

Regular Meeting of the Board of Directors
Hornbrook Community Hall
220 Main Street, Hornbrook, CA 96044
June 27, 2017, at 6:30 p.m.

AGENDA

- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
- 2. PUBLIC COMMENT:**
Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of **three minutes** is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.
- 3. PRESENTATION ONLY:**
 - a. General Manager's Report for the Month of June 2017
- 4. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Approval of the Minutes – Regular Meeting of May 23, 2017
 - b. Approve bills and authorize signatures on Warrant Authorization Form for District expenses received through June 27, 2017 (Initial draft warrant list attached)
 - c. Approval of receipt and filing of Siskiyou County Auditor-Controller May 2017 Budget/Financial Reports
- 5. DISCUSSION AND ACTION ITEMS:**
 - a. Adoption of a resolution authorizing the General Manager to procure materials and services on behalf of and for the benefit of the District.
 - b. Adoption of an informal bidding ordinance to define the process for receiving informal bids under the Uniform Public Construction Cost Accounting Act.
- 6. ANNOUNCEMENT OF AND PUBLIC COMMENT ON CLOSED SESSION ITEMS**
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code sec. 54856.9(a))

Hornbrook CSD V. Olson, Harrell, No. 14-0797:
Olson v. Hanson, et al., No. 14-0672
Harrell v. Hanson, et al., No. 14-0671
Harrell v. Hornbrook CSD, No. 15-0006
Gifford v. Hanson, No. 15 - 205
Gifford v. Dingman, No.15 -044
Harrell v. Hornbrook CSD, No. 15-0847
Gifford v. Hornbrook CSD, No. 15-0982
Gifford v. Hornbrook CSD, No. 15-1392
Olson v. Hornbrook CSD, No. 15-1393
Gifford v. Hornbrook CSD, No. 16 - 1088
Olson v. Hornbrook CSD, No. 16 - 1089

Gifford v. Hornbrook CSD, No.16 -1292
 Olson v. Hornbrook CSD, No. 16 -1293
 Gifford v. Hornbrook CSD, No. 17 -0323
 Olson v. Hornbrook CS D, No. 17 -0327
 Gifford v. Hornbrook CSD, No. 17-561

Harrell v. HCSD 2:14-cv.0 1595-KJM-GGH
 Olson v. HCSD 2:15-cv-00646-MCE-CMK
 Olson v. HCSD 2:16-cv-00956-KJM-EFB
 Gifford v. HCSD 2:15-cv- 01274-MCE-AC
 Gifford v. HCSD 2:16-cv-00955-KJM-GGH

7. RECONVENE TO OPEN SESSION AND REPORT OUT (Immediately following Closed Session)

8. ADJOURNMENT

AGENDA ITEM 4B - This list of payables is staff's preliminary recommendation. At the board meeting, there may be additions, deletions, and other corrections

Payable To	Amount
Pacific Power	\$ 818.84
Basic Laboratory - Routine Coliform+CCR	\$ 44.00
Clint Dingman - Payroll	\$ 451.10
Sum It Up	\$ 830.05
USA Bluebook	\$ 880.69
US Post Office	\$ 116.00
Siskiyou Sanitary	\$ 75.90
AT&T	\$ 122.85
Murphy, Pearson, Bradley & Feeney, P.C. (per agreement)	\$ 1,000.00
Kirsher, Winston, & Boston (Per Statement)	\$1,500.00
Kampa Community Solutions - \$1500.00 (per agreement)	\$ 1,500.00
Digital Deployment - Streamline - website	\$ 50.00
Total	\$ 7,389.43

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Peter Kampa at pkampa@kampacs.com prior to the Board meeting.
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

**HORN BROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORN BROOK, CA. 96044
REGULAR MEETING MINUTES OF 5/23/17
HORN BROOK COMMUNITY ASSOCIATION HALL**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaffler

1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

The meeting was called to order at 6:30 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote, Bryant Schaffler. Absent: Melissa Tulleo. Quorum Established. Melissa Tulleo arrived at 6:38 p.m. Pete Kampa, General Manager, was contacted and is present by phone.

2. Public Comment Period: Peter Harrell noted that, at prior meetings, it was discussed having the website address, bookkeeper phone number, and plant phone number included on the agenda.

3. Presentation Only: Mr. Kampa reported that the State Water Resources Control Board has taken action to designate Hornbrook as a disadvantaged community which will result in a refund of part of the annual fee we have paid. It also will help for future applications to fund district projects. He said that we are getting closer to commitments from the State for funding.

4. Consent Agenda: President Puckett read the list of items on the Consent Agenda: Approval of minutes of 4/25/17 regular meeting, approve bills and authorize signatures on Warrant Authorization Form for district expenses through May 23, 2017, and approval of receipt and filing of Siskiyou County Auditor-Controller April 2017 reports. Patricia Slote asked the warrant request for CR Water Treatment, Clint Dingman's payroll amount, and Kirsher, Winston & Boston billing payment be pulled from the consent agenda. A motion to approve the Consent Agenda excluding the above-referenced items was made by Patricia Slote, second by Bryant Schaffler.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

Per Patricia Slote, Ernie Goff of CR Water Treatment resigned as operator of record effective 5/15/17 so he returned \$50 of the payment he had received for May. Clint Dingman's listed payroll amount of \$607.50 is incorrect. KWB billing letter was not included for the agenda packet provided to Mr. Kampa for posting on the website and posting in town. Patricia Slote made a motion to delete payment to CR Water Treatment, change payroll amount for Clint Dingman to \$492.32, and approve payment of \$1000 to Kirsher, Winston & Boston per billing letter received., second by Bryant Schaffler.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

5. Discussion and Action Items:

a. / b. After some discussion, the board decided to set a public hearing for July 6, 2017 at 10:00 a.m as a workshop to review the revised and restated Bylaws and Water Service Rules and Regulations.

c. After discussion, including information from Peter Harrell, the board decided to table the proposal from Hue and Cry for a security system for the water plant, with Bryant Schaffler volunteering to get further information

d. The Board discussed the need to adopt a resolution calling for an election on November 7, 2017 for the election of directors. Bryant Schaffler made a motion, second by Patricia Slote, to adopt a resolution calling for an election on November 7, 2017 and authorizing the General Manager and the Board Secretary to complete the required resolution and submit it to the Siskiyou County Clerk prior to the July 5, 2017 deadline.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

e. Discussion to replace the water treatment operator based on the resignation of Ernie Goff, C R Water Treatment, included the necessity of appointing a qualified, licensed operator as soon as possible. Pete Kampa, General Manager, and President Puckett had both spoken with Kevin Dixon who had been referred by Ernie Goff. Mr. Dixon had indicated to

Page 1 of 2 (Draft)

General Manager Kampa that he personally wanted to verify with the State that he would be able to be in compliance in

operating the district water system. After further discussion, Bryant Schauffler made a motion to give the General Manager authority to hire a water treatment operator on a temporary basis to keep the District in compliance with the State, second by Robert Puckett.

Ayes: Puckett, Schauffler, Slote

Abstain: Tulleo

6. CLOSED SESSION and PUBLIC COMMENT ANNOUNCEMENT: Existing litigation listed on the Agenda was read by President Puckett . Peter Harrell, under Public Comment, noted that there has been no board action to obtain counsel in the last four listed cases.

At 8:04 the Board went into Closed Session.

The Board reconvened at 8:36 p.m. There was no reportable action taken in closed session.

7. Adjournment: 8:38 p.m. Next regular board meeting: 6/27/17

Submitted by: _____ Patricia E. Slote, Board Secretary

Invoice



Invoice Number

1705954

Invoiced On

06/19/17

Invoice To

HORN BROOK CSD
 ACCOUNTS PAYABLE
 POST OFFICE BOX 29
 HORN BROOK, CA 96044

Project

DRINKING WATER MONITORING

Project Contact

ROBERT PUCKETT

Project / PO Numbers

Work Order(s)

17F0838

Remit To

Accounts Receivable
 Basic Laboratory, Inc
 2218 Railroad Avenue
 Redding, CA 96001-2504
 530-243-7234 x 219 or 203
 accounting@basiclab.com

Terms: Due Upon Receipt

Quantity	Matrix	Analysis/Description	Unit Cost	Extended Cost
		Project turn around time: 5 day		
1	Drinking Water	Total Coliform & E.coli by Quantitray SM 9223B	\$44.00	\$44.00
			Invoice Total	\$44.00

APPROVED
 By Peter Kampa at 2:26 pm, Jun 24, 2017



TIN 68-0310946 / DUNS 081274326

Pricing based on Bid/Contract: 2016-17 - 20% DISCOUNT



Patricia Slote <hornbrookcsd@gmail.com>

Invoice from Digital Deployment

1 message

Digital Deployment, Inc. <quickbooks-email@intuit.com>

Mon, Jun 5, 2017 at 1:41 AM

Reply-To: ginger@digitaldeployment.com

To: hornbrookcsd@gmail.com

Cc: ginger@digitaldeployment.com



Digital Deployment, Inc.

INVOICE	DUE DATE	BALANCE DUE
95278	07/05/2017	\$50.00

[View invoice](#)

APPROVED

By Peter Kampa at 2:26 pm, Jun 24, 2017

Dear Patricia Slote,

Your invoice from Digital Deployment is attached.

if you have any questions, please feel free to contact us at billing@digitaldeployment.com or call me directly at (916) 208-0903.

Need our W-9 for tax purposes? You can download it at www.digitaldeployment.com/w9

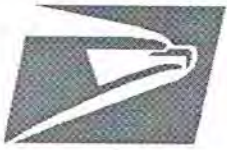
Thank you for your business!

Sincerely,

Ginger O'Brien
 Controller - Office Manager
ginger@digitaldeployment.com
 Digital Deployment
 2321 P Street
 Sacramento, CA 95816
 (916) 208-0903 direct



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WEBBATS BAT710B2

P.O. Box Service Fee Notice

HORNBROOK

15431 HORNBROOK RD, HORNBROOK, CA 96044

(530) 475-3588

HORNBROOK COMMUNITY WATER COMMITTEE
PO BOX 29
HORNBROOK, CA 96044

Date of Notice: 06/01/2017

Box # 29

6 Months: \$58.00

12 Months: \$116.00

Due Date: 06/30/2017

Dear MICHELE HANSON:

This is a friendly reminder that your Post Office Box or Caller Service renewal fee is due. If you have already paid this fee, please disregard this notice and thank you for your continued business with the United States Postal Service. If you have not yet submitted your payment, please do so now.

For your convenience, you can sign up at www.usps.com/poboxes and renew or manage your PO Box online. You can use your credit card to make a one-time payment or sign up for automatic payments so you never miss a due date. You can also renew your PO Box at any one of our Self-Service Kiosks located at select Post Offices nationwide. Go to <http://www.usps.com/locator/welcome.htm> and look for Self-Service Kiosks to find a location near you.

As always, payments can be made at the Post Office or mailed to the attention of the Postmaster at the address indicated above. Please make checks or money orders payable to the US Postal Service and include your PO Box number and ZIP Code. If paying by mail, a receipt for your PO Box will be delivered to your PO Box.

Note: Caller Service can only be paid **in person** or **by mail**. Please be sure to include this notice with your remittance. Caller Service receipts will be provided at the caller service pickup window.

If your payment is not received by the due date, access to your PO Box will be blocked and caller services will be limited. If we have not received your payment by the 10th day after the due date, your PO Box service will be terminated, incoming mail will be returned to the sender, and, in addition to any unpaid monthly PO Box fees, you will be charged a handling fee to reopen your box. To avoid this inconvenience, we encourage you to renew on time.

As a reminder, your account information must be current. If your physical address or other pertinent information has changed since you applied for your PO Box, please ask a Retail Associate at your Post Office to update the filed copy of your PS Form 1093, *Application for Post Office Box Service*.

To update your information for Caller Service, you can ask a Retail Associate to update the PS 1093-C, *Application for Caller Service*.

You are a valued customer and we appreciate your business. Thank you,

APPROVED

By Peter Kampa at 3:40 pm, Jun 24, 2017

POSTMASTER, HORNBROOK

25763 01 AB 0.400 86-0
 HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029



Questions: Call
1-888-221-7070
 24 hours a day,
 7 days a week
 pacificpower.net



BILLING DATE: **May 30, 2017**
 ACCOUNT NUMBER: **63182981-001 1**
 DATE DUE: **Jun 15, 2017**
 AMOUNT DUE: **\$400.16**



ACCOUNT PAST DUE

Our records indicate that your account is past due. If the past due amount has been paid, please remember that this bill also contains New Charges.

Your Balance With Us

Previous Account Balance	514.43
Payments/Credits	-273.37
Past Due Amount	241.06
New Charges	+159.10
Current Account Balance	\$ 400.16

You Must Act Now to Avoid Shut-Off!

- Your Electric Service Past Due Amount of **\$241.06** must be received by **Jun 15, 2017** to avoid shut-off.

APPROVED

By Peter Kampa at 3:40 pm, Jun 24, 2017

Payments Received

DATE	DESCRIPTION	AMOUNT
May 9, 2017	Payment Received - Thank You	273.37

Total Payments \$ 273.37

Detailed Account Activity

ITEM 1 - ELECTRIC SERVICE

15025 Bradley Henley Rd # Wtr Plant Hornbrook CA
 Plant California General Service Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
80899301	Apr 26, 2017	May 23, 2017		58961	59710	1.0	
66963648	May 24, 2017	May 30, 2017		0	83	1.0	
Total			34				832 kwh

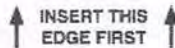
Next scheduled read date: 06-26. Date may vary due to scheduling or weather.

See reverse

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

RETAIN THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.

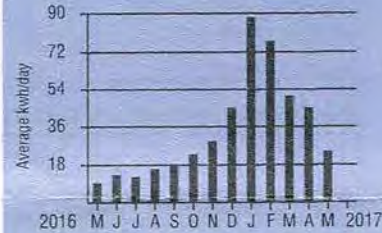


ACCOUNT PAST DUE

PACIFIC POWER
 PO BOX 26000
 PORTLAND OR 97256-0001



Historical Data - ITEM 1



Your Average Daily kwh Usage by Month

PERIOD ENDING	MAY 2017	MAY 2016
Avg. Daily Temp.	57	57
Total kwh	832	253
Avg. kwh per Day	24	9
Cost per Day	\$4.57	\$1.99

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Late Payment Charge for California
 A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Change of Mailing Address or Phone?
 Check here & provide information on back

Account Number: **63182981-001 1**

Date Due: **Jun 15, 2017**

AMOUNT DUE: \$400.16

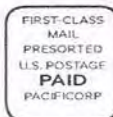
Please enter the amount enclosed.

HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029

H 63182981 001 119 000040016 000024106 000015910



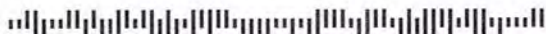
25749 01 AB 0.400 86-0
HORN BROOK COMM SER DIST
PO BOX 29
HORN BROOK CA 96044-0029



Inquiries? Call your
Business Solutions Team
Toll free 1-866-870-3419,
M-F, 6am-6pm PT
pacificpower.net



BILLING DATE: **May 30, 2017**
ACCOUNT NUMBER: **63182981-003 7**
DATE DUE: **Jun 15, 2017**
AMOUNT DUE: **\$1,201.87**



ACCOUNT PAST DUE

Our records indicate that your account is past due. If the past due amount has been paid, please remember that this bill also contains New Charges.

Your Balance With Us

Previous Account Balance	1,086.28
Payments/Credits	-524.07
Past Due Amount Pd.	562.21
New Charges	+639.66
Current Account Balance	\$ 1,201.87

You Must Act Now to Avoid Shut-Off!

- Your Electric Service Past Due Amount of **\$562.21** must be received by **Jun 15, 2017** to avoid shut-off.

Remember: Your New Charges of \$639.66 are still due by Jun 20, 2017.

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Payments Received

DATE	DESCRIPTION	AMOUNT
May 9, 2017	Payment Received - Thank You	524.07

Total Payments

APPROVED

\$ 524.07

By Peter Kampa at 3:40 pm, Jun 24, 2017

Detailed Account Activity

ITEM 3 - ELECTRIC SERVICE

WELL 4 Bradley Henle Rd Well Hornbrook CA
Well Up Hill Schedule 25

METER NUMBER	SERVICE PERIOD From To	ELAPSED DAYS	METER READINGS Previous Current	METER MULTIPLIER	AMOUNT USED THIS MONTH
51415731	Apr 26, 2017 May 30, 2017	34	0 0	1.0	0 kwh

Next scheduled read date: 06-26. Date may vary due to scheduling or weather.

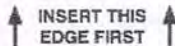
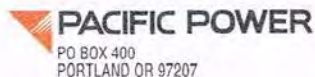
NEW CHARGES - 05/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29

See reverse

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

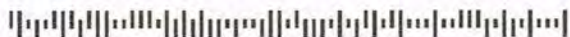
RETAIN THIS PORTION FOR YOUR RECORDS.

RETURN THIS PORTION WITH YOUR PAYMENT.



ACCOUNT PAST DUE

PACIFIC POWER
PO BOX 26000
PORTLAND OR 97256-0001



Late Payment Charge for California
A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Change of Mailing Address or Phone?
Check here & provide information on back.

Account Number: **63182981-003 7**

Date Due: **Jun 15, 2017**

AMOUNT DUE: **\$1,201.87**

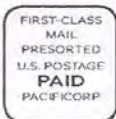
Please enter the amount enclosed.

HORN BROOK COMM SER DIST
PO BOX 29
HORN BROOK CA 96044-0029

H 63182981 003 711 000120187 000056221 000063966



28267 01 AB 0.400 94-3
 HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029



Questions: Call
1-888-221-7070
 24 hours a day,
 7 days a week
 pacificpower.net



BILLING DATE: **Jun 5, 2017**
 ACCOUNT NUMBER: **63182981-002 9**
 DATE DUE: **Jun 26, 2017**
 AMOUNT DUE: **\$20.08**



Your Balance With Us

Previous Account Balance	-38.33
Payments/Credits	0.00
New Charges	+58.41
Current Account Balance	\$ 20.08

Payments Received

No payments have been received since your last billing statement.

Detailed Account Activity

ITEM 1 - ELECTRIC SERVICE

15024 Bradley Henley Rd # Well 1 Hornbrook CA
 Back Up Well/5hp California General Service Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
89996898	Apr 26, 2017	May 23, 2017		33982	34112	1.0	
66963599	May 24, 2017	May 30, 2017		0	134	1.0	
Total			34				264 kwh

Next scheduled read date: 06-26. Date may vary due to scheduling or weather.

NEW CHARGES - 05/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29
Energy Charge	264 kwh	0.1592700	42.05
Cpuc Surcharge	264 kwh	0.0004300	0.11
Low Income Assistance Charge	264 kwh	0.0064900	1.71
Carbon Pollution Permit Cost	264 kwh	0.0081900	2.16
Klamath Dam Removal	264 kwh	0.0027900	0.74
California Climate Credit	264 kwh	-0.0065500	-1.73
State Energy Resource Tax	264 kwh	0.0002900	0.08
Total New Charges			58.41

Historical Data - ITEM 1



Your Average Daily kwh Usage by Month

PERIOD ENDING	MAY 2017	MAY 2016
Avg. Daily Temp.	57	57
Total kwh	264	1277
Avg. kwh per Day	8	46
Cost per Day	\$1.72	\$8.18

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Late Payment Charge for California

A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

See reverse

RETAIN THIS PORTION FOR YOUR RECORDS.
 RETURN THIS PORTION WITH YOUR PAYMENT.

↑ INSERT THIS EDGE FIRST ↑



APPROVED
 By Peter Kampa at 3:41 pm, Jun 24, 2017

PACIFIC POWER
 PO BOX 26000
 PORTLAND OR 97256-0001



Change of Mailing Address or Phone?
 Check here & provide information on back

Account Number: **63182981-002 9**

Date Due: **Jun 26, 2017**

AMOUNT DUE: **\$20.08**

Please enter the amount enclosed.

HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029

H 63182981 002 918 000002008





HORN BROOK COMMUNITY SERVICES
DISTRICT
PO BOX 29
HORN BROOK CA 96044 - 0029

Page 1 of 3
Account Number 530 475-3730 484 9
Billing Date Jun 8, 2017
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	105.17
Payment Received 6-06 Thank you!	105.17CR
Adjustments	.00
Balance	.00
Current Charges	122.85
Total Amount Due	\$122.85
Amount Due in Full by	Jun 30, 2017

Billing Summary

Online: att.com/myatt	Page	
Plans and Services	1	87.01
1 800 750-2355		
AT&T Long Distance	1	35.84
1 800 321-2000		
Total Current Charges		122.85

APPROVED

By Peter Kampa at 3:41 pm, Jun 24, 2017

News You Can Use Summary

- PREVENT DISCONNECT
- CARRIER INFORMATION
- THIRD-PARTY BLOCKING

See "News You Can Use" for additional information

Plans and Services

Monthly Service - Jun 8 thru Jul 7

1. Bus Local Calling Unlimited B	75.00
Single Line Meas Business Line	
Unlimited Local Usage	
Caller ID	

Surcharges and Other Fees

2. Federal Subscriber Line Charge	4.47
3. Rate Surcharge	.97CR
4. State Regulatory Fee	.22
5. Federal Universal Service Fee	.77
Total Surcharges and Other Fees	4.49

Government Fees and Taxes

6. CA High Cost Fund Surcharge - A:	.26
7. California Teleconnect Fund Surcharge	.80
8. Universal Lifeline Telephone Service Surcharge	3.52
9. CA Relay Service and Communications Devices Fund	.37
10. 9-1-1 Emergency System	.56
11. Federal	2.01
Total Government Fees and Taxes	7.52

Total Plans and Services

87.01

AT&T Long Distance

Important Information

Message Regarding Terms & Conditions:

To view your Terms & Conditions for AT&T Long Distance, access www.att.com/servicepublications or call AT&T at the toll free number on your bill.

Account Summary

Description	
Charges for June	35.84
Total Account Summary Charges	35.84

Invoice Summary

(as of MAY 26, 2017)

Current Charges

Service Charges	3.00
Credits and Adjustments	.00
Call Charges	29.99

Local Services provided by AT&T California or AT&T Nevada based upon the service address location.

Siskiyou Sanitary/Lovelace Plumbing
 1537 Lucas Road
 Yreka, Ca. 96097
 530-842-3023 Fax 530-842-5886
 Federal Id# 68-0337900 Lic#615753

Invoice

DATE	INVOICE #
5/31/2017	29156

BILL TO
Hornbrook Community Service P.O Box 29 Hornbrook, Ca. 96044

APPROVED
 By Peter Kampa at 3:41 pm, Jun 24, 2017

P.O. NO.	TERMS	Contract#
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Toilet rental from Apr 24th to May 24th set Water building	22.00	22.00T
	Cleaning of Toilets	49.60	49.60
	Fuel Surcharge per toilet	2.70	2.70
	7.25% Sales Tax	7.25%	1.60

PLEASE include invoice number. A 2% penalty on invoices after 30 days and collections after 90 days.	Total	\$75.90
--	--------------	---------

SUM IT UP
 P.O. BOX 27
 YREKA, CA 96097

APPROVED

By Peter Kampa at 3:41 pm, Jun 24, 2017

INVOICE

Invoice Number: MAY. 2017
 Invoice Date: May 1, 2017
 Page: 1

Voice: 530-937-3279
 Fax:

Duplicate

Bill To:
 HORN BROOK COMMUNITY SERVICE
 DISTRICT
 P.O. BOX 29
 HORN BROOK, CA 96044

Ship to:

Customer ID	Customer PO	Payment Terms	
HCSD		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		5/31/17

Quantity	Item	Description	Unit Price	Amount
		Bookkeeping Revenue		750.00
		ENVELOPES 500 COUNT		31.05
		1 ROLL OF STAMPS		49.00

See back of receipt for your chance to win \$1000
 ID #: 7L0SJJKNBHT



(530) 842-7330
 MANAGER LANDON CHAMBERLIN
 1906 FORT JONES RD
 YREKA CA 96097
 ST# 01630 OP# 003928 TR# 11 TR# 05777
 ENVELOPES 008522761712
 SUBTOTAL 28.82 X
 TAX 1 7.750 % 2.23
 TOTAL 31.05
 DEBIT TEND 31.05
 CHANGE DUE 0.00

FT DEBIT PAY FROM PRIMARY
 31.05 TOTAL PURCHASE
 S DEBIT *****
 EF # 713000657779
 PAYMENT DECLINED - REASON 13
 S DEBIT
 ID A000000980840
 AC B08D992F36EFD49
 TERMINAL # SC010983
 05/10/17 16:49:54

FT DEBIT PAY FROM PRIMARY
 31.05 TOTAL PURCHASE
 S DEBIT *****
 EF # 713000657609
 NETWORK ID. 0076 APPR CODE 802523
 S DEBIT
 AID A000000980840
 TC 0D161F52539E083C
 *Pin Verified
 TERMINAL # SC010983
 05/10/17 16:50:18

TC# 9601 4909 4346 9306 4445
 Low Prices You Can Trust. Every Day.
 05/10/17 16:50:24

401 S BROADWAY ST
 YREKA CA
 96097-9998
 0586640097
 (800) 275-8777 4:35 PM

Product Description Sale Qty Final Price
 US Flag Coil/1 01 \$49.00
 (Unit Price:\$49.00)
 Total \$49.00
 Debit Card Remit'd (Card Name:Debit Card) \$49.00
 (Account #:XXXXXXXXXX1870)
 (Approval #:)
 (Transaction #:613)
 (Receipt #:003874)
 (Debit Card Purchase:\$49.00)
 (Cash Back:\$0.00)

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.
 Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

 Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

	830.05
	830.05
	830.05

WEED OFFICE
150 Alamo, Suite 103
(530) 938-3438

YREKA OFFICE
216 Lane St.
(530) 842-3552

www.kwb-law.net

KWBSM
EST. 1970
KIRSHER, WINSTON & BOSTON
LAW CORPORATION

WRAY E. KIRSHER (1922-2003)
U.S. Magistrate Judge, Retired

ROBERT D. WINSTON
ROBERT B. BOSTON

Attorneys' Assistants:
SARA E. COLLINS
AMY S. HALL

Please Respond To:

205 N. Mt. Shasta Blvd., Suite 400
P.O. Box 177, Mt. Shasta, CA 96067
(530) 926-3444, Fax (530) 926-3599

To: Hornbrook Community Services District Board of Directors
From: Robert Winston, Special Legal Counsel
Date: June 11, 2017
Re: Account Summaries through 5/31/17; Request for Payment

For your information, here are the **approximate and unaudited** balances accrued and due on each HCSD account as of May 31st, after applying payments received and posted on or before that date:

<u>Account</u>	
Harrell v. HCSD (#671)	\$24,509.72
Olson v. HCSD (#672)	7,444.36
HCSD v. Olson & Harrell (#797)	42,889.45
Gifford v. Dingman (#044)	17,398.59
Gifford v. Hanson (#206)	5,718.27
Harrell v. HCSD (#847)	16,510.78
Harrell v. Hanson (#982)	4,516.86
Gifford v. HCSD (#1392)	11,433.10
Olson v. HCSD (#1393)	12,127.20
Gifford v. HCSD (#1088)	5,308.30
Olson v. HCSD (#1089)	8,780.83
Gifford v. HCSD (#1292)	10,893.56
Olson v. HCSD (#1293)	7,380.26
Gifford v. HCSD (#323)	705.60
Hanson v. HCSD (#327)	676.20
Gifford v. HCSD (#561)	499.80
Gifford v. HCSD (#500)	1,234.80
HCSD - Misc. (incl. admin. proceed.)	22,650.45

We are requesting a payment by the District in June in the minimum amount of \$1,500.00, which we shall apply to any or all of these accounts in our discretion unless you instruct us otherwise.

This report is **not** intended to be confidential; it is to be considered to be a public record. Confidential itemized statements for these accounts have not been prepared. Those will be prepared and made available for viewing at our office only upon request of the District's GM or disinterested members of its Board of Directors.


R. Winston

APPROVED

By Peter Kampa at 3:41 pm, Jun 24, 2017

RDW/

MURPHY, PEARSON, BRADLEY & FEENEY
 ATTORNEYS AT LAW
 A PROFESSIONAL CORPORATION
 88 KEARNY STREET, TENTH FLOOR
 SAN FRANCISCO, CALIFORNIA 94108
 (415) 788-1900

HORNBROOK COMMUNITY SERVICES DISTRICT
 ATTN: PATRICIA SLOTE
 P.O. BOX 29
 HORNBROOK, CA 96044

JUNE 13, 2017
 116971.2
 INVOICE NO. 1706120
 WAM

REMITTANCE COPY

OUR FILE NO.: 116971.2

APPROVED
 By Peter Kampa at 3:41 pm, Jun 24, 2017

CURRENT FEES	372.50
CURRENT DISBURSEMENTS	83.42

TOTAL CURRENT BILLING	\$	455.92
-----------------------	----	--------

PREVIOUS STATEMENTS OUTSTANDING
 (IF YOU PAID THE FOLLOWING INVOICE(S), PLEASE DISREGARD THIS SECTION)

07/14/16	1607095	\$5424.96
08/12/16	1608124	\$11937.84
09/16/16	1609120	\$4620.06
10/12/16	1610089	\$2522.56
11/09/16	1611203	\$6641.65
12/16/16	1612250	\$3109.84
01/24/17	1701199	\$843.14
02/15/17	1702125	\$3503.96
04/14/17	1704076	\$20.10
05/19/17	1705155	\$4211.57

BALANCE DUE FROM PREVIOUS STATEMENT	43835.68
LESS PAYMENT(S)	(1000.00)

BALANCE FORWARD	42835.68

MURPHY, PEARSON, BRADLEY & FEENEY

ATTORNEYS AT LAW
A PROFESSIONAL CORPORATION
88 KEARNY STREET, TENTH FLOOR
SAN FRANCISCO, CALIFORNIA 94108
(415) 788-1900

HORNBROOK COMMUNITY SERVICES DISTRICT
FILE NUMBER: 116971.2
INVOICE NO.: 1706120

Jun 13, 2017

PAGE 2

REMITTANCE COPY

TOTAL DUE THIS STATEMENT

\$ 43291.60
=====

All legal services rendered, amounts received or disbursements made on your behalf after May 31, 2017 will be reflected on your next statement.

Tax ID#94-2538761

Remit To:
P.O. Box 9004
Gurnee, IL 60031-9004
TEL: (847) 689-3000
FAX: (847) 689-3001
TOLL FREE: 1-800-493-9876
F.E.I.N.: 52-2418852

Notice of Past Due Account

CUSTOMER NO.	DATE
963133	06/19/2017

View online at: <http://usabluebook.billtrust.com>
Web Enrollment Token: LRS QVW FFZ

Page 1 of 1

BILL TO:
13543 1 AB 0.403 E0050X I0080 D2568808382 S2 P4365202 0001:0001



HORN BROOK CSD
PO BOX 29
HORN BROOK CA 96044-0029

Just a reminder the listed invoice(s) are past due. If you have not yet paid your immediate attention is appreciated.

INVOICE	DATE	REFERENCE #	AMOUNT
255650	05/10/2017	VERBAL CLINT	113.18
OA2920	07/07/2016		-101.42

APPROVED
By Peter Kampa at 3:41 pm, Jun 24, 2017

THANK YOU
Accounts Receivable
TOLL FREE 1-800-493-9876
email: ar@usabluebook.com

TOTAL BALANCE	TOTAL PAST DUE
880.69	11.76

A 1.5% MONTHLY FINANCE CHARGE has been applied on all invoices 30 days or more past due and is indicated by "SC". If you have contacted us with status of invoice(s), disregard this notice.

REMIT TO:
USABlueBook
PO Box 9004
Gurnee, IL 60031-9004

REPORT FGRBDSC
 FISCAL YEAR: 17

Siskiyou County
 Budget Status (Current Period)
 AS OF 31-MAY-2017

RUN DATE: 06/05/2017
 TIME: 09:51 AM
 PAGE: 2

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD
 PRED ORG: 405000 COMMUNITY SERVICE DISTRICT
 ORG: 405010 HORN BROOK CSD

ACCOUNT	ACCOUNT TITLE	ADJUSTED BUDGET	CURRENT PERIOD ACTIVITY	YEAR TO DATE ACTIVITY	BUDGET RESERVATIONS	AVAILABLE BALANCE	CMT TYP
TOTAL FUND							
781100	HORN BROOK CSD						
TOTAL	REVENUES	87,391.00	7,870.62	69,106.18	.00	18,284.82	
TOTAL	LABOR	24,084.00	2,211.00	13,563.79	.00	10,520.21	
TOTAL	EXPENDITURES	73,299.00	12,649.74	67,930.18	.00	5,368.82	
NET		-9,992.00	-6,990.12	-12,387.79	.00	2,395.79	

REPORT FGRBDSC
FISCAL YEAR: 17

Siskiyou County
Budget Status (Current Period)
AS OF 31-MAY-2017

RUN DATE: 06/05/2017
TIME: 09:51 AM
PAGE: 3

* * * REPORT CONTROL INFORMATION * * *

RPTNAME: FGRBDSC
VERSION: 8.6
PARAMETER SEQUENCE NUMBER: 512705
FISCAL YEAR: 17
CHART OF ACCOUNTS: S
COMMITMENT TYPE: BOTH
BEGIN FUND CODE: 781100
END FUND CODE: 781100
BEGIN ORGANIZATION CODE: 405010
END ORGANIZATION CODE: 405010
BEGIN ACCOUNT CODE:
END ACCOUNT CODE:
AS OF DATE: 31-MAY-2017
INCLUDE ACCRUAL: Y
PRINT TOTALS: Y
PRINT NET TOTALS: Y
PRINT ZERO AMOUNT LINES: N

NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 10

Siskiyou County
 Organization Detail Activity
 From 01-MAY-2017 To 31-MAY-2017

COAS: S COUNTY OF SISKIYOU
 ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
HORN BROOK CSD					781100				
BEGINNING BALANCE: SPECIAL DEPARTMENTAL EXPENSE					728000	48,299.00	52,788.39	0.00	
05/02/2017	INNI	I1721909		PACIFIC POWER	728000		797.44		U
05/02/2017	INNI	I1721910		BASIC LABORATORY	728000		72.00		U
05/02/2017	INNI	I1721911		CR WATER TREATMENT	728000		100.00		U
05/02/2017	INNI	I1721912		SUM IT UP ACCOUNTING, JULI	728000		799.00		U
05/02/2017	INNI	I1721913		AT&T	728000		96.87		U
05/02/2017	INNI	I1721915		STATE WATER RESOURCES CONT	728000		846.00		U
05/02/2017	INNI	I1721917		MURPHY, PEARSON, BRADLEY &	728000		1,000.00		U
05/02/2017	INNI	I1721918		KIRSHER, WINSTON, & BOSTON	728000		1,000.00		U
05/02/2017	INNI	I1721919		KAMPA COMMUNITY SOLUTIONS	728000		1,500.00		U
05/02/2017	INNI	I1721920		STREAMLINE	728000		50.00		U
05/30/2017	INNI	I1723697		E SLOTE, PATRICIA	728000		42.75		U
05/30/2017	INNI	I1723698		AT&T	728000		105.17		U
05/30/2017	INNI	I1723699		MURPHY, PEARSON, BRADLEY &	728000		1,000.00		U
05/30/2017	INNI	I1723700		KIRSHER, WINSTON, & BOSTON	728000		1,000.00		U
05/30/2017	INNI	I1723701		KAMPA COMMUNITY SOLUTIONS	728000		1,500.00		U
05/30/2017	INNI	I1723702		STREAMLINE	728000		50.00		U
05/30/2017	INNI	I1723703		PACIFIC POWER	728000		803.27		U
05/30/2017	INNI	I1723704		BASIC LABORATORY	728000		127.00		U
05/30/2017	INNI	I1723705		SUM IT UP ACCOUNTING, JULI	728000		799.00		U
05/30/2017	INNI	I1723706		CHEM QUIP	728000		716.21		U
05/30/2017	INNI	I1723707		ACE HARDWARE - YREKA	728000		85.27		U
05/30/2017	INNI	I1723708		USABLUEBOOK	728000		59.76		U
05/30/2017	INNI	I1723709		HORN BROOK COMMUNITY ASSOCI	728000		100.00		U
ENDING BALANCE: SPECIAL DEPARTMENTAL EXPENSE					728000	48,299.00	65,438.13	0.00	
BEGINNING BALANCE: EQUIPMENT - SPECIAL DISTRICTS					762100	5,000.00	2,492.05	0.00	
ENDING BALANCE: EQUIPMENT - SPECIAL DISTRICTS					762100	5,000.00	2,492.05	0.00	
BEGINNING BALANCE: INFRASTRUCTURE					763000	20,000.00	0.00	0.00	
ENDING BALANCE: INFRASTRUCTURE					763000	20,000.00	0.00	0.00	
TOTAL ORGANIZATION: 405010 HORN BROOK CSD									
				REVENUES	05	87,391.00	69,106.18	0.00	
				LABOR	06	24,084.00	13,563.79	0.00	

Siskiyou County
Organization Detail Activity
From 01-MAY-2017 To 31-MAY-2017

COAS: S COUNTY OF SISKIYOU
ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
HORN BROOK CSD					781100				
BEGINNING BALANCE:		INTEREST			530100	300.00	417.46	0.00	
ENDING BALANCE:		INTEREST			530100	300.00	417.46	0.00	
BEGINNING BALANCE:		WATER FEES			552250	86,291.00	59,131.28	0.00	
05/02/2017	CR05	J1713822		HORNCSD - H20 FEES MAR 16/1	552250		702.00		U
05/02/2017	CR05	J1713824		HORNCSD - H20 FEES MAR 16/1	552250		606.00		U
05/12/2017	CR05	J1714279		HORNCSD H20 FEES APR 16/17	552250		775.00		U
05/12/2017	CR05	J1714319		J1714279 REV. POSTED IN ERR	552250		-775.00		U
05/12/2017	CR05	J1714326		J1714279COR HORNCSD H20 FEE	552250		736.00		U
05/17/2017	CR05	J1714478		HORNCSD - H20 FEES APR 16/1	552250		2,191.13		U
05/23/2017	CR05	J1714775		HORNCSD - H20 FEES APR 16/1	552250		1,712.49		U
05/23/2017	CR05	J1714775		HORNCSD - H20 FEES APR 16/1	552250		50.00		U
05/31/2017	CR05	J1715076		HORNCSD H20 FEES APR 16/17	552250		1,873.00		U
ENDING BALANCE:		WATER FEES			552250	86,291.00	67,001.90	0.00	
BEGINNING BALANCE:		WATER LATE FEES			552251	800.00	0.00	0.00	
ENDING BALANCE:		WATER LATE FEES			552251	800.00	0.00	0.00	
BEGINNING BALANCE:		PARK AND RECREATION SERVICES			552500	0.00	0.00	0.00	
ENDING BALANCE:		PARK AND RECREATION SERVICES			552500	0.00	0.00	0.00	
BEGINNING BALANCE:		MISCELLANEOUS OTHER REVENUE			560200	0.00	1,686.82	0.00	
ENDING BALANCE:		MISCELLANEOUS OTHER REVENUE			560200	0.00	1,686.82	0.00	
BEGINNING BALANCE:		REGULAR WAGES			611100	21,590.00	10,435.54	0.00	
05/02/2017	INNI	I1721914		INTERNAL REVENUE SERVICE	611100		710.44		U
05/02/2017	INNI	I1721916		EMPLOYMENT DEVELOPMENT DEP	611100		219.03		U
05/09/2017	INNI	I1722360		DINGMAN, CLINT	611100		503.46		U
05/23/2017	INNI	I1723397		DINGMAN, CLINT	611100		492.32		U
ENDING BALANCE:		REGULAR WAGES			611100	21,590.00	12,360.79	0.00	
BEGINNING BALANCE:		WORKERS' COMPENSATION			623100	2,494.00	917.25	0.00	
05/30/2017	INNI	I1723710		STATE COMPENSATION INSURAN	623100		285.75		U
ENDING BALANCE:		WORKERS' COMPENSATION			623100	2,494.00	1,203.00	0.00	

05-JUN-2017 10:28:34 AM
FISCAL YEAR 17

Siskiyou County
Organization Detail Activity
From 01-MAY-2017 To 31-MAY-2017

PAGE 4
FGRODTA

* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 512756
FISCAL YEAR: 17
CHART OF ACCOUNTS: S
FROM ORGANIZATION: 405010
TO ORGANIZATION: 405010
FROM FUND: 781100
TO FUND: 781100
FROM ACCOUNT:
TO ACCOUNT:
FROM DATE: 01-MAY-2017
TO DATE: 31-MAY-2017
INCLUDE ACCRUAL: Y
PRINT ORGANIZATION TOTALS: Y
COMMITMENT TYPE: B
NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 10

05-JUN-2017 10:28:34 AM
FISCAL YEAR 17

Siskiyou County
Organization Detail Activity
From 01-MAY-2017 To 31-MAY-2017

PAGE 3
FGRODTA

COAS: S COUNTY OF SISKIYOU
ORG:

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/ FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
				EXPENDITURES	07	73,299.00	67,930.18	0.00	

Siskiyou County
 Organization Detail Activity
 From 01-MAY-2017 To 31-MAY-2017

COAS: S COUNTY OF SISKIYOU
 ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
HORN BROOK CSD					781100				
BEGINNING BALANCE:		INTEREST			530100	300.00	417.46	0.00	
ENDING BALANCE:		INTEREST			530100	300.00	417.46	0.00	
BEGINNING BALANCE:		WATER FEES			552250	86,291.00	59,131.28	0.00	
05/02/2017	CR05	J1713822		HORNCSD - H20 FEES MAR 16/1	552250		702.00		U
05/02/2017	CR05	J1713824		HORNCSD - H20 FEES MAR 16/1	552250		606.00		U
05/12/2017	CR05	J1714279		HORNCSD H20 FEES APR 16/17	552250		775.00		U
05/12/2017	CR05	J1714319		J1714279 REV. POSTED IN ERR	552250		-775.00		U
05/12/2017	CR05	J1714326		J1714279COR HORNCSD H20 FEE	552250		736.00		U
05/17/2017	CR05	J1714478		HORNCSD - H20 FEES APR 16/1	552250		2,191.13		U
05/23/2017	CR05	J1714775		HORNCSD - H20 FEES APR 16/1	552250		1,712.49		U
05/23/2017	CR05	J1714775		HORNCSD - H20 FEES APR 16/1	552250		50.00		U
05/31/2017	CR05	J1715076		HORNCSD H20 FEES APR 16/17	552250		1,873.00		U
ENDING BALANCE:		WATER FEES			552250	86,291.00	67,001.90	0.00	
BEGINNING BALANCE:		WATER LATE FEES			552251	800.00	0.00	0.00	
ENDING BALANCE:		WATER LATE FEES			552251	800.00	0.00	0.00	
BEGINNING BALANCE:		PARK AND RECREATION SERVICES			552500	0.00	0.00	0.00	
ENDING BALANCE:		PARK AND RECREATION SERVICES			552500	0.00	0.00	0.00	
BEGINNING BALANCE:		MISCELLANEOUS OTHER REVENUE			560200	0.00	1,686.82	0.00	
ENDING BALANCE:		MISCELLANEOUS OTHER REVENUE			560200	0.00	1,686.82	0.00	
BEGINNING BALANCE:		REGULAR WAGES			611100	21,590.00	10,435.54	0.00	
05/02/2017	INNI	I1721914		INTERNAL REVENUE SERVICE	611100		710.44		U
05/02/2017	INNI	I1721916		EMPLOYMENT DEVELOPMENT DEP	611100		219.03		U
05/09/2017	INNI	I1722360		DINGMAN, CLINT	611100		503.46		U
05/23/2017	INNI	I1723397		DINGMAN, CLINT	611100		492.32		U
ENDING BALANCE:		REGULAR WAGES			611100	21,590.00	12,360.79	0.00	
BEGINNING BALANCE:		WORKERS' COMPENSATION			623100	2,494.00	917.25	0.00	
05/30/2017	INNI	I1723710		STATE COMPENSATION INSURAN	623100		285.75		U
ENDING BALANCE:		WORKERS' COMPENSATION			623100	2,494.00	1,203.00	0.00	

Siskiyou County
 Organization Detail Activity
 From 01-MAY-2017 To 31-MAY-2017

COAS: S COUNTY OF SISKIYOU
 ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
HORN BROOK CSD					781100				
BEGINNING BALANCE: SPECIAL DEPARTMENTAL EXPENSE					728000	48,299.00	52,788.39	0.00	
05/02/2017	INNI	I1721909		PACIFIC POWER	728000		797.44		U
05/02/2017	INNI	I1721910		BASIC LABORATORY	728000		72.00		U
05/02/2017	INNI	I1721911		CR WATER TREATMENT	728000		100.00		U
05/02/2017	INNI	I1721912		SUM IT UP ACCOUNTING, JULI	728000		799.00		U
05/02/2017	INNI	I1721913		AT&T	728000		96.87		U
05/02/2017	INNI	I1721915		STATE WATER RESOURCES CONT	728000		846.00		U
05/02/2017	INNI	I1721917		MURPHY, PEARSON, BRADLEY &	728000		1,000.00		U
05/02/2017	INNI	I1721918		KIRSHER, WINSTON, & BOSTON	728000		1,000.00		U
05/02/2017	INNI	I1721919		KAMPA COMMUNITY SOLUTIONS	728000		1,500.00		U
05/02/2017	INNI	I1721920		STREAMLINE	728000		50.00		U
05/30/2017	INNI	I1723697		E SLOTE, PATRICIA	728000		42.75		U
05/30/2017	INNI	I1723698		AT&T	728000		105.17		U
05/30/2017	INNI	I1723699		MURPHY, PEARSON, BRADLEY &	728000		1,000.00		U
05/30/2017	INNI	I1723700		KIRSHER, WINSTON, & BOSTON	728000		1,000.00		U
05/30/2017	INNI	I1723701		KAMPA COMMUNITY SOLUTIONS	728000		1,500.00		U
05/30/2017	INNI	I1723702		STREAMLINE	728000		50.00		U
05/30/2017	INNI	I1723703		PACIFIC POWER	728000		803.27		U
05/30/2017	INNI	I1723704		BASIC LABORATORY	728000		127.00		U
05/30/2017	INNI	I1723705		SUM IT UP ACCOUNTING, JULI	728000		799.00		U
05/30/2017	INNI	I1723706		CHEM QUIP	728000		716.21		U
05/30/2017	INNI	I1723707		ACE HARDWARE - YREKA	728000		85.27		U
05/30/2017	INNI	I1723708		USABLUBOOK	728000		59.76		U
05/30/2017	INNI	I1723709		HORN BROOK COMMUNITY ASSOCI	728000		100.00		U
ENDING BALANCE: SPECIAL DEPARTMENTAL EXPENSE					728000	48,299.00	65,438.13	0.00	
BEGINNING BALANCE: EQUIPMENT - SPECIAL DISTRICTS					762100	5,000.00	2,492.05	0.00	
ENDING BALANCE: EQUIPMENT - SPECIAL DISTRICTS					762100	5,000.00	2,492.05	0.00	
BEGINNING BALANCE: INFRASTRUCTURE					763000	20,000.00	0.00	0.00	
ENDING BALANCE: INFRASTRUCTURE					763000	20,000.00	0.00	0.00	
TOTAL ORGANIZATION: 405010 HORN BROOK CSD									
				REVENUES	05	87,391.00	69,106.18	0.00	
				LABOR	06	24,084.00	13,563.79	0.00	

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FISCAL YEAR 17

Siskiyou County
Organization Detail Activity
From 01-MAY-2017 To 31-MAY-2017

PAGE 3
FGRODTA

COAS: S COUNTY OF SISKIYOU
ORG:

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/ FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
				EXPENDITURES	07	73,299.00	67,930.18	0.00	

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FISCAL YEAR 17

Siskiyou County
Organization Detail Activity
From 01-MAY-2017 To 31-MAY-2017

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* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 512756
FISCAL YEAR: 17
CHART OF ACCOUNTS: S
FROM ORGANIZATION: 405010
TO ORGANIZATION: 405010
FROM FUND: 781100
TO FUND: 781100
FROM ACCOUNT:
TO ACCOUNT:
FROM DATE: 01-MAY-2017
TO DATE: 31-MAY-2017
INCLUDE ACCRUAL: Y
PRINT ORGANIZATION TOTALS: Y
COMMITMENT TYPE: B
NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 10

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

		***** BALANCE *****	
ACCOUNT	ASSETS TITLE	CURRENT AS OF 31-MAY-2017	PRIOR AS OF 31-MAY-2016
101000	INTERFUND CASH	46,369.11 D	55,040.97 D
TOTAL:	CASH & CASH EQUIVALENTS	46,369.11 D	55,040.97 D
121050	ACCOUNTS RECEIVABLE - ACCRUAL	.00 D	.00 D
TOTAL:	CURRENT RECEIVABLES	.00 D	.00 D
	TOTAL ASSETS	46,369.11 D	55,040.97 D
LIABILITIES			
ACCOUNT	TITLE		
211100	ACCOUNTS PAYABLE	.00 C	.00 C
211150	ACCOUNTS PAYABLE ACCRUAL	.00 C	.00 C
TOTAL:	CURRENT LIABILITIES	.00 C	.00 C
	TOTAL LIABILITIES	.00 C	.00 C
CONTROL ACCOUNTS			
ACCOUNT	TITLE		
311000	C/Y REVENUE CONTROL	69,106.18 C	63,575.22 C
311100	C/Y EXPENDITURE CONTROL	81,493.97 D	54,576.77 D
311500	C/Y ESTIMATED REVENUE CONTROL	87,391.00 D	87,391.00 D
311600	C/Y APPROPRIATIONS CONTROL	97,383.00 C	86,099.00 C
311800	C/Y BUDGETED CHANGE TO F/B CONTROL	9,992.00 D	1,292.00 C
TOTAL:	CONTROL ACCOUNTS	12,387.79 D	8,998.45 C
	TOTAL CONTROL ACCOUNTS	12,387.79 D	8,998.45 C
FUND BALANCES			
ACCOUNT	TITLE		

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

ACCOUNT	FUND BALANCES TITLE	BALANCE	
		CURRENT AS OF 31-MAY-2017	PRIOR AS OF 31-MAY-2016
471000	FUND BALANCE UNASSIGNED	58,756.90 C	46,042.52 C
TOTAL:	FUND BALANCE - UNASSIGNED	58,756.90 C	46,042.52 C
	TOTAL FUND BALANCES	58,756.90 C	46,042.52 C
	TOTAL LIABILITIES & FUND BALANCE:	46,369.11 C	55,040.97 C
	GRAND TOTAL:	.00 C	.00 C

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FISCAL YEAR 17

Siskiyou County
Trial Balance
AS OF 31-MAY-2017

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FGRTBAL

* * * REPORT CONTROL INFORMATION * * *

Parameters were obtained through job submission

PARAMETER SEQUENCE NUMBER: 512823
FISCAL YEAR: 17
CHART OF ACCOUNTS: S
AS OF DATE: 31-MAY-2017
FUND OPTION: R Range of Funds
From Fund: 781100
To Fund: 781100
INCLUDE ACCRUAL: Y
NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 20

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
HORN BROOK COMMUNITY SERVICES DISTRICT
AUTHORIZING ITS GENERAL MANAGER TO PROCURE MATERIALS AND
SERVICES ON BEHALF OF AND FOR THE BENEFIT OF THE DISTRICT

WHEREAS, the Board of Directors of the Hornbrook Community Services District (herein, the "Board") regularly meets only once per month; and,

WHEREAS, due to legal requirements, or considerations of health, safety, or liability, the District's General Manager sometimes needs to obtain materials and/or services for the benefit and/or use of the District without calling for a special meeting, or awaiting the next regularly scheduled meeting, of the Board;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The General Manager may procure materials and services on behalf of the District, and obligate the District to pay for the same, without prior Board approval when the need for the materials and/or services must, because of legal mandates, scheduling requirements of the provider, or considerations of health, safety or liability, be satisfied prior to the next regularly scheduled Board meeting.

2. The General Manager shall exercise his good judgment and sound discretion in the selection of the materials and services, and as to the providers.

3. Upon request of the Board, the General Manager shall document the purpose for the particular materials and services so procured, the cost thereof, and the identity of the provider.

4. The General Manager shall retain and cause the District's officers to be provided with copies of the invoices or statements for the materials and services so procured, upon request.

5. The Board reserves the option to give direction to the General Manager as to expenditures for any projects that require public bidding or for any expenditures for which adequate time exists to allow their consideration by the Board.

6. The Board hereby approves and ratifies all previous procurements by the General Manager of materials and services for the use or benefit of the District.

Directors Voting:

Aye:

Nay:

Abstain:

Absent:

Attestation: I certify that this Resolution was adopted at a duly called regular or special meeting of the Board of Directors of the District held on _____, 2017, upon the vote indicated above.

Dated: _____

Board President

INFORMAL BIDDING ORDINANCE

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE HORN BROOK COMMUNITY SERVICES DISTRICT TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)

The Board of Directors of the Hornbrook Community Services District do hereby ordain as follows:

SECTION 1

1. This Ordinance is hereby added to the District Policies and Procedures Manual to provide as follows:
2. Informal Bid Procedures. Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.
3. Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.
4. Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids may be mailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 3, and shall be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department/agency soliciting bids, provided however:
 - a. If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.
 - b. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.
5. Award of Contracts. The General Manager is authorized to award informal contracts pursuant to this Section.

SECTION 2

This Ordinance shall take effect and be in full force thirty (30) days from the date of its passage and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the Board of Directors voting for and against the same in the Siskiyou Daily News, a newspaper of general circulation published in the County of Siskiyou.

PASSED, APPROVED and ADOPTED by the Board of Directors of the Hornbrook Community Services District, this 27th day of June 2017, by the following vote:

AYES:

NOES:

ABSENT: