

Regular Meeting of the HCSD Board of Directors

March 11, 2020 at 6:30 P.M.

NOTE MEETING LOCATION:

Hornbrook Elementary School

15430 Oregon Road, Hornbrook, CA 96044

AGENDA

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tullado, Patricia Brown.

1. **CALL TO ORDER:** Pledge of Allegiance, Roll Call and Establishment of Quorum:
2. **PUBLIC COMMENT:** Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.
3. **APPROVE and AUTHORIZE SIGNATURES:** on Warrant Authorization Form for District expenses received through March 11, 2020, "A list of the bills to be paid will be made available to the Board and public at the meeting."
4. **Discussion and Possible Action:** John Van Den Bergh from RCAC will be giving a formal report on audit, rate study, sum it up accounting fees and Prop 1 Technical Assistance Work Plan.
5. **ADJOURNMENT:**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

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MINUTES

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, Patricia Brown.

1. **CALL TO ORDER:** Called to order at 6:32 pm. Present were Robert Puckett, Patricia Brown, Michele Hanson. Absent Melissa Tulleo. Quorum established.
2. **PUBLIC COMMENT:** No comments at this time.
3. **APPROVE and AUTHORIZE SIGNATURES:** on Warrant Authorization Form for District expenses received through March 11, 2020, "A list of the bills to be paid will be made available to the Board and public at the meeting."
Hanson moved to approve all bills presented to board including payroll for Dingman for month of February and sign Warrant Authorization.
Motion 2nd by Brown with 3 ayes, 0 nays and 1 absent. Motion carried
4. **Discussion and Possible Action:** John Van Den Bergh from RCAC reported that the Cal OES funding will waive the 25% matching funds for repairs and upgrades the plant will need as long as the district complies with certain conditions: plans which include, rate study, supply and demand of water, operation manual cross connection (back flow) control, sampling plan for water where samples are taken and when, and who will analyze them for contaminants. Approve audit and contract for accounting services going forward. These studies will cost around half a million but will be paid by grant approval. Supply and Demand of water design work to be done and submitted to State by Kennedy Jenkins. Sum it up accounting contract will be on next month's agenda for approval to get the 3 year audit, reconciliations, Financial Transaction reports (FTR), Government Compensation reports (GCR), yearly required by the State.
5. **ADJOURNMENT:** Next meeting will be held on April 15th instead of April 8th due to school scheduling. Meeting adjourned at 7:06 pm.

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Submitted by Michele Hanson Board Secretary

Bills to be paid**Warrant Auth.**

Sum it Up	\$995.00
Hornbrook Elementary	\$40.00
Basic Lab	\$469.20
KWB-Winston	\$1,500.00
Murphy Pearson et al	\$1,000.00
G&G Hardware	\$39.57
PP&L	\$1,320.96
Kevin Dixon	\$100.00
ATT	\$250.00
Siskiyou Sanitary	\$75.90

Total**\$5,790.63**

Dingman, Clint

payroll 02/01/20 through 02/15/20 **\$471.25**payroll 02/16/20 through 02/29/20 **\$455.12****Paid total month \$926.37**