

HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
SPECIAL MEETING MINUTES OF 02/28/18
HORNBROOK COMMUNITY ASSOCIATION HALL
220 MAIN ST., HORNBROOK, CA. 96044

BOARD OF DIRECTORS: Robert Puckett, Bryant Schaffler, Michele Hanson, Melissa Tullado, Patricia Brown

1. Call to order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

Meeting called to order at 6:07 p.m. and pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Melissa Tullado, Patricia Brown, Michele Hanson, and Bryant Schaffler. Quorum established.

2. Public comment:

Mathew Post expressed concern over amount of money being spent for legal fees. Peter Harrell explained why the district couldn't afford bookkeeper or GM. Elain Mellon expressed her thanks for our efforts as board members. Betty Miller expressed concerns over her bill.

3. Presentation Only:

General Manager Report: Peter Kempa, discusses preparing budget for possible upcoming rate increase using power point graphs. Explained that RCAC is working with us to acquire money for improvements.

4. Approval of Consent Agenda:

- a. Approval of minutes for 01/18/18 and 01/25/18
- b. Approval of warrant authorization form for district expenses received through 02/28/18. Motion made to approve by Hanson and 2nd by Brown, motion carried. 5 ayes, 0 nays.

5. Discussion And Action Items:

- a. Proposed water rate increase: district needs rate increase to maintain district and be eligible for state grants.
- b. Adoption of resolution approving restated District By-Laws. Motion to approve made by Hanson and 2nd by Brown. 5 ayes, 0 nays, motion carried
- c. Adoption of resolution approving agreement with Kennedy Jenkins Consulting Engineers for preparation of grant application. Motion approving resolution made by Schaffler and 2nd by Hanson. 5 ayes, 0 nays. Motion carried.
- d. Approval of rate for Sum It Up bookkeeping from \$750.00 a month to \$950.00 a month to fund increased utility billing customer account services. Motion to approve with conditions that Sum it Up collect all customers payments, and make district deposits to county auditors. Made by Schaffler and 2nd by Brown. 5 ayes and 0 nays. Motion carried.

6. **Closed Session:**
Conference with legal counsel.
7. **Reconvene to open session:**
Nothing to report.
8. **Adjournment: :**
Meeting adjourned at 8:39 p.m. Next meeting will be held on 03/28/18.

Submitted by _____ Michele Hanson, Board Secretary

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
SPECIAL MEETING MINUTES OF 03/28/18
HORNBROOK COMMUNITY ASSOCIATION HALL
220 MAIN ST., HORNBROOK, CA. 96044**

BOARD OF DIRECTORS: Robert Puckett, Bryant Schauffler, Michele Hanson, Melissa Tulledo, Patricia Brown

1. Call to order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

Meeting called to order at 6:01 p.m. and pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Melissa Tulledo arrived at 6:05, Patricia Brown, Michele Hanson, and Bryant Schauffler. Quorum established.

2. Public comment:

Nothing to report

3. Presentation Only:

General Manager Report: Peter Kempa, reports on grant preparation. Should be complete in approx. 2 weeks or so. Then it will need to be approved buy board. Mr. Kempa goes over the proposed rate increase one more time before protest letters are counted and after public hearing.

4. Approval of Consent Agenda:

- a. Approval of minutes for 02/28/18. Minutes were not ready for approval. Tabled till April meeting.
- b. Approval of warrant authorization form for district expenses received through 03/28/18. Motion made to approve by Schauffler and 2nd by Hanson, motion carried. 5 ayes, 0 nays.

5. Discussion And Action Items:

- a. Adoption of resolution approving Reaffirming Retention and Retention of Legal Counsel to advise District's officers and General Manager. Motion to approve made by Brown and 2nd by Schauffler. 5 ayes, 0 nays, motion carried
- b. Adoption of resolution withdrawing the defense and Indemnification of Sharrel Barnes in case #17-670.
Motion was made to Indemnify Sharrell Barnes with the condition, she corporates with counsel and honor's confidentiality. Letter outlining these conditions will be drafted and sent to Sharrell Barnes by Robert Winston Legal Counsel. Motion to approve made by Schauffler and 2nd by Brown. 5 ayes and 0 nays. Motion carried.

6. Public Hearing: Hearing to receive comments and protests regarding water rate increase.

- a. Adoption of Resolution approving Water Rate Increase. Effective April 1, 2018.

Comments protesting rate increase made by a small group attending meeting and 34 protest letters were received and counted in front of public. Protest letters were less than half of what is required to defeat rate increase. Motion to approve Resolution was made by Schauffle and 2nd by Brown. 5 ayes and 0 nays, Motion to approve water rate increase carried.

7. Closed Session:

Conference with legal counsel.

8. Reconvene to open session:

Nothing to report.

9. Adjournment: :

Meeting adjourned at 8:17 p.m. Next meeting will be held on 04/25/18.

Submitted by _____ Michele Hanson, Board Secretary