

Regular Meeting of the HCSD Board of Directors

DEC. 20, 2021 at 6:00 P.M.

NOTE MEETING LOCATION:

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Teleconferencing Per March 17, 2020 Executive Order**

To Attend Please Dial 1-669-900-6833 at 6pm when prompted then enter code

88494193228# then pass code 96044#

Hornbrook, CA 96044

MINUTES

BOARD OF DIRECTORS: Robert Puckett, Elaine Mellon, Melissa Tulleo, Michele Hanson and Reagan Duncan

- 1. Call to Order:** Meeting called to order at 6:06pm with Robert Puckett, Elaine Mellon, Melissa Tulleo, Bryant Schuffler and John Moody running late but will enter meeting. Quorum established. While waiting for Moody to arrive the Board will skip down to item 3 until he is able to vote on Item 2.
- 2. Election Of Officers:** Need to elect, President, Vice President and Secretary of the Board:
President- Tulleo nominated Puckett for President with no objections the vote began, with 4 ayes, 0 nays and 0 absent. Puckett elected.
Vice President- Puckett nominated Mellon with no objections, 4 ayes, 0 nays and 0 absent. Mellon elected.
Board Secretary- Puckett nominated Tulleo with no objections, 4 ayes, 0 nays and 0 absent. Tulleo elected.
- 3. Public Comment:** The Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item. Matthew Post commented he is unable to dial fast enough to get into the meeting.
- 4. Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Dec. 20, 2021, "A list of the bills to be paid will be read to the Board and public at the meeting. Including payroll:
Puckett read aloud to the public and the Board the list of bills to be paid including payroll. With one correction. The second payroll date for Dingman needs to be changed from 10/30/21 to 12/15/21. With that correction Schuffler moved to authorize and approve all bills. Mellon 2nd the motion with 4 ayes 0 nays and 1 absent. Motion carried.
At this time Moody joined the meeting so the Board will go back to item 2 and elect the officers.
- 5. Discussion and Possible Approval of Minutes:** Meeting minutes of Nov. 15, 2021 and Dec. 03, 2021 special meeting.
All Board members had read the minutes of Nov. 15, 2021 Dec. 03, 2021 and had no corrections or additions. Tulleo moved to except and approve the minutes as written, with a 2nd by Mellon, with 5 ayes, 0 nays and 0 absent. Motion carried.
- 6. Discussion and Possible Action:** Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Hornbrook Community Services District: Resolution #2021-008:
Puckett went over the resolution and pointed out this resolution is from Dec. 30, 2021 through January. 30, 2022. He explained we must re-authorize the remote teleconferencing each month until the risk of covid has been lifted by the Governor. Mellon moved to approve the Resolution with a 2nd by Schuffler with 5 ayes, 0 nays and 0 absent. Motion carried.

7. Discussion and Possible Action: Amend Declaration of Water Shortage Emergency Resolution 2021-002 from 200 gallons of water a day per household (pg3, #7a) to 300 gallons a day per household: also 7b, 7c, 7c-1, and #8, and #9 of Resolution 2021-009. Moody moved to adopt Resolution 2021-009, 2nd by Tulleo with 5 ayes, 0 nays, and 0 absent. Motion carried.

8. Discussion and possible Action: Change Meeting Time and Day: The Board discussed changing time and day of meetings to enable new Board members to attend due to work conflicts. Schuffler moved to change the meetings to the second Monday of each month and the time at 6:00pm. Was 2nd by Mellon with 5 ayes, 0 nays and 0 absent, Motion carried.

9. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon:

10. Adjournment: Next meeting January. 10, 2022 at 6:00pm via teleconference. Meeting adjourned at 8:00pm.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting.

Submitted by _____ Board Secretary