HORNBROOK COMMUNITY SERVICES DISTRICT

Board of Directors Bylaws

POLICY TITLE: Actions and Decisions
POLICY NUMBER: 4090
ADOPTED:
AMENDED:

4090.01 Method of Action
The Board shall act only by ordinance, resolution or motion.

4090.02 Majority - Quorum
The majority of the Board shall constitute a quorum for the transaction of business.

4090.03 Majority Vote Required
No ordinance, resolution or motion shall be passed or shall become effective without the affirmative vote of at least a majority of the members of the Board.

4090.04 Recordation of Vote Exceptions
For action taken by motion without the unanimous vote of all Directors present voting, the name of the Ayes and Noes shall be entered in the minutes. For passage of all ordinances and resolutions, the names of the Ayes, Noes, Abstain, and Absent shall be entered into the minutes of the Board

4090.05 Enacting Clause of Ordinances
The form of enacting clause of all ordinances passed by the Board shall be: “Be it ordained by the Board of Directors of the Hornbrook Community Services District as follows.”

4090.06 Executions of Ordinances
All ordinances shall be signed by the President and attested by the District Secretary.

4090.07 Approval of Agreements
All agreements of the District shall be approved by Board Resolution and signed by the President and attested by the District Secretary. The Board may authorize the General Manager to sign agreements on behalf of the District for convenience or timeliness.

4090.08 Approval of Policies and Bylaws
All adopted and amended policies and bylaws of the District shall be approved by Board Resolution and shall contain an official approval and each amendment date, attested by the Secretary.