

# Hornbrook Community Services District

## Special Meeting of December 20, 2017

### AGENDA SUPPORTING DATA

#### 5. DISCUSSION AND ACTION ITEMS

- a. Appointment of Board officers including the positions of President and Vice President and Secretary for the 2018 calendar year.

#### Recommended Motion

Staff recommends the following motion:

*I move to appoint director \_\_\_\_\_ to the office of Board President, and  
\_\_\_\_\_ -to the office of Board Vice President.*

#### Background

It is customary and the policy of the Board that in December of each year, the board conduct an annual organizational meeting in which the appointment of Board President, Vice President and Secretary is made. The positions of President and Vice President are required by law, and appointment to the position of Secretary is at the discretion of the District. The applicable section of the Government Code is included below for reference. Due to the 45 day requirement in law, this item is presented at this meeting for consideration. The Board can appoint officers at either its December or January meeting.

The Board is not bound by law to follow its own existing protocol with regard to the appointment and rotation of its officers, and there is also no legal guidance or industry standard on how officer appointments are made.

Government Code 61043 simply states:

- (a) Within 45 days after the effective date of the formation of a district, the board of directors shall meet and elect its officers. Thereafter, within 45 days after each general district or unopposed election, the board of directors shall meet and elect the officers of the board of directors. A board of directors may elect the officers of the board of directors annually.
- (b) The officers of a board of directors are a president and a vice president. The president shall preside over meetings of the board of directors and the vice president shall serve in the president's absence or inability to serve.
- (c) A board of directors may create additional offices and elect members to those offices, provided that no member of a board of directors shall hold more than one office.