

**Regular Meeting Minutes of the HCSD Board of Directors
February 14, 2022 at 6 PM**

NOTE MEETING LOCATION:

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Teleconferencing Per March 17, 2020 Executive Order**

To Attend Please Dial 1-669-900-6833 at 6 PM when prompted enter code

81933849155#, then pass code 96044#

Hornbrook, CA 96044

MINUTES

Board of Directors: Robert Puckett, Elaine Mellon, Melissa Tulleo, Bryant Schaffler and John Moody.

1. Call to Order: Meeting called to order at 6:02pm. Roll call - Robert Puckett, Elaine Mellon, Melissa Tulleo, Bryant Schaffler and John Moody present, Quorum established:

2. Public Comment: Due to the circumstances, the Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item.

Larry Grieb, asked for an explanation on Julies bill from 2020 that has not been paid yet. President Puckett told him Julie would be able to explain and answer questions, when we got to item #7 on the agenda:

3. Approve and Authorize Signatures: on Warrant Authorization Form for District expenses received through Feb. 14, 2022. A list of the bills to be paid will be read to the board and to the public at the meeting. Including payroll:

Puckett read the bills to be paid and the payroll to the board and to the public. A motion was made by Bryant Schaffler to pay the bills and was seconded by Elaine Mellon, motion passed, 5 ayes:

4. Discussion and Possible Approval of Minutes: Meeting minutes of the Jan. 10, 2022.

All board members read the minutes of Jan. 10,2022 and no corrections made, Bryant Schaffler made a motion to accept the minutes of Jan. 10, 2022 meeting and Melissa Tulleo seconded the motion, motion passed, 5 ayes:

5. Discussion and Possible Action: Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Hornbrook Community Services District: Resolution #2022-002:

Puckett went over the resolution and pointed out that it is for the period of Feb. 28, 2022 to March 30, 2022. He explained we must re-authorize the remote teleconferencing each month until the risk of covid has been lifted by the governor and we have a place to have our meetings. Motion was made by Bryant Schaffler and seconded by Melissa Tulleo. Motion passed with 5 aye votes:

6. Discussion and Possible Action: Authorizing President Puckett as the authorized representative or designee to prepare and file all necessary papers for the funding for the Hornbrook Drought Resilience Water System Improvement Project (well #5 project) resolution #2022-003. Motion was made by Bryant Schaffler and seconded by Elaine Mellon, motion passed, 5 ayes:

7. Discussion and Possible Action: To pay Julie at Sumitup Acct. \$200.00 a month on back wages she never got paid at the time of the rate study back in 2020. Water rates never went up so the board put on hold. Bryant, John and Larry

Griebs, all had questions to ask Julie who was in our meeting via zoom. Julie explained what took place during that time with the number of hours for the things she did for each process. After more discussion a motion was made by Bryant Schauffler to pay Julie an extra \$200.00 a month toward the arrears owed to her, and was seconded by Melissa Tullado, motion passed, 5 ayes:

8. Board Members Comments and Questions: At this time, members of the board may ask questions of the staff, request reports to be made at a later date, or ask to put an item on a future agenda on any subject within the Boards jurisdiction. Directors may make comments on any topic not listed on the agenda, but may not be acted upon:

9. Adjournment: Next meeting on March 14, 2022 at 6 PM via zoom/teleconference. Meeting adjourned at 7 PM

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility

Submitted by _____ Board Secretary