

**Regular Meeting of the HCSD Board of Directors
November 10, 2020 at 5:00 P.M.
Closed Session with District Council to be Held at 5:05 P.M.
NOTE MEETING LOCATION:
Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Teleconferencing Per March 17 Executive Order
To Attend Call 1-866-906-0123, Enter Code 5824809# when prompted
Hornbrook, CA 96044**

MINUTES

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Elaine Mellon and Melissa Tulleo.

1. **CALL TO ORDER:** Meeting called to order at 5:04 pm. with Robert Puckett, Elaine Mellon, Michele Hanson present and Melissa Tulleo absent. Quorum established.

A: OPEN SESSION -- 5:00 PM. Members of the public may briefly address the Board on the subject of the Closed Session, only.

Sherry Barnes asked if this closed session was about case #14-797 and did it have anything to do with her. She was told we would not know until we got into the closed meeting.

B: CLOSED SESSION -- 5:05 PM. or later, following Open Session.

1. **Pending Litigation:** Board will confer with counsel in regard to Siskiyou County Superior Court case #14-797.

The Board adjourned out of open session to closed session at 5:07 pm. but asked if the others on the phone call for the open meeting would stay on the line till the Board came back on line.

C: OPEN SESSION -- 5:35 PM. or later, following Closed Session. Board will then report out for closed session.

Board rejoined the open session at 5:20 pm with nothing to report out.

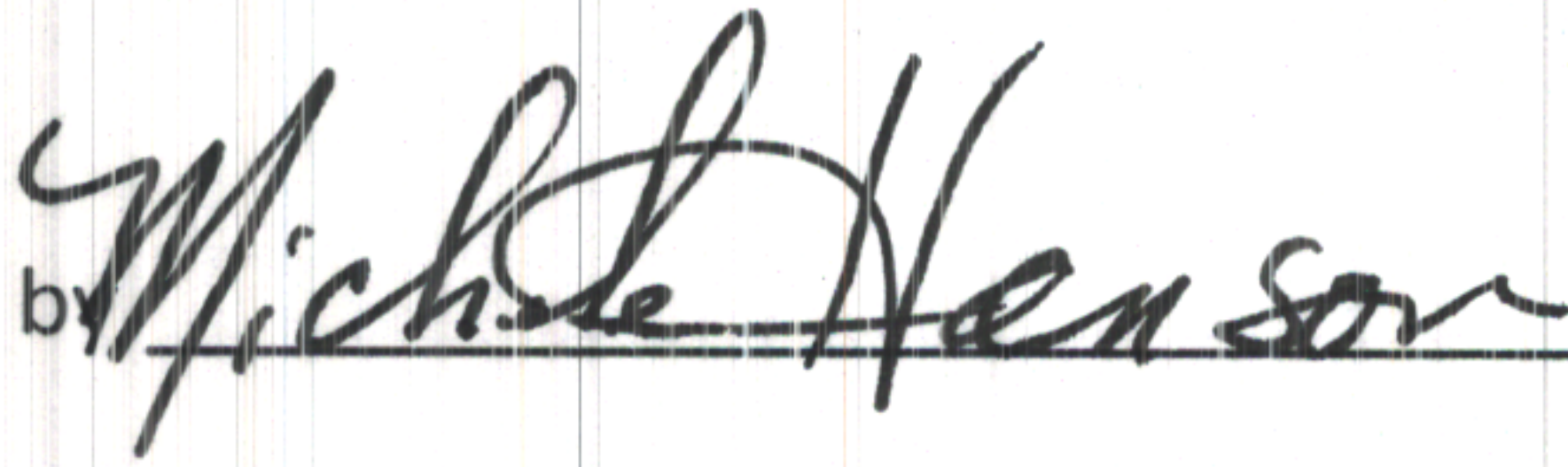
1. **Public Comment:** Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item.
Larry Grieb asked if we hired a new meter reader. The Board explained that we had not hired one at this time.
Sherry Barnes told the Board she had not seen anyone read her meter in three months. The Board assured her that her meter had been and was still being read.
2. **Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Nov. 10, 2020, "A list of the bills to be paid will be read to the Board and public at the meeting. Including payroll.
President Puckett read aloud to the public and the Board the list of bills being paid including payroll.

Hanson made a motion to pay all the bills as presented, motion was 2nd by Mellon with 3 ayes, 0 nays and 1 absent. Motion carried.

- 3. New Appointment to Board:** The Board welcomed our newest Board Member, Raegan Duncan who was appointed by the County Board of Supervisors.
Puckett announced that the County Board of Supervisors had in fact appointed Raegan Duncan to the HCSD Board to fill the vacancy.
- 4. Discussion and Possible Action:** Customer adjustment/credit on water bill.
The Board discussed the customer's adjustment to his bill due to the fact the District had asked the customer to run his water to clear out the line due to the problem he had been having with his water clarity and bad odor. He did so at the request of the District and it generated an overage bill of \$43.00.
Motion was made by Hanson to adjust/credit his bill for this overage in the amount of \$43.00.
Motion was 2nd by Mellon with 3 ayes, 0 nays and 1 absent. Motion carried.
- 5. Discussion and Possible Approval of Minutes:** Meeting minutes of October 14, 2020.
Item 6 paragraph 2, Puckett noticed two errors that needed to be corrected. #1, A typo, #2, \$250.00 for 2" pipe needed to be added. With no other corrections needed, Puckett made a motion to correct and except the minutes as corrected. Mellon 2nd the motion with 3 ayes, 0 nays and 1 absent. Motion carried.
- 6. Update and Discussion:** Hornbrook CSD Rate Study.
Puckett had not heard from Rodney Page, rep. from RCAC, since last meeting and Rodney was not in attendance at this meeting. Larry Grieb asked if we were going to up the rates as was presented by RCAC. Puckett told him that we were not but we would eventually need to come up with a fair and reasonable rate increase unlike RACA had presented. Sherry Barnes interjected that she was on a fixed income and that the rates were to high now for the quality of water. And she was spending a lot on bottled water as it is. She also wanted to know what the rate study was, she did not understand. The Board explained it was in case the District ever needed to apply for a loan and our ability to pay it back. Sherry then said "with all the lawsuits it's no wonder we have bad credit". ??
- 7. Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may take this opportunity to make comments on any topic not listed on the agenda but may not be acted upon.
The Board discussed continuing to reading the meters during the winter months. Larry Grieb said it would be unfair to do so because the customers need to leave on a faucet so the pipes will not freeze. And the District needed to take that into account. Mellon thought we should read them. The Board will put this subject on the next meeting agenda for further discussion and possible action.
- 9. ADJOURNMENT:** Next meeting will be held December 9th at 5:00 pm via teleconference. Puckett made a motion to adjourn meeting, Mellon 2nd, with 3 ayes, 0 nays and 1 absent. Motion carried.
Adjournment at 6:22.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy

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Submitted by  Board Secretary