

HORN BROOK COMMUNITY SERVICES DISTRICT MEETING MINUTES

of the HCSD Board of Directors

October 10, 2023 at 6:00pm

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00 pm. When prompted, enter the code **893 3222 4386#**, then enter the pass code **96044#** when prompted or join by zoom:

<https://us02web.zoom.us/j/89332224386?pwd=cHZTMkhoTFBiV3l0YXZ4bzd5c0JzUT09>

MINUTES

Board of Directors: Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo, John Moody, and Jesse Fowler:

1. **Pledge of Allegiance:** Bob

2. **Call To Order:** 6:14

3. **Roll Call:** Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo were present and Jesse Fowler and John Moody were absent, quorum established;

4. **. PUBLIC COMMENT:** Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. No action will be taken on non-agenda issues: None;

5. **Discussion and Possible Approval of Minutes:** Elaine Mellon made a motion to accept the minutes of the special meeting of September 18, 2023, Melissa Puckett Tulleo 2nd, 3 ayes, 0 nays and 2 absent, passed;

6. **Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through October 10, 2023. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Melissa Puckett Tulleo made a motion to pay the bills as presented and payroll, Elaine Mellon 2nd, 3 ayes, 0 nays and 2 absent, passed;

7. **Discussion and Possible Action:** Changing the day of the meeting from the 2nd Tuesday of the month to the 2nd Monday of the month to accommodate the board members schedules: Elaine Mellon made a motion to move the regular monthly board meetings from the second

Tuesday of each month to the second Monday of the month to accommodate board members, Melissa Puckett Tullado 2nd, 3 ayes, 0 nays and 2 absent, passed;

8. Discussion and Possible Action: Electronic payment plans: Melissa Puckett Tullado to check on this and report next month;

9. Discussion and Possible Action: Richard Schwindt is disputing the charges on Gary Mellons water bill: After much discussion about this account and who should pay it and who should not have to pay for water that was illegally used by someone who has disappeared from the area, Melissa Puckett Tullado made a motion to dismiss the charges on the account and Robert Puckett 2nd, 3 ayes, 0 nays and 2 absent, passed;

10. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon:

11. Adjournment: 6:56, common consent. Next meeting on Monday, November 13, 2023.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: *Melissa Puckett Tullado* Dated: 10/10/23