

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
REGULAR MEETING MINUTES OF 5/23/17
HORNBROOK COMMUNITY ASSOCIATION HALL**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaffler

1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

The meeting was called to order at 6:30 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote, Bryant Schaffler. Absent: Melissa Tulleo. Quorum Established. Melissa Tulleo arrived at 6:38 p.m. Pete Kampa, General Manager, was contacted and is present by phone.

2. Public Comment Period: Peter Harrell noted that, at prior meetings, it was discussed having the website address, bookkeeper phone number, and plant phone number included on the agenda.

3. Presentation Only: Mr. Kampa reported that the State Water Resources Control Board has taken action to designate Hornbrook as a disadvantaged community which will result in a refund of part of the annual fee we have paid. It also will help for future applications to fund district projects. He said that we are getting closer to commitments from the State for funding.

4. Consent Agenda: President Puckett read the list of items on the Consent Agenda: Approval of minutes of 4/25/17 regular meeting, approve bills and authorize signatures on Warrant Authorization Form for district expenses through May 23, 2017, and approval of receipt and filing of Siskiyou County Auditor-Controller April 2017 reports. Patricia Slote asked the warrant request for CR Water Treatment, Clint Dingman's payroll amount, and Kirsher, Winston & Boston billing payment be pulled from the consent agenda. A motion to approve the Consent Agenda excluding the above-referenced items was made by Patricia Slote, second by Bryant Schaffler.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

Per Patricia Slote, Ernie Goff of CR Water Treatment resigned as operator of record effective 5/15/17 so he returned \$50 of the payment he had received for May. Clint Dingman's listed payroll amount of \$607.50 is incorrect. KWB billing letter was not included for the agenda packet provided to Mr. Kampa for posting on the website and posting in town. Patricia Slote made a motion to delete payment to CR Water Treatment, change payroll amount for Clint Dingman to \$492.32, and approve payment of \$1000 to Kirsher, Winston & Boston per billing letter received., second by Bryant Schaffler.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

5. Discussion and Action Items:

a. / b. After some discussion, the board decided to set a public hearing for July 6, 2017 at 10:00 a.m as a workshop to review the revised and restated Bylaws and Water Service Rules and Regulations.

c. After discussion, including information from Peter Harrell, the board decided to table the proposal from Hue and Cry for a security system for the water plant, with Bryant Schaffler volunteering to get further information

d. The Board discussed the need to adopt a resolution calling for an election on November 7, 2017 for the election of directors. Bryant Schaffler made a motion, second by Patricia Slote, to adopt a resolution calling for an election on November 7, 2017 and authorizing the General Manager and the Board Secretary to complete the required resolution and submit it to the Siskiyou County Clerk prior to the July 5, 2017 deadline.

Ayes: Puckett, Schaffler, Tulleo, Slote

Noes: -0-

e. Discussion to replace the water treatment operator based on the resignation of Ernie Goff, C R Water Treatment, included the necessity of appointing a qualified, licensed operator as soon as possible. Pete Kampa, General Manager, and President Puckett had both spoken with Kevin Dixon who had been referred by Ernie Goff. Mr. Dixon had indicated to

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General Manager Kampa that he personally wanted to verify with the State that he would be able to be in compliance in

operating the district water system. After further discussion, Bryant Schauffler made a motion to give the General Manager authority to hire a water treatment operator on a temporary basis to keep the District in compliance with the State, second by Robert Puckett.

Ayes: Puckett, Schauffler, Slote

Abstain: Tulleo

6. CLOSED SESSION and PUBLIC COMMENT ANNOUNCEMENT: Existing litigation listed on the Agenda was read by President Puckett . Peter Harrell, under Public Comment, noted that there has been no board action to obtain counsel in the last four listed cases.

At 8:04 the Board went into Closed Session.

The Board reconvened at 8:36 p.m. There was no reportable action taken in closed session.

7. Adjournment: 8:38 p.m. Next regular board meeting: 6/27/17

Submitted by: _____ Patricia E. Slote, Board Secretary

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