

Hornbrook Community Services District

P.O. Box 29, Hornbrook, CA 96044

DIRECTORS

Robert Puckett, President

Patricia Slote, Secretary

Melissa Tulleo

Bryant Schaufler

Vacant (5th seat)

Regular Meeting of the Board of Directors

Hornbrook Community Hall

220 Main Street, Hornbrook, CA 96044

July 25, 2017, at 6:30 p.m.

AGENDA

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
2. **PUBLIC COMMENT:**
Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of **three minutes** is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.
3. **PRESENTATION ONLY:**
 - a. General Manager's Report for the Month of July 2017
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Approval of the Minutes – Regular Meeting of June 27, 2017 and Special Meeting of June 21, 2017 and July 6, 2017
 - b. Approve bills and authorize signatures on Warrant Authorization Form for District expenses received through July 25, 2017 (Initial draft warrant list attached)
 - c. Approval of receipt and filing of Siskiyou County Auditor-Controller June 2017 Budget/Financial Reports
5. **DISCUSSION AND ACTION ITEMS:**
 - a. Adoption of a Resolution approving an agreement with Kevin Dixon for services as a State Certified Water Treatment and Distribution Operator
 - b. Discussion and action regarding the indemnification and related actions for District employees, consultants and contractors acting in the course and scope of their duties
 - c. Discussion and action regarding the requirements for notification of a Newspaper of General Circulation within the District of regular and special Board meetings
 - d. Discussion and action regarding the establishment of a District fee schedule for miscellaneous services including, but not limited to the sale of bulk water, discontinuance of service and account delinquency charges
 - e. Discussion and action regarding a recommended contract for utility accounting and bookkeeping duties, including the need for utility billing software
6. **ANNOUNCEMENT OF AND PUBLIC COMMENT ON CLOSED SESSION ITEMS**
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code sec. 54856.9(a))

Hornbrook CSD V. Olson, Harrell, No. 14-0797:
Olson v. Hanson, et al., No. 14-0672
Harrell v. Hanson, et al., No. 14-0671
Harrell v. Hornbrook CSD, No. 15-0006
Gifford v. Hanson, No. 15 - 205
Gifford v. Dingman, No.15 -044
Harrell v. Hornbrook CSD, No. 15-0847
Gifford v. Hornbrook CSD, No. 15-0982
Gifford v. Hornbrook CSD, No. 15-1392

Olson v. Hornbrook CS D, No. 15-1393
 Gifford v. Hornbrook CSD, No. 16 - 1088
 Olson v. Hornbrook CSD, No. 16 -1089
 Gifford v. Hornbrook CSD, No.16 -1292
 Olson v. Hornbrook CSD, No. 16 -1293
 Gifford v. Hornbrook CSD, No. 17 -0323
 Olson v. Hornbrook CS D, No. 17 -0327
 Gifford v. Hornbrook CSD, No. 17-561
 Harrell v. HCSD 2:14-cv.0 1595-KJM-GGH
 Olson v. HCSD 2:15-cv-00646-MCE-CMK
 Olson v. HCSD 2:16-c v-00956-KJM-EFB
 Gifford v. HCSD 2:15-cv- 01274-MCE-AC
 Gifford v. HCSD 2:16-cv-00955-KJM-GGH

7. RECONVENE TO OPEN SESSION AND REPORT OUT (Immediately following Closed Session)

8. ADJOURNMENT

AGENDA ITEM 4B - This list of payables is staff's preliminary recommendation. At the board meeting, there may be additions, deletions, and other corrections	
Payable To	Amount
Pacific Power	\$ 758.45
Basic Laboratory - Routine Coliform+Annual	\$ 600.00
Clint Dingman - Payroll	\$ 600.00
Sum It Up	\$ 799.00
G&G Hardware	\$ 32.29
Chemquip	\$1,028.00
Siskiyou Sanitary	\$ 75.90
State Water Resources Control Board	\$ 194.00
AT&T	\$ 97.93
IRS - Payroll	\$1,175.87
Pat Slote, Reimbursement	\$ 60.98
Siskiyou Daily News, Publication of Ordinance	\$ 144.12
Murphy, Pearson, Bradley & Feeney, P.C. (per agreement)	\$1,000.00
Kirsher, Winston, & Boston (Per Statement)	\$1,500.00
Kampa Community Solutions - (per agreement including 7-6-17 Special Board Meeting)	\$2,500.00
Digital Deployment - Streamline - website	\$ 50.00
Total	\$10,616.54

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Peter Kampa at pkampa@kampacs.com prior to the Board meeting.
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
REGULAR MEETING MINUTES OF 6/27/17
HORNBROOK COMMUNITY ASSOCIATION HALL**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaufler

- 1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:**
The meeting was called to order at 6:30 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote, Melissa Tulleo. Absent: Bryant Schaufler. Quorum Established. Pete Kampa attendance by phone.
- 2. Public Comment Period:** None
- 3. Presentation Only:** Mr. Kampa reported the Department of Water Resources has funds available for small district needs, but that he has been unable to actively pursue this as his time is spent answering CPRA requests and other legal matters. He has been unable to contact Kevin Dixon to ascertain whether Mr. Dixon will be able to act as the certified operator for the district. Mr. Kampa will continue to try and reach him.
- 4. Consent Agenda:** President Puckett read the list of items on the Consent Agenda for approval, including minutes of 5/23/17 regular meeting, approve bills and authorize signatures on Warrant Authorization Form for district expenses through June 27, 2017, and approval of receipt and filing of Siskiyou County Auditor-Controller May 2017 reports. Motion made by Robert Puckett to approve Consent Agenda, second by Patricia Slote.
Ayes: Puckett, Tulleo, Slote
Noes: -0-
Absent: Schaufler
- 5. Discussion and Action Items:**
 - a. The Board discussed adopting a resolution authorizing the General Manager to procure materials and services on behalf of and for the District. A motion to adopt such resolution was made by Patricia Slote, second by Melissa Tulleo.
Ayes: Puckett, Tulleo, Slote
Noes: -0-
Absent: Schaufler
 - b. General Manager Kampa explained the need for an ordinance under PPC 22034 and, after discussion, the Board, by motion of Patricia Slote, second by Melissa Tulleo, approved a resolution adopting an Informal Bidding Ordinance and directing the Board Secretary to publish the Ordinance in the local newspaper.
Ayes: Puckett, Tulleo, Slote
Noes: -0-
Absent: Schaufler
- 6. CLOSED SESSION and PUBLIC COMMENT ANNOUNCEMENT:** Agenda for Closed Session was read by President Puckett. At 6:55 p.m. the Board went into Closed Session.

The Board reconvened at 7:03 p.m. There was no reportable action taken in closed session.
- 7. The Board will conduct a workshop to discuss bylaws and rules and regulations at a Special Meeting scheduled for 7/6/17 at 10:00 a.m. Next regular board meeting: 7/25/17 Adjournment: 7:04 p.m.**

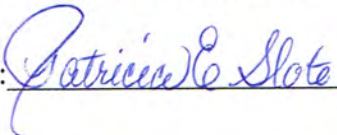
Submitted by: _____ Patricia E. Slote, Board Secretary

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
SPECIAL MEETING MINUTES OF 6/21/17
HORNBROOK COMMUNITY ASSOCIATION HALL**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaffler

1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

The meeting was called to order at 6:30 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote. Absent: Melissa Tulleo, Bryant Schaffler. No Quorum. Meeting adjourned.

Submitted by:  Patricia E. Slote, Board Secretary

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
SPECIAL MEETING MINUTES OF 7/6/17
HORNBROOK COMMUNITY ASSOCIATION HALL**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schauffler

- 1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:**
The meeting was called to order at 10:08 am by President Puckett. Pledge of Allegiance recited. Roll Call:
Present: Robert Puckett, Patricia Slote, Bryant Schauffler.. Quorum Established. Pete Kampa, General Manager in attendance. Melissa Tulleo present at 10:25 a.m.

- 2. Public Comment Period:** None

- 3. Discussion and Action Items:**
 - a. The Board discussed with Mr. Kampa the individual items on the proposed bylaws, including the authority of the Board and it's board members, duties of the Board and officers, employees and consultants, employee duties, meeting time and place, meeting protocol, minutes of the board, rules of order for board and committee meetings, actions and decisions, board conduct, committees, and board representation. Mr. Kampa will prepare amended bylaws, based on this discussion and will present those at a future regular meeting.

 - b. The Board discussed adopting revised rules and regulations. GM Kampa presented and discussed with the Board each section of the draft regulations, which were initially reviewed with the Board in May 2017. Some changes of the rules as presented were discussed and will be reflected in the future presentation of these rules and regulations at a regular meeting.

- 4. ADJOURNMENT:** The special meeting was adjourned at 2:10 p.m.

Submitted by: _____ Patricia E. Slote, Board Secretary

00059 01 AV 0.370 1-0
 HORN BROOK COMM SER PMP
 PO BOX 29
 HORN BROOK CA 96044-0029



Questions: Call
1-888-221-7070
 24 hours a day,
 7 days a week
pacificpower.net



BILLING DATE: **Jun 27, 2017**
 ACCOUNT NUMBER: **63182911-001 6**
 DATE DUE: **Jul 19, 2017**
 AMOUNT DUE: **\$0.00**



Your Balance With Us

Previous Account Balance	-563.65
Payments/Credits	0.00
New Charges	+144.38
Current Account Balance	-\$ 419.27

Payments Received

No payments have been received since your last billing statement.

CREAT

Detailed Account Activity

ITEM 1 - ELECTRIC SERVICE

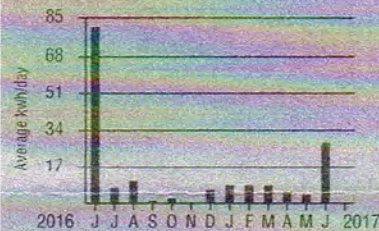
14000 Bradley Henley Well #2 Hornbrook CA
 California General Service Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
41336679	May 30, 2017	Jun 20, 2017		65309	65915	1.0	
66976852	Jun 21, 2017	Jun 26, 2017		0	161	1.0	
Total			27				767 kwh

Next scheduled read date: 07-27. Date may vary due to scheduling or weather.

NEW CHARGES - 06/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29
Energy Charge	767 kwh	0.1592700	122.16
Cpuc Surcharge	767 kwh	0.0004300	0.33
Low Income Assistance Charge	767 kwh	0.0064900	4.98
Carbon Pollution Permit Cost	767 kwh	0.0081900	6.28
Klamath Dam Removal	767 kwh	0.0027900	2.14
California Climate Credit	767 kwh	-0.0065500	-5.02
State Energy Resource Tax	767 kwh	0.0002900	0.22
Total New Charges			144.38

Historical Data - ITEM 1



Your Average Daily kwh Usage by Month

PERIOD ENDING	JUN 2017	JUN 2016
Avg. Daily Temp.	63	64
Total kwh	767	2428
Avg. kwh per Day	28	81
Cost per Day	\$5.35	\$14.12

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Late Payment Charge for California

A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

See reverse

RETAIN THIS PORTION FOR YOUR RECORDS.

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APPROVED

By Peter J. Kampa at 5:19 pm, Jul 22, 2017

PACIFIC POWER
 PO BOX 26000
 PORTLAND OR 97256-0001



Change of Mailing Address or Phone?
 Check here & provide information on back.

Account Number: **63182911-001 6**

Date Due: **Jul 19, 2017**

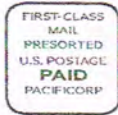
AMOUNT DUE: \$0.00

Please enter the amount enclosed.

HORN BROOK COMM SER PMP
 PO BOX 29
 HORN BROOK CA 96044-0029



00040 01 AV 0.370 1-0
HORN BROOK COMM SER DIST
PO BOX 29
HORN BROOK CA 96044-0029



Inquiries? Call your
Business Solutions Team
Toll free 1-866-870-3419,
M-F, 6am-6pm PT
pacificpower.net



BILLING DATE: Jun 27, 2017
ACCOUNT NUMBER: 63182981-003 7
DATE DUE: Jul 14, 2017
AMOUNT DUE: \$1,165.80



ACCOUNT PAST DUE

Our records indicate that your account is past due. If the past due amount has been paid, please remember that this bill also contains New Charges.

Your Balance With Us

Previous Account Balance	1,201.87
Payments/Credits	-562.21
Past Due Amount	<i>Pd.</i> 639.66
New Charges	<i>Due</i> +526.14
Current Account Balance	\$ 1,165.80

You Must Act Now to Avoid Shut-Off!

- Your Electric Service Past Due Amount of **\$639.66** must be received by **Jul 14, 2017** to avoid shut-off.

Remember: Your New Charges of \$526.14 are still due by Jul 19, 2017.

Payments Received

DATE	DESCRIPTION	AMOUNT
Jun 6, 2017	Payment Received - Thank You	562.21

Total Payments \$ 562.21

Detailed Account Activity

ITEM 3 - ELECTRIC SERVICE

15000 Bradley Henley Rd Wells Hornbrook CA
Well Up Hill Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
51415731	May 30, 2017	Jun 26, 2017	27	0	0	1.0	0 kwh

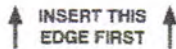
Next scheduled read date: 07-27. Date may vary due to scheduling or weather.

NEW CHARGES - 06/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

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ACCOUNT PAST DUE

APPROVED
By Peter J. Kampa at 5:19 pm, Jul 22, 2017

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PORTLAND OR 97256-0001



Late Payment Charge for California
A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Change of Mailing Address or Phone?
Check here & provide information on back.

Account Number: 63182981-003 7
Date Due: Jul 14, 2017

AMOUNT DUE: \$1,165.80

Please enter the amount enclosed.
HORN BROOK COMM SER DIST
PO BOX 29
HORN BROOK CA 96044-0029



00095 01 AV 0.370 1-0
 HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029



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 pacificpower.net



BILLING DATE: Jun 27, 2017
 ACCOUNT NUMBER: 63182981-001 1
 DATE DUE: Jul 14, 2017
 AMOUNT DUE: \$244.68



ACCOUNT PAST DUE

Our records indicate that your account is past due. If the past due amount has been paid, please remember that this bill also contains New Charges.

Your Balance With Us

Previous Account Balance	400.16
Payments/Credits	-241.06
Past Due Amount	<i>Pd.</i> 159.10
New Charges	<i>Due</i> +85.58
Current Account Balance	\$ 244.68

You Must Act Now to Avoid Shut-Off!

- Your Electric Service Past Due Amount of **\$159.10** must be received by **Jul 14, 2017** to avoid shut-off.

Remember: Your New Charges of \$85.58 are still due by Jul 19, 2017.

Payments Received

DATE	DESCRIPTION	AMOUNT
Jun 6, 2017	Payment Received - Thank You	241.06

Total Payments \$ 241.06

Detailed Account Activity

ITEM 1 - ELECTRIC SERVICE

15025 Bradley Henley Rd # Wtr Plant Hornbrook CA
 Plant California General Service Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
66963648	May 30, 2017	Jun 26, 2017	27	83	492	1.0	409 kwh

Next scheduled read date: 07-27. Date may vary due to scheduling or weather.

NEW CHARGES - 06/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29

Write account number on check & mail to: Pacific Power, PO Box 26000, Portland, OR 97256-0001

See reverse

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ACCOUNT PAST DUE

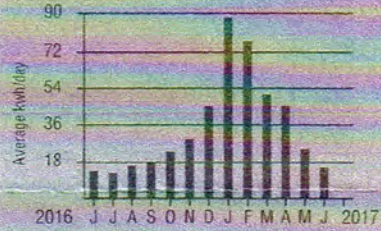
APPROVED

By Peter J. Kampa at 5:19 pm, Jul 22, 2017

PACIFIC POWER
 PO BOX 26000
 PORTLAND OR 97256-0001



Historical Data - ITEM 1



Your Average Daily kwh Usage by Month

PERIOD ENDING	JUN 2017	JUN 2016
Avg. Daily Temp.	63	64
Total kwh	409	388
Avg. kwh per Day	15	13
Cost per Day	\$3.08	\$2.62

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Late Payment Charge for California
 A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Change of Mailing Address or Phone?
 Check here & provide information on back.

Account Number: 63182981-001 1

Date Due: Jul 14, 2017

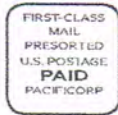
AMOUNT DUE: \$244.68

Please enter the amount enclosed.

HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029



00208 01 AV 0.370 1-0
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 PO BOX 29
 HORN BROOK CA 96044-0029



Questions: Call
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BILLING DATE: **Jun 27, 2017**
 ACCOUNT NUMBER: **63182981-002 9**
 DATE DUE: **Jul 19, 2017**
 AMOUNT DUE: **\$166.81**



Your Balance With Us

Previous Account Balance *Pd.* 20.08
 Payments/Credits 0.00
 New Charges *Due* +146.73
Current Account Balance \$ 166.81

Payments Received

No payments have been received since your last billing statement.

Detailed Account Activity

ITEM 1 - ELECTRIC SERVICE

15024 Bradley Henley Rd # Well 1 Hornbrook CA
 Back Up Well/5hp California General Service Schedule 25

METER NUMBER	SERVICE PERIOD		ELAPSED DAYS	METER READINGS		METER MULTIPLIER	AMOUNT USED THIS MONTH
	From	To		Previous	Current		
66963599	May 30, 2017	Jun 26, 2017	27	134	913	1.0	779 kwh

Next scheduled read date: 07-27. Date may vary due to scheduling or weather.

NEW CHARGES - 06/17	UNITS	COST PER UNIT	CHARGE
Basic Charge - 1p			13.29
Energy Charge	779 kwh	0.1592700	124.07
Cpuc Surcharge	779 kwh	0.0004300	0.33
Low Income Assistance Charge	779 kwh	0.0064900	5.06
Carbon Pollution Permit Cost	779 kwh	0.0081900	6.38
Klamath Dam Removal	779 kwh	0.0027900	2.17
California Climate Credit	779 kwh	-0.0065500	-5.10
State Energy Resource Tax	779 kwh	0.0002900	0.23
Late Payment Charge		0.0150000	0.30
Total New Charges			146.73

BREAKDOWN OF CHARGES BY SERVICE CATEGORY

CATEGORY	TOTALS
Distribution	53.91

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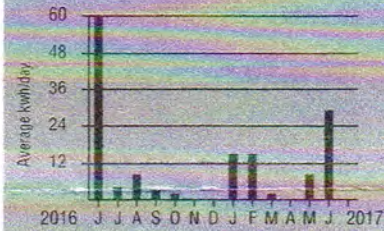
APPROVED

By Peter J. Kampa at 5:19 pm, Jul 22, 2017

PACIFIC POWER
 PO BOX 26000
 PORTLAND OR 97256-0001



Historical Data - ITEM 1



Your Average Daily kwh Usage by Month

PERIOD ENDING	JUN 2017	JUN 2016
Avg. Daily Temp.	63	64
Total kwh	779	1800
Avg. kwh per Day	29	60
Cost per Day	\$5.42	\$10.58

Pacific Power can help you save energy and money. Cash incentives are available for installing energy-efficient HVAC, evaporative cooling and more. Call toll free at 1-800-222-4335 and visit bewattsmart.com to learn more.

Late Payment Charge for California
 A late payment charge of 1.5% may be charged on the total unpaid balance, if greater than \$20.

Change of Mailing Address or Phone?
 Check here & provide information on back.

Account Number: **63182981-002 9**

Date Due: **Jul 19, 2017**

AMOUNT DUE: \$166.81

Please enter the amount enclosed.

HORN BROOK COMM SER DIST
 PO BOX 29
 HORN BROOK CA 96044-0029



Invoice



Invoice Number

1706635

Invoiced On

07/07/17

Project

DRINKING WATER MONITORING

Project Contact

BOARD OF DIRECTORS

Project / PO Numbers

Work Order(s)

17G0206

Remit To

Accounts Receivable
 Basic Laboratory, Inc
 2218 Railroad Avenue
 Redding, CA 96001-2504
 530-243-7234 x 219 or 203
 accounting@basiclab.com

Invoice To

HORN BROOK CSD
 ACCOUNTS PAYABLE
 POST OFFICE BOX 29
 HORN BROOK, CA 96044

Terms: Due Upon Receipt

Quantity	Matrix	Analysis/Description	Unit Cost	Extended Cost
		Project turn around time: 1 day		
1	Drinking Water	Sampling Fee - Route	\$40.00	\$40.00
1	Drinking Water	Total Coliform & E.coli by Collert SM 9223B	\$32.00	\$32.00
			Invoice Total	\$72.00

APPROVED

By Peter J. Kampa at 5:20 pm, Jul 22, 2017



Page 10



TIN 68-0310946 / DUNS 081274326

Pricing based on Bid/Contract: 2016-17 - 20% DISCOUNT

Invoice



Invoice Number

1706994

Invoiced On

07/18/17

Project

DRINKING WATER MONITORING

Project Contact

ROBERT PUCKETT

Project / PO Numbers

Work Order(s)

17F0060

Remit To

Accounts Receivable
 Basic Laboratory, Inc
 2218 Railroad Avenue
 Redding, CA 96001-2504
 530-243-7234 x 219 or 203
 accounting@basiclab.com

Invoice To

HORN BROOK CSD
 ACCOUNTS PAYABLE
 POST OFFICE BOX 29
 HORN BROOK, CA 96044

Terms: Due Upon Receipt

Quantity	Matrix	Analysis/Description	Unit Cost	Extended Cost
		Project turn around time: Standard		
4	Drinking Water	Chromium, Hexavalent by EPA 218.6	\$60.00	\$240.00
1	Drinking Water	EDT - CA DRINKING WATER	\$0.00	\$0.00
4	Drinking Water	Nitrate as N by EPA 353.2	\$28.00	\$112.00
1	Drinking Water	Perchlorate by EPA 314.0	\$0.00	\$0.00
4	Drinking Water	Sample Handling & Disposal Fee	\$1.00	\$4.00
1	Drinking Water	Sampling Fee - Route	\$40.00	\$40.00
1	Drinking Water	Total Coliform & E.coli by Colilert SM 9223B	\$32.00	\$32.00
2	Drinking Water	Total Coliform & E.coli by Quantitray SM 9223B	\$44.00	\$88.00
2	Drinking Water	Total Coliform & E.coli by Quantitray SM 9223B	\$0.00	\$0.00
1	Drinking Water	Asbestos by TEM	\$200.00	\$200.00
Additional Items				
-2		Credit due to missed hold time.	\$44.00	(\$88.00)
-1		Credit for Perchlorate due to sublab error.	\$100.00	(\$100.00)
			Invoice Total	\$528.00

APPROVED
 By Peter J. Kampa at 5:20 pm, Jul 22, 2017



TIN 68-0310946 / DUNS 081274326

Pricing based on Bid/Contract: 2016-17 - 20% DISCOUNT

APPROVED

By Peter Kampa at 9:14 am, Jul 17, 2017

TIME LOG

HCSO

Clint Dingman

DATE	TASK 1	TIME 1 HR/MIN	TASK 2	TIME 2 HR/MIN	TOTAL HR/MIN	
7/01/17	Sys Ch area/clz ch paperwork	1:30	Sys ch/ch area/clz ch changed barrel	1:30	3:00	
7/02/17	Sys Ch area/clz ch Maint. Road to well 1	1:45	Sys ch/ch area/clz ch	1:15	3:00	
7/03/17	Sys ch area/clz ch	0:45	Sys ch/ch area/ clz ch	1:15	2:00	
7/04/17	Sys ch area/clz ch moved	1:30	Sys ch/ch area/clz ch	1:15	2:45	
7/05/17	Sys ch area/clz ch changed barrel filled bottles	1:15	Sys ch/ch area/clz ch	1:15	2:30	
7/06/17	Sys ch area/clz ch	0:45	Sys ch/ch area/clz ch	1:15	2:00	
7/07/17	Sys ch area/clz ch	0:45	Sys ch/ch area/ clz ch	1:15	2:00	
7/08/17	Sys ch area/clz ch	0:45	Sys ch/ch area/clz ch	1:15	2:00	
7/09/17	Sys ch area/clz ch	0:45	Sys ch/ch area/ clz ch	1:15	2:00	
7/10/17	Sys ch area/clz ch	0:45	Sys ch/ch area/ clz ch	1:15	2:00	
7/11/17	Sys ch area/clz ch changed barrel	1:00	Sys ch area/clz ch Picked up sheet off paperwork from Bob	1:30	2:30	
7/12/17	Sys ch area/clz ch Delivered shut off valves	2:00	Sys ch/ch area/clz ch	1:15	3:15	
7/13/17	Sys ch area/clz ch Filled bottles	1:00	Sys ch/ch area/clz ch	1:15	2:15	
7/14/17	Sys ch area/clz ch checked well levels with Bob helping then found motor on main/Bob	4:15	Sys ch/ch area/clz ch	1:15	5:30	
7/15/17	Sys ch area/clz ch	0:45	Sys ch/ch area/clz ch new service on front st. work & cleaning	2:30	3:15	
					total hours	40:00

Clint Dingman 7/16/17

CLINT DINGMAN

Employee ID DINGMAN, CLINT
Social Sec : xxx-xx-0206

	This Check	Year to Date		Hours	Rate	Total
Gross	600.00	7,728.00				
Fed_Income	-56.20	-687.94	Regular	40.00	15.00	600.00
Soc_Sec	-37.20	-479.16				
MEDICARE	-8.70	-112.05				
St_Income	-5.74	-41.93				
St_Dis_Ins	-5.40	-69.56				
SICK_Accrue		24.00				
SICK_Remain		24.00				

Net Check:	\$486.76	Total		40.00		600.00
	Pay Period Beginning Jul 1, 2017			Check Date 7/20/17		
	Pay Period Ending Jul 15, 2017			Weeks in Pay Period 2		

Four Hundred Eighty-Six and 76/100 Dollars

Jul 20, 2017 486.76

CLINT DINGMAN
P.O. BOX 3451
HORN BROOK, CA 96044

CLINT DINGMAN

Employee ID DINGMAN, CLINT
Social Sec : xxx-xx-0206

	This Check	Year to Date		Hours	Rate	Total
Gross	600.00	7,728.00				
Fed_Income	-56.20	-687.94	Regular	40.00	15.00	600.00
Soc_Sec	-37.20	-479.16				
MEDICARE	-8.70	-112.05				
St_Income	-5.74	-41.93				
St_Dis_Ins	-5.40	-69.56				
SICK_Accrue		24.00				
SICK_Remain		24.00				

Net Check:	\$486.76	Total		40.00		600.00
	Pay Period Beginning Jul 1, 2017			Check Date 7/20/17		
	Pay Period Ending Jul 15, 2017			Weeks in Pay Period 2		

SUM IT UP

P.O. BOX 27
YREKA, CA 96097

INVOICE

Invoice Number: JUN. 2017
Invoice Date: Jun 1, 2017
Page: 1

Voice: 530-937-3279

Fax:

Duplicate

Bill To:
HORN BROOK COMMUNITY SERVICE
DISTRICT
P.O. BOX 29
HORN BROOK, CA 96044

Ship to:

Customer ID	Customer PO	Payment Terms	
HCSD		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		6/30/17

Quantity	Item	Description	Unit Price	Amount
		Bookkeeping Revenue		750.00
		1 ROLL OF STAMPS		49.00

=====
YREKA
401 S BROADWAY ST
YREKA
CA
96097-9998
0586640097
(800)275-8777 12:24 PM
=====
06/20/2017

Product Description	Sale Qty	Final Price
US Flag Coil/1	1	\$49.00
(Unit Price:\$49.00)		
Total		\$49.00
Debit Card Remit'd		\$49.00
(Card Name:Debit Card)		
(Account #:XXXXXXXXXX1870)		
(Approval #:)		
(Transaction #:716)		
(Receipt #:003994)		
(Debit Card Purchase:\$49.00)		
(Cash Back:\$0.00)		

BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Subtotal	799.00
Sales Tax	
Total Invoice Amount	799.00
Payment/Credit Applied	
TOTAL	799.00

Check/Credit Memo No:

APPROVED
By Peter J. Kampa at 5:20 pm, Jul 22, 2017

Siskiyou Sanitary/Lovelace Plumbing
1537 Lucas Road
Yreka, Ca. 96097
530-842-3023 Fax 530-842-5886
Federal Id# 68-0337900 Lic#615753

Invoice

DATE	INVOICE #
6/29/2017	29255

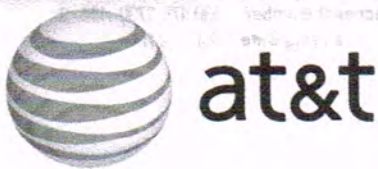
BILL TO
Hornbrook Community Service P.O Box 29 Hornbrook, Ca. 96044

P.O. NO.	TERMS	Contract#
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Toilet rental from May 24th to Jun 24th	22.00	22.00T
	set Water building		
	Cleaning of Toilets	49.60	49.60
	Fuel Surcharge per toilet	2.70	2.70
	7.25% Sales Tax	7.25%	1.60

APPROVED
By Peter J. Kampa at 5:20 pm, Jul 22, 2017

PLEASE include invoice number. A 2% penalty on invoices after 30 days and collections after 90 days.	Total	\$75.90
--	--------------	---------



HORN BROOK COMMUNITY SERVICES
DISTRICT
PO BOX 29
HORN BROOK CA 96044 - 0029

Page 1 of 3
Account Number 530 475-3730 484 9
Billing Date Jul 8, 2017
Web Site att.com

Monthly Statement

Bill-At-A-Glance

Previous Bill	122.85
Payment Received 7-10 Thank you!	122.85CR
Adjustments	.00
Balance	.00
Current Charges	97.93
Total Amount Due	\$97.93
Amount Due in Full by	Aug 1, 2017

Billing Summary

Online: att.com/myatt	Page
Plans and Services	1 87.01
1 800 750-2355	
AT&T Long Distance	1 10.92
1 800 321-2000	
Total Current Charges	97.93

APPROVED

By Peter J. Kampa at 5:20 pm, Jul 22, 2017

News You Can Use Summary

- PREVENT DISCONNECT
 - CARRIER INFORMATION
 - THIRD-PARTY BLOCKING
 - RATE INCREASE
- See "News You Can Use" for additional information

Plans and Services

Monthly Service - Jul 8 thru Aug 7

1. Bus Local Calling Unlimited B	75.00
Single Line Meas Business Line	
Unlimited Local Usage	
Caller ID	

Surcharges and Other Fees

2. Federal Subscriber Line Charge	4.47
3. Rate Surcharge	.97CR
4. State Regulatory Fee	.22
5. Federal Universal Service Fee	.77
Total Surcharges and Other Fees	4.49

Government Fees and Taxes

6. CA High Cost Fund Surcharge - A:	.26
7. California Teleconnect Fund Surcharge	.80
8. Universal Lifeline Telephone Service Surcharge	3.52
9. CA Relay Service and Communications Devices Fund	.37
10. 9-1-1 Emergency System	.56
11. Federal	2.01
Total Government Fees and Taxes	7.52

Total Plans and Services

87.01

AT&T Long Distance

Important Information

Message Regarding Terms & Conditions:
To view your Terms & Conditions for AT&T Long Distance, access www.att.com/servicepublications or call AT&T at the toll free number on your bill.

Account Summary

Description	
Charges for July	10.92
Total Account Summary Charges	10.92

Invoice Summary

(as of JUNE 28, 2017)

Current Charges

Service Charges	3.00
Credits and Adjustments	.00
Call Charges	6.28

Local Services provided by AT&T California or AT&T Nevada based upon the service address location.

GO GREEN - Enroll in paperless billing.



INVOICE

Kampa Community Solutions, LLC

PO Box 3221
 Sonora, CA 95370
 (209) 694-7023
pkampa@kampaCS.com

INVOICE NO. 72217
 DATE July 22, 2017
 CUSTOMER ID HCSD

TO
 Hornbrook Community Services District
 PO Box 29
 Hornbrook, CA 96044

SERVICE PROVIDER	PROJECT	PAYMENT TERMS	DUE DATE
Peter J. Kampa	General Management Services	Due upon receipt	8/15/17

BILLING PERIOD	DESCRIPTION	UNIT PRICE	TOTAL
June 2017	General Management Services, Per Agreement	\$ 1,500.00	\$ 1,500.00
July 6, 2017	Special Board Meeting planning, preparation, presentation, travel, per agreement	\$ 1,000.00	\$ 1,000.00

SUBTOTAL	\$ 2,500.00
SALES TAX	
TOTAL THIS INVOICE	\$ 2,500.00

Make all checks payable to Kampa Community Solutions, LLC
THANK YOU FOR YOUR BUSINESS!

WEED OFFICE
150 Alamo, Suite 103
(530) 938-3438

YREKA OFFICE
216 Lane St.
(530) 842-3552

www.kwb-law.net

KWBSM
EST. 1970
KIRSHER, WINSTON & BOSTON
LAW CORPORATION

WRAY E. KIRSHER (1922-2003)
U.S. Magistrate Judge, Retired

ROBERT D. WINSTON
ROBERT B. BOSTON

Attorneys' Assistants:
SARA E. COLLINS
AMY S. HALL

Please Respond To:

205 N. Mt. Shasta Blvd., Suite 400
P.O. Box 177, Mt. Shasta, CA 96067
(530) 926-3444, Fax (530) 926-3599

To: Hornbrook Community Services District Board of Directors
From: Robert Winston, Special Legal Counsel
Date: July 11, 2017
Re: Account Summaries through 6/30/17; Request for Payment

For your information, here are the **approximate and unaudited** balances accrued and due on each HCSD account as of *June 30th*, after applying payments received and posted on or before that date:

<u>Account</u>	
Harrell v. HCSD (#671)	\$24,774.43
Olson v. HCSD (#672)	7,444.36
HCSD v. Olson & Harrell (#797)	42,889.45
Gifford v. Dingman (#044)	17,398.59
Gifford v. Hanson (#206)	5,718.27
Harrell v. HCSD (#847)	16,598.98
Harrell v. Hanson (#982)	4,810.86
Gifford v. HCSD (#1392)	11,418.30
Olson v. HCSD (#1393)	12,027.20
Gifford v. HCSD (#1088)	6,527.33
Olson v. HCSD (#1089)	9,298.23
Gifford v. HCSD (#1292)	12,597.69
Olson v. HCSD (#1293)	7,456.66
Gifford v. HCSD (#323)	2,266.70
Hanson v. HCSD (#327)	1,090.70
Gifford v. HCSD (#561)	958.40
Gifford v. HCSD (#500)	2,850.73
HCSD - Misc. (incl. admin. proceed.)	23,973.45

We are requesting a payment by the District in July in the minimum amount of **\$1,500.00**, which we shall apply to any or all of these accounts in our discretion unless you instruct us otherwise.

This report is **not** intended to be confidential; it is to be considered to be a public record. Confidential itemized statements for these accounts have not been prepared. Those will be prepared and made available for confidential viewing at our office only upon request of the District's GM or disinterested members of its Board of Directors.



R. Winston

APPROVED

By Peter J. Kampa at 5:20 pm, Jul 22, 2017



Patricia Slote <hornbrookcsd@gmail.com>

Invoice from Digital Deployment

1 message

Digital Deployment, Inc. <quickbooks-email@intuit.com>

Wed, Jul 5, 2017 at 1:20 AM

Reply-To: ginger@digitaldeployment.com

To: hornbrookcsd@gmail.com

Cc: ginger@digitaldeployment.com



Digital Deployment, Inc.

INVOICE	DUE DATE	BALANCE DUE
95461	08/04/2017	\$50.00

[View invoice](#)

Dear Patricia Slote,

Your invoice from Digital Deployment is attached.

If you have any questions, please feel free to contact us at billing@digitaldeployment.com or call me directly at (916) 208-0903.

Need our W-9 for tax purposes? You can download it at www.digitaldeployment.com/w9

Thank you for your business!

Sincerely,

Ginger OBrien
 Controller - Office Manager
ginger@digitaldeployment.com
 Digital Deployment
 2321 P Street
 Sacramento, CA 95816
 (916) 208-0903 direct

APPROVED
By Peter J. Kampa at 5:21 pm, Jul 22, 2017



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Invoice_95461_from_Digital_Deployment_Inc.pdf

**G & G HARDWARE INC.
729 SOUTH BROADWAY**

**YREKA CA 96097
PHONE: (530) 842-7351**

SOLD TO: HORN BROOK COMM. SERV. DISTRICT
P.O. BOX 29

CUST NO: 1373
TERMS: NET 30 DAYS

DATE: 7/12/17
CLERK: ANA
SALESPERSON:
TAX: 001 CALIFORNIA TAX

TIME: 2:46
TERMINAL: 552

HORN BROOK CA 96044

REFERENCE:
JOB NO: 000

SHIP TO:

INVOICE: 228358

LINE	QTY	UM	SKU	DESCRIPTION	UNITS	SUGG	PRICE/ PER	EXTENSION
1	1	EA	851116	CD-CRN BRACE 1-1/2X5/8 ZNC	1		4.39 /EA	4.39
2	1	EA	3236718	INDOOR MECH 2C TIMER24H	1		8.59 /EA	8.59
3	1	EA	2363646	WIRE CUP BRUSH 3"	1		16.99 /EA	16.99

REPRINT

TAXABLE 29.97
NON-TAXABLE 0.00
SUBTOTAL 29.97

(CLINT DINGMAN)
** AMOUNT CHARGED TO STORE ACCOUNT **

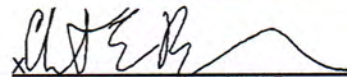
32.29

APPROVED

By Peter J. Kampa at 5:21 pm, Jul 22, 2017

TOT WT: 0.90

TAX AMOUNT 2.32
TOTAL 32.29


Received By

Statement As of Date: 6/30/2017

Customer ID: 2517

Chem Quip, Inc.
 2551 Land Avenue
 Sacramento, CA 95815
 (916) 923-5091

Hornbrook C.S.D.
 P.O. Box 29
 Hornbrook, CA 96044
 USA

(530) 475-3730

Statement	
CUSTOMER ID	
2517	
AS OF DATE	PAGE
6/30/2017	1 of 1

Total Amount Due:
 1,028.28

Invoice Number	Invoice Date	Due Date	Purchase Order Number	Amount Due	Invoice Number	Amount Enclosed
5550277	6/23/2017	7/23/2017		427.40	5550277	_____
5550850	6/26/2017	7/26/2017	BACKORDER	840.88	5550850	_____
5551015	6/23/2017	7/23/2017	5550277	-240.00	5551015	_____
Total Amount Due:				<u>1,028.28</u>		
				<i>U.S. Dollars</i>		
-----Invoice Age in Days -----						
Current	<= 30	31 to 60	61 to 90	OVER 90		
1,028.28	0.00	0.00	0.00	0.00		
					Total Amount Due:	1,028.28
					Amount Enclosed:	_____
						<i>U.S. Dollars</i>

APPROVED
 By Peter J. Kampa at 5:21 pm, Jul 22, 2017



PUCKETT, ROBERT
 HORN BROOK C.S.D.
 P.O. Box 29
 HORN BROOK, CA 96044

Date: 06/05/2017
 System Type: Community Water System
 System No.: 4700513
 Invoice No.: SM-1010981-R1

WATER SYSTEM FEES FOR PERIOD OF 07/01/2016 - 06/30/2017

Payment must be received within 90 days from the date of this invoice, or a 10% penalty will be assessed

LINE ITEMS	Connections	FEES
CONNECTIONS 0 - 100 Disadvantaged Community (\$100 Flat Fee)	100	\$100.00
CONNECTIONS 101 - 15,000 Disadvantaged Community (\$2.00 per connection)	47	\$94.00
CONNECTIONS 15,001+ Disadvantaged Community (\$1.35 per connection)	---	\$0.00
TOTAL:	147	\$194.00

APPROVED

By Peter J. Kampa at 5:21 pm, Jul 22, 2017

FY 2016/17 (07/01/2016 - 06/30/2017)

SYSTEM TYPE: Community Water System
INVOICE NUMBER: SM-1010981-R1
SYSTEM NUMBER: 4700513
 (Please print the above numbers on check or money order)

AMOUNT DUE: \$194.00
DUE DATE: 09/03/2017
DISTRICT: 01

Total due with 10% penalty if postmarked after 09/03/2017 - \$213.40

PLEASE REMIT PAYMENT TO:

Invoicing Date: June 05, 2017

SWRCB Accounting Office
 ATTN: Drinking Water Program Fees
 P.O. Box 1888
 Sacramento, CA 95812-1888

PUCKETT, ROBERT
 HORN BROOK C.S.D.
 P.O. Box 29
 HORN BROOK, CA 96044

For questions or address or contact changes, please call Barry Sutter at 530-224-4800

HORN BROOK COMMUNITY SERVICE DISTRICT

Tax Liability Report

For the Period From Apr 1, 2017 to Jun 30, 2017

Filter Criteria includes: Report order is by Employee ID. Report is printed in Summary Format.

Tax Description	Adj Gross	Taxable Gross	Percent	Tax Liability
FUTA	3,513.00	3,513.00	0.60000	21.08
940 Total				21.08
FIT	3,513.00	3,513.00		324.13
Social Security Wage	3,513.00	3,513.00	12.40000	435.61
Social Security Tips				
Medicare Wages & Ti	3,513.00	3,513.00	2.90000	101.88
941 Total				861.62
CA State Taxes				
CASUI C	3,513.00	3,513.00	6.20000	217.81
CASUI2 C	3,513.00	3,513.00	0.10000	3.51
CASIT	3,513.00	3,513.00		24.79
CASDI	3,513.00	3,513.00	0.90000	31.62
CA State Total				277.73
Report Total				1,160.42

Handwritten: \$ 1139.35

APPROVED
 By Peter J. Kampa at 5:21 pm, Jul 22, 2017



Department of the Treasury
Internal Revenue Service
Ogden UT 84201-0039

Notice	CP161
Tax period	March 31, 2017
Notice date	July 3, 2017
Employer ID number	94-2758842
To contact us	Phone 1-800-829-0115

Page 1 of 5

246856.620303.414544.3269 1 AB 0.403 864
|||

HORNBROOK COMMUNITY SERVICES
DISTRICT
PO BOX 29
HORNBROOK CA 96044-0029

APPROVED
By Peter J. Kampa at 5:21 pm, Jul 22, 2017

246856

You have an unpaid balance for March 31, 2017

Amount due: \$36.52

Our records show you have an unpaid balance for the tax period ending on March 31, 2017 (Form 941).

Billing Summary

Tax you owed	\$710.44
Payments you made	-710.44
Failure-to-file penalty	31.97
Failure-to-pay penalty	3.55
Interest charges	1.00
Amount due by July 24, 2017	\$36.52

What you need to do immediately

Pay immediately

- You must pay the full balance you owe by July 24, 2017, to avoid additional interest charges.

Continued on back...



HORNBROOK COMMUNITY SERVICES
DISTRICT
PO BOX 29
HORNBROOK CA 96044-0029

Notice	CP161
Notice date	July 3, 2017
Employer ID number	94-2758842

Payment

- Make your check or money order payable to the United States Treasury.
- Write your Employer ID number (94-2758842), the tax period (March 31, 2017), and the form number (941) on your payment and any correspondence.

INTERNAL REVENUE SERVICE
OGDEN UT 84201-0039

**Amount due by
July 24, 2017**

\$36.52

|||

*Prembura & Slot
Patricia E*

STAPLES

45 East Stewart Ave.
Medford, OR 97501
(541) 774-9919

SALE 1733143 2 002 55436
0485 06/28/17 12:02

QTY	SKU	PRICE
1	HP 933 C/M/Y COLOR 886111601332	37.99N
1	HP 932 BLACK INK C 886111601332	22.99
SUBTOTAL		60.98
TOTAL		\$60.98

Debit Tender: USD\$60.98
Card No.: XXXXXXXXXXXX1084 [S]
Auth No.: 832553

TOTAL ITEMS 2

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES!

APPROVED

By Peter J. Kampa at 5:21 pm, Jul 22, 2017

SISKIYOU DAILY NEWS LEGAL
309 S BROADWAY
PO BOX 129
YREKA CA 96097-

PLEASE INCLUDE YOUR ACCOUNT AND NEWS# WITH YOUR PAYMENT

07/13/17
INVOICE

204002-00
HORN BROOK COMMUNITY
SERVICE DISTRICT
PO BOX 29
HORN BROOK CA 96044

DUE UPON RECEIPT

DATE	DESCRIPTION	PAPER	UNITS	RATE	CHG/CR	BALANCE
07/13/17	LEGAL #9307 INFORMAL BIDDING ORD	SDN	13.25	I	144.12	

APPROVED

By Peter J. Kampa at 5:21 pm, Jul 22, 2017

INVOICE TOTAL

144.12

SISKIYOU DAILY NEWS LEGAL

(530) 842-5777

HORNBROOK COMMUNITY

SERVICE DISTRICT

PO BOX 29

HORNBROOK, CA. 96044

IN THE MATTER OF

NEWS# 9307

INFORMAL BIDDING ORDINANCE

STATE OF CALIFORNIA) ss:
County of Siskiyou)

ROBERT J RAMEY

of said County, being duly sworn, deposed and says: THAT he is and at all times herein mentioned was a citizen of the United States of America, over the age of twenty-one years, and that he is not, nor was he at any of the times hereinafter named a party to, nor interested in the above entitled matter; that he is the PRINCIPAL CLERK OF THE PRINTER OF THE SISKIYOU DAILY NEWS, a newspaper of general circulation, printed and published in the City of Yreka, County of Siskiyou, State of California, and which newspaper is published for the dissemination of local and telegraphic news and intelligence of a general character, and which newspaper at all times herein mentioned had and still has a bona fide subscription list of paying subscribers, and which newspaper has been established, printed and published at regular intervals in the said City of Yreka, County of Siskiyou, State of California, for a period exceeding one year next preceding the date of publication of the notice hereinafter referred to; and which newspaper is not devoted to nor published for the interests, entertainment or instruction of a particular class, profession, trade, calling, race or denomination, or any number of same; that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof, on the following; dates, to-wit:

07/13/17

Siskiyou Daily News adjudicated May 18, 1953, No. 15190

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

(Signed) 

Date: 7/13/17

COMMUNITY SERVICES DISTRICT TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code) The Board of Directors of the Hornbrook Community Services District do hereby ordain as follows:
SECTION 1
1. This Ordinance is hereby added to the District Policies and Procedures Manual to provide as follows:
2. Informal Bid Procedures. Public projects, as defined by the Act and in Accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.
3. Contractors List. A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.
4. Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids may be mailed to all contractors of the category of work to be bid, as shown on the list developed in accordance with Section 3, and shall be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors, and/or construction trade journals may be notified at the discretion of the department/agency soliciting bids, provided however:
a. If there is no qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.
b. If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.
5. Award of Contracts. The General Manager is authorized to award informal contracts pursuant to this Section.
SECTION 2
This Ordinance shall take effect and be in full force thirty (30) days from the date of its passage and before the expiration of fifteen (15) days after its passage, or a summary of it, shall be published once, with the names of the members of the Board of Directors voting for and against the same in the Siskiyou Daily News, a newspaper of general circulation published in the County of Siskiyou.
PASSED, APPROVED and ADOPTED by the Board of Directors of the Hornbrook Community Services District, this 27th day of June 2017, by the following vote:
AYES: Robert Puckett, Bryant Schaffler, Melissa Tulleo, Patricia Slote
NOES: 0
ABSTAIN: 0
ABSENT: 0
s/Robert D. Puckett
Robert Puckett, President
Board of Directors
ATTEST:
s/Patricia E. Slote
Patricia Slote,
Board Secretary
News #9307. Pub. July 13, 2017

REPORT FGRBDSC
FISCAL YEAR: 17

Siskiyou County
Budget Status (Current Period)
AS OF 30-JUN-2017

RUN DATE: 07/05/2017
TIME: 03:40 PM
PAGE: 1

COAS: S COUNTY OF SISKIYOU
FUND: 781100 HORN BROOK CSD
PRED ORG: 405000 COMMUNITY SERVICE DISTRICT
ORG: 405010 HORN BROOK CSD

ACCOUNT	ACCOUNT TITLE	ADJUSTED BUDGET	CURRENT PERIOD ACTIVITY	YEAR TO DATE ACTIVITY	BUDGET RESERVATIONS	AVAILABLE BALANCE	CMT TYP
530100	INTEREST	300.00	.00	417.46	.00	-117.46	U
TOTAL	REVENUE FROM USE OF MONEY & PROP	300.00	.00	417.46	.00	-117.46	
552250	WATER FEES	86,291.00	6,729.81	73,731.71	.00	12,559.29	U
552251	WATER LATE FEES	800.00	.00	.00	.00	800.00	U
552500	PARK AND RECREATION SERVICES	.00	.00	.00	.00	.00	U
TOTAL	CHARGES FOR SERVICES	87,091.00	6,729.81	73,731.71	.00	13,359.29	
560200	MISCELLANEOUS OTHER REVENUE	.00	.00	1,686.82	.00	-1,686.82	U
TOTAL	MISCELLANEOUS	.00	.00	1,686.82	.00	-1,686.82	
611100	REGULAR WAGES	21,590.00	929.70	13,290.49	.00	8,299.51	U
TOTAL	PERSONNEL SERVICES	21,590.00	929.70	13,290.49	.00	8,299.51	
623100	WORKERS' COMPENSATION	2,494.00	.00	1,203.00	.00	1,291.00	U
TOTAL	FRINGE BENEFITS	2,494.00	.00	1,203.00	.00	1,291.00	
728000	SPECIAL DEPARTMENTAL EXPENSE	48,299.00	.00	65,438.13	.00	-17,139.13	U
TOTAL	SERVICES & SUPPLIES	48,299.00	.00	65,438.13	.00	-17,139.13	
762100	EQUIPMENT - SPECIAL DISTRICTS	5,000.00	.00	2,492.05	.00	2,507.95	U
763000	INFRASTRUCTURE	20,000.00	.00	.00	.00	20,000.00	U
TOTAL	CAPITAL OUTLAY	25,000.00	.00	2,492.05	.00	22,507.95	
TOTAL ORGANIZATION							
405010	HORN BROOK CSD						
TOTAL	REVENUES	87,391.00	6,729.81	75,835.99	.00	11,555.01	
TOTAL	LABOR	24,084.00	929.70	14,493.49	.00	9,590.51	
TOTAL	EXPENDITURES	73,299.00	.00	67,930.18	.00	5,368.82	
NET		-9,992.00	5,800.11	-6,587.68	.00	-3,404.32	

REPORT FGRBDSC
 FISCAL YEAR: 17

Siskiyou County
 Budget Status (Current Period)
 AS OF 30-JUN-2017

RUN DATE: 07/05/2017
 TIME: 03:40 PM
 PAGE: 2

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD
 PRED ORG: 405000 COMMUNITY SERVICE DISTRICT
 ORG: 405010 HORN BROOK CSD

ACCOUNT	ACCOUNT TITLE	ADJUSTED BUDGET	CURRENT PERIOD ACTIVITY	YEAR TO DATE ACTIVITY	BUDGET RESERVATIONS	AVAILABLE BALANCE	CMT TYP
TOTAL FUND							
781100	HORN BROOK CSD						
TOTAL	REVENUES	87,391.00	6,729.81	75,835.99	.00	11,555.01	
TOTAL	LABOR	24,084.00	929.70	14,493.49	.00	9,590.51	
TOTAL	EXPENDITURES	73,299.00	.00	67,930.18	.00	5,368.82	
NET		-9,992.00	5,800.11	-6,587.68	.00	-3,404.32	

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF	DESCRIPTION	ACCOUNT	DEBITS	CREDITS	BALANCE
BEGINNING BALANCE: INTERFUND CASH					101000			46,369.11
06/02/2017	CR05	J1715199		HORNCSD H20 FEES APR 16/17	101000	342.00		
06/06/2017	CR05	J1715323		HORNCSD H20 FEES MAY 16/17	101000	500.26		
06/08/2017	DNNI	10470789	I1724414	DINGMAN, CLINT	101000		514.60	
06/13/2017	CR05	J1715635		HORNCSD NEW ACCT DEP WENNING 1	101000	100.00		
06/13/2017	CR05	J1715635		HORNCSD H20 FEES MAY 16/17	101000	2,034.57		
06/16/2017	CR05	J1715834		HORNCSD H20 FEES MAY 16/17	101000	777.06		
06/21/2017	CR05	J1716072		HORNCSD WATER FEES MAY 16/17	101000	948.77		
06/22/2017	DNNI	10471630	I1725537	DINGMAN, CLINT	101000		415.10	
06/23/2017	CR05	J1716329		HORNCSD WATER FEES MAY 16/17	101000	429.53		
06/27/2017	CR05	J1716496		HORNCSD ST OF CA REFUND 16/17	101000	652.00		
06/27/2017	CR05	J1716496		HORNCSD H20 FEES MAY 16/17	101000	338.79		
06/30/2017	CR05	J1716854		HORNCSD H20 FEES JUNE 16/17	101000	606.83		
ENDING BALANCE: INTERFUND CASH					101000	6,729.81	929.70	52,169.22
BEGINNING BALANCE: ACCOUNTS RECEIVABLE - ACCRUAL					121050			0.00
ENDING BALANCE: ACCOUNTS RECEIVABLE - ACCRUAL					121050	0.00	0.00	0.00
BEGINNING BALANCE: ACCOUNTS PAYABLE					211100			0.00
06/08/2017	INNI	I1724414		DINGMAN, CLINT	211100		514.60	
06/08/2017	DNNI	10470789	I1724414	DINGMAN, CLINT	211100	514.60		
06/22/2017	INNI	I1725537		DINGMAN, CLINT	211100		415.10	
06/22/2017	DNNI	10471630	I1725537	DINGMAN, CLINT	211100	415.10		
ENDING BALANCE: ACCOUNTS PAYABLE					211100	929.70	929.70	0.00
BEGINNING BALANCE: ACCOUNTS PAYABLE ACCRUAL					211150			0.00
ENDING BALANCE: ACCOUNTS PAYABLE ACCRUAL					211150	0.00	0.00	0.00
BEGINNING BALANCE: C/Y REVENUE CONTROL					311000			69,106.18
06/02/2017	CR05	J1715199		HORNCSD H20 FEES APR 16/17	311000		342.00	
06/06/2017	CR05	J1715323		HORNCSD H20 FEES MAY 16/17	311000		500.26	
06/13/2017	CR05	J1715635		HORNCSD NEW ACCT DEP WENNING 1	311000		100.00	
06/13/2017	CR05	J1715635		HORNCSD H20 FEES MAY 16/17	311000		2,034.57	
06/16/2017	CR05	J1715834		HORNCSD H20 FEES MAY 16/17	311000		777.06	
06/21/2017	CR05	J1716072		HORNCSD WATER FEES MAY 16/17	311000		948.77	
06/23/2017	CR05	J1716329		HORNCSD WATER FEES MAY 16/17	311000		429.53	
06/27/2017	CR05	J1716496		HORNCSD H20 FEES MAY 16/17	311000		338.79	
06/27/2017	CR05	J1716496		HORNCSD ST OF CA REFUND 16/17	311000		652.00	
06/28/2017	JE15	J1716675		J1710345 REV WRG PRGMCODE SB 0	311000	926.00		
06/28/2017	JE15	J1716675		J1710345 CORR HORNCSD-H20 JAN	311000		926.00	
06/30/2017	CR05	J1716854		HORNCSD H20 FEES JUNE 16/17	311000		606.83	

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF	DESCRIPTION	ACCOUNT	DEBITS	CREDITS	BALANCE
ENDING BALANCE:		C/Y		REVENUE CONTROL	311000	926.00	7,655.81	75,835.99
BEGINNING BALANCE:		C/Y		EXPENDITURE CONTROL	311100			81,493.97
06/08/2017	INNI	I1724414		DINGMAN, CLINT	311100	514.60		
06/22/2017	INNI	I1725537		DINGMAN, CLINT	311100	415.10		
ENDING BALANCE:		C/Y		EXPENDITURE CONTROL	311100	929.70	0.00	82,423.67
BEGINNING BALANCE:		C/Y		ESTIMATED REVENUE CONTROL	311500			87,391.00
ENDING BALANCE:		C/Y		ESTIMATED REVENUE CONTROL	311500	0.00	0.00	87,391.00
BEGINNING BALANCE:		C/Y		APPROPRIATIONS CONTROL	311600			97,383.00
ENDING BALANCE:		C/Y		APPROPRIATIONS CONTROL	311600	0.00	0.00	97,383.00
BEGINNING BALANCE:		C/Y		BUDGETED CHANGE TO F/B CONTROL	311800			9,992.00 D
ENDING BALANCE:		C/Y		BUDGETED CHANGE TO F/B CONTROL	311800	0.00	0.00	9,992.00 D
BEGINNING BALANCE:		FUND		BALANCE UNASSIGNED	471000			58,756.90
ENDING BALANCE:		FUND		BALANCE UNASSIGNED	471000	0.00	0.00	58,756.90
TOTAL FUND: 781100 HORN BROOK CSD						TOTAL DEBITS	TOTAL CREDITS	ENDING BALANCE
		ASSETS			01	6,729.81	929.70	52,169.22
		LIABILITIES			02	929.70	929.70	0.00
		CONTROL ACCOUNTS			03	1,855.70	7,655.81	6,587.68
		FUND BALANCES			04	0.00	0.00	58,756.90

Siskiyou County
 Organization Detail Activity
 From 01-JUN-2017 To 30-JUN-2017

COAS: S COUNTY OF SISKIYOU
 ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
HORN BROOK CSD					781100				
BEGINNING BALANCE: INTEREST					530100	300.00	417.46	0.00	
ENDING BALANCE: INTEREST					530100	300.00	417.46	0.00	
BEGINNING BALANCE: WATER FEES					552250	86,291.00	67,001.90	0.00	
06/02/2017	CR05	J1715199		HORNCSD H20 FEES APR 16/17	552250		342.00		U
06/06/2017	CR05	J1715323		HORNCSD H20 FEES MAY 16/17	552250		500.26		U
06/13/2017	CR05	J1715635		HORNCSD NEW ACCT DEP WENNIN	552250		100.00		U
06/13/2017	CR05	J1715635		HORNCSD H20 FEES MAY 16/17	552250		2,034.57		U
06/16/2017	CR05	J1715834		HORNCSD H20 FEES MAY 16/17	552250		777.06		U
06/21/2017	CR05	J1716072		HORNCSD WATER FEES MAY 16/1	552250		948.77		U
06/23/2017	CR05	J1716329		HORNCSD WATER FEES MAY 16/1	552250		429.53		U
06/27/2017	CR05	J1716496		HORNCSD ST OF CA REFUND 16/	552250		652.00		U
06/27/2017	CR05	J1716496		HORNCSD H20 FEES MAY 16/17	552250		338.79		U
06/28/2017	JE15	J1716675		J1710345 REV WRG PRGMCODE S	552250		-926.00		U
06/28/2017	JE15	J1716675		J1710345 CORR HORNCSD-H20 J	552250		926.00		U
06/30/2017	CR05	J1716854		HORNCSD H20 FEES JUNE 16/17	552250		606.83		U
ENDING BALANCE: WATER FEES					552250	86,291.00	73,731.71	0.00	
BEGINNING BALANCE: WATER LATE FEES					552251	800.00	0.00	0.00	
ENDING BALANCE: WATER LATE FEES					552251	800.00	0.00	0.00	
BEGINNING BALANCE: PARK AND RECREATION SERVICES					552500	0.00	0.00	0.00	
ENDING BALANCE: PARK AND RECREATION SERVICES					552500	0.00	0.00	0.00	
BEGINNING BALANCE: MISCELLANEOUS OTHER REVENUE					560200	0.00	1,686.82	0.00	
ENDING BALANCE: MISCELLANEOUS OTHER REVENUE					560200	0.00	1,686.82	0.00	
BEGINNING BALANCE: REGULAR WAGES					611100	21,590.00	12,360.79	0.00	
06/08/2017	INNI	I1724414		DINGMAN, CLINT	611100		514.60		U
06/22/2017	INNI	I1725537		DINGMAN, CLINT	611100		415.10		U
ENDING BALANCE: REGULAR WAGES					611100	21,590.00	13,290.49	0.00	
BEGINNING BALANCE: WORKERS' COMPENSATION					623100	2,494.00	1,203.00	0.00	
ENDING BALANCE: WORKERS' COMPENSATION					623100	2,494.00	1,203.00	0.00	

Siskiyou County
 Organization Detail Activity
 From 01-JUN-2017 To 30-JUN-2017

COAS: S COUNTY OF SISKIYOU
 ORG: 405010 HORN BROOK CSD

TRANS DATE	TRAN TYPE	DOCUMENT NUMBER	DOCUMENT REF #	DESCRIPTION	ACCOUNT/FUND	BUDGET ACTIVITY	TRANSACTION ACTIVITY	ENCUMBRANCE ACTIVITY	CMT TYP
				HORN BROOK CSD	781100				
				BEGINNING BALANCE: SPECIAL DEPARTMENTAL EXPENSE	728000	48,299.00	65,438.13	0.00	
				ENDING BALANCE: SPECIAL DEPARTMENTAL EXPENSE	728000	48,299.00	65,438.13	0.00	
				BEGINNING BALANCE: EQUIPMENT - SPECIAL DISTRICTS	762100	5,000.00	2,492.05	0.00	
				ENDING BALANCE: EQUIPMENT - SPECIAL DISTRICTS	762100	5,000.00	2,492.05	0.00	
				BEGINNING BALANCE: INFRASTRUCTURE	763000	20,000.00	0.00	0.00	
				ENDING BALANCE: INFRASTRUCTURE	763000	20,000.00	0.00	0.00	
TOTAL ORGANIZATION: 405010 HORN BROOK CSD									
				REVENUES	05	87,391.00	75,835.99	0.00	
				LABOR	06	24,084.00	14,493.49	0.00	
				EXPENDITURES	07	73,299.00	67,930.18	0.00	

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

		***** BALANCE *****	
ACCOUNT	ASSETS TITLE	CURRENT AS OF 30-JUN-2017	PRIOR AS OF 30-JUN-2016
101000	INTERFUND CASH	52,169.22 D	58,544.01 D
TOTAL:	CASH & CASH EQUIVALENTS	52,169.22 D	58,544.01 D
121050	ACCOUNTS RECEIVABLE - ACCRUAL	.00 D	.00 D
TOTAL:	CURRENT RECEIVABLES	.00 D	.00 D
	TOTAL ASSETS	52,169.22 D	58,544.01 D
LIABILITIES			
ACCOUNT	TITLE		
211100	ACCOUNTS PAYABLE	.00 C	.00 C
211150	ACCOUNTS PAYABLE ACCRUAL	.00 C	.00 C
TOTAL:	CURRENT LIABILITIES	.00 C	.00 C
	TOTAL LIABILITIES	.00 C	.00 C
CONTROL ACCOUNTS			
ACCOUNT	TITLE		
311000	C/Y REVENUE CONTROL	75,835.99 C	73,039.49 C
311100	C/Y EXPENDITURE CONTROL	82,423.67 D	60,538.00 D
311500	C/Y ESTIMATED REVENUE CONTROL	87,391.00 D	87,391.00 D
311600	C/Y APPROPRIATIONS CONTROL	97,383.00 C	86,099.00 C
311800	C/Y BUDGETED CHANGE TO F/B CONTROL	9,992.00 D	1,292.00 C
TOTAL:	CONTROL ACCOUNTS	6,587.68 D	12,501.49 C
	TOTAL CONTROL ACCOUNTS	6,587.68 D	12,501.49 C
FUND BALANCES			
ACCOUNT	TITLE		

COAS: S COUNTY OF SISKIYOU
 FUND: 781100 HORN BROOK CSD

ACCOUNT	FUND BALANCES TITLE	***** BALANCE *****	
		CURRENT AS OF 30-JUN-2017	PRIOR AS OF 30-JUN-2016
471000	FUND BALANCE UNASSIGNED	58,756.90 C	46,042.52 C
TOTAL:	FUND BALANCE - UNASSIGNED	58,756.90 C	46,042.52 C
	TOTAL FUND BALANCES	58,756.90 C	46,042.52 C
	TOTAL LIABILITIES & FUND BALANCE:	52,169.22 C	58,544.01 C
	GRAND TOTAL:	.00 C	.00 C

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made and entered into this 1st day of July 2017, by and between the HORN BROOK COMMUNITY SERVICES DISTRICT, formed and operating pursuant to California Government Code 61000 et seq., hereinafter referred to as "District" and KEVIN DIXON, an individual, hereinafter referred to as "Consultant".

RECITALS

WHEREAS, District desires to obtain services from Consultant as specified in Section 1; and

WHEREAS, Consultant is duly licensed, qualified and equipped to perform said services for the benefit of District; and

WHEREAS, the performance of such services by Consultant has been determined by District to be in the public interest.

NOW, THEREFORE, District and Consultant agree as follows:

1. Scope of Work. District engages the services of Consultant as an independent contractor to perform the work and render the services described herein. The Work is generally described as follows: Serve as "Operator of Record" for the District:

- a. Providing expertise serving as lead plant operator using the district groundwater wells only, consulting as a minimum Grade 2 Water Treatment Plant Operator certified by the State Water Resources Control Board
- b. Providing direction, guidance, coaching, and reporting assistance to District staff
- c. Providing responsible control of the water system and responding to inquiries from District staff for assistance in operations
- d. Ensuring compliance with state sampling and reporting requirements and providing related recommendations to the General Manager and/or the District Board of Directors

Consultant shall (a) provide all advice, consultation, analysis, administration, and preparation of policies, procedures and documents required or necessary to properly, competently and completely perform the Work; (b) determine the method, details and means of doing the Work; and (3) perform the Work in a manner commensurate with the highest professional standards of qualified and experienced personnel in Consultant's field.

2. Payment. In exchange for the Work, District shall pay to Consultant a fee based on:

Payment of a monthly stipend in the lump sum amount of \$100 which shall compensate Consultant for serving as Operator of Record. Authorized work including, but not limited to on site operation, maintenance or repair of the groundwater wells or distribution system in excess of the consulting effort associated with serving as Operator of Record, shall be compensated at a rate of forty dollars (\$40.00) per hour, mileage reimbursed at the then current IRS mileage rate; billed monthly.

Additional hours may only be billed by Consultant and approved by the District's Board of Directors or General Manager if authorized by either of them in advance, unless emergency conditions exist which make it impracticable to obtain such prior approval. The General Manager shall be notified at the earliest possible time of the need to do any emergency work.

3. Term.

a. This Agreement shall take effect on the above date and shall continue in effect through June 30, 2018 unless extended in writing, or sooner terminated as provided below.

b. Time is of the essence in this Agreement.

c. This Agreement may be terminated for any or all portions of the Work by either party upon written notice to the other party in the event of a substantial failure of performance by such other party.

d. In the event of default in performance by Consultant, the provisions of Section 4 hereof shall apply.

4. Default by Consultant. If Consultant fails to expeditiously advance the Work, or performs work that does not comply with the requirements of this Agreement, or fails to perform any task or produce any documents required by this Agreement, or is guilty of any other material breach of the terms of this Agreement, District may (1) suspend payment until such time as the default is remedied by Consultant; or (2) by written notice to Consultant terminate Consultant's right to perform all or any portion of the Work. Consultant hereby agrees to pay District all damages sustained as a result of default by Consultant. If District terminates Consultant's right to perform the Work, District may have the work performed by others and charge the cost to Consultant.

5. Ownership of Documents. Every document prepared by Consultant under this Agreement shall be the exclusive property of District. By this Agreement, Consultant transfers all of its right, title and interest in such documents to District. Documents prepared or held by Consultant under this Agreement may be subject to production pursuant to the California Public Records Act. Consultant agrees to produce such documents promptly, if so directed by District.

6. Compliance with Laws. Consultant shall perform the Work in compliance with all applicable federal, state and local laws and regulations regarding safety of persons and property and their protection from damage, injury or loss, including applicable Cal-OSHA regulations. Consultant also shall possess and maintain all permits, licenses and certificates that may be required for it to perform the Work. Consultant shall comply with all laws and regulations as required by local, state and federal agencies regarding nondiscrimination including, but not limited to, Title VII of the Civil Right of 1964, the Americans with Disabilities Act, the Age Discrimination Employment Act of 1967, and the California Fair Employment and Housing Act. The Consultant is aware of the District's anti-harassment policy and agrees to abide by the policy, practices and procedures set forth and established by the District.

7. Indemnification. Consultant is entitled to all liability defenses, immunities, and indemnities that are allowed by law to public officials appointed as Operator of Record. District shall indemnify, defend, protect, and hold harmless Consultant from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) in carrying out the provisions of this Agreement. This indemnification shall not include any claim arising from the sole negligence or willful misconduct of the Consultant or its employees. District's obligations under this indemnification provision shall survive the termination, or completion of Work, under this Agreement.

8. Public Official; Independent Contractor.

- a. By the appointment of Consultant to the District office of Operator of Record, the parties agree that Contractor is intended and deemed to be a public official, entitled to all liability defenses, immunities, and indemnities that are allowed by law to such persons.
- b. Consultant provides services as an independent contractor, and not as an employee of District. Consultant shall have control over the means, methods, techniques, sequences, and procedures for performing and coordinating the Work required by this Agreement. District shall have the right to control Consultant only insofar as the result of Consultant's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third parties are employed or contracted by Consultant, such employees or subcontractors shall be entirely and exclusively under the direction, supervision and control of Consultant. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or contract shall be determined by Consultant, and District shall have no right or authority over such persons or the terms of their employment or contract.

Therefore, neither Consultant or any third persons employed by or contracted by Consultant to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from District should Consultant or any of its employees or contractors sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Consultant nor any third persons or contractors employed by Consultant shall be entitled to any other benefits payable to employees of District. Consultant hereby agrees to defend and hold District harmless from any and all claims that may be made against District based on any contention by any third party that an employer/employee relationship exists or that a contractual relationship exists between District and that third party by reason of this Agreement.

Consultant represents that it, and its employees and contractors, if applicable, are properly licensed and will remain so during the progress of the Work contemplated by this Agreement.

9. Entire Agreement. This writing and the documents incorporated herein by reference represent the sole, entire, exclusive and integrated contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the incorporated documents shall be valid or binding. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.

10. Successors and Assignment. This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of District.

11. No Waiver of Rights. Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by District to Consultant shall be considered or construed to be an approval or acceptance of any Work or a waiver of any breach or default.

12. Severability. If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.

13. Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.

14. Notice. Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail addressed as follows:

District: Hornbrook CSD

PO Box 29
Hornbrook, Ca 96044
Attention: Peter Kampa, GM

Consultant: _____

Any party may change its address by notifying the other party of the change in the manner provided above.

HORNBROOK COMMUNITY SERVICES DISTRICT

By: _____

Name

Title

CONSULTANT

By: _____

Name

Title
Title

**HORNBROOK COMMUNITY SERVICES DISTRICT
DRAFT WATER RULES AND REGULATIONS
MISCELLANEOUS FEE SCHEDULE**

Bulk Usage from Fire Hydrant

Type of Service	Meter Size - 2 "	Meter Size - 1"
Meter Rental Charge per Day	\$5.00	\$2.00
Usage per 100 Cubic Foot (\$5.00 minimum charge)	\$5.00	\$5.00
Meter Deposit	\$1,550.00	\$500.00
Administration Fee per Rental	\$35.00	\$35.00

Treated Water Meter Set Charge

Meter Type	Installation of Meter and Valve Only	If New Box and Lids are Also Required
¾ inch meter	\$380.00	\$564.00
1 inch meter	\$510.00	\$689.00
1 ½ inch meter	\$655.00	\$821.00
2 inch meter	\$892.00	\$1,058.00
3 & 4 inch meters	Actual Cost	Actual Cost

Service Charge for Privately Owned Fire Protection Systems

Based on Meter Size. See Metered charges.

Request for Service Location, Temporary Shut Off or Turn On

Each time the District is required to locate the customer's service connection or make a temporary shut off or turn on, a service charge may be charged, in accordance with the following provisions, shall be paid by the user. These charges will not apply when there is an emergency request by the customer due to a leak.

Service charge with a minimum notice of two (2) full work days and with the location or shutoff to be accomplished between 7:00 a.m. and 4:00 p.m. on a regular day (not including 6-month maximum suspensions). No Charge

Service charge with less than the required minimum notice and with location or shutoff to be accomplished between 7:00 a.m. and 4:00 p.m. on a regular day. \$50.00

Service charge with the location or shutoff to be accomplished between 4:00 p.m. and 7:00 a.m. \$130.00

Service charge with the location or shutoff on Saturday, Sunday or District Holiday. \$130.00

Unlawful Acts Charge \$150.00

Meter Removal Fee \$80.00

Delinquency and Impending Service Termination Notice	\$10.00
48 Hour Service Termination Notice	\$10.00
Service Reinstatement, Monday – Friday prior to 5:00 pm (Lockoff Fee)	\$50.00
Service Reinstatement, After 5:00 pm or weekends (Lockoff Fee)	\$150.00

New Account Administration Fee

The New Account Administration Fee is a one-time charge to a new connection for water service to be paid at the time of application that covers staff time involving information data input and account management. \$240.00

Meter Accuracy Tests

Customers requesting meter tests shall be charged \$ 50.00 for all tests beyond one test per year.

Service Line Charge Actual Cost

Security Deposit Amount \$ 80.00

Lien Fee \$ 15.00

Notary Fee \$ 10.00