD, in consultation with GM Kampa, to defend the District in the matter of the DIR/DLSE Retaliation Complaint and to continue to defend the District in pending court cases, including but not limited to those listed on this agenda. There was no action taken at this time.

**Announcement of Closed Session at 7:48 p.m. Return to Open Session at 8:20 p.m.**

After discussion with legal counsel, Robert Winston, in Closed Session, the Board Secretary moved to instruct Mr. Winston to reply by letter to the retaliation claim of Peter Harrell, second by Bryant Schaufler.

**Ayes: Puckett, Tulleo, Schaufler, Slote**

**Noes: -0-**

**Adjournment at 8:22 p.m.**

Submitted by: \_\_\_\_\_ Patricia E. Slote, Board Secretary

