

# Hornbrook Community Services District

## Regular Meeting of December 20th, 2016

### AGENDA SUPPORTING DATA

#### 5. DISCUSSION AND ACTION ITEMS:

- f. Approval of subscription to Streamline-Digital Deployment for the development and hosting of a District website in the amount of \$50 per month

#### **Recommended Motion**

Staff recommends the following motion:

***I move that the board approve a subscription to Streamline-Digital Deployment for the development and hosting of a District website in the amount of \$50 per month.***

#### **Background**

Last month, we discussed the importance of keeping a thorough record of documents, records, announcements, and meeting notices. A website is an efficient and quick way to distribute that information to customers as well as reducing the amount of Public Records requests by having important information pertaining to the district readily available on the website. It will also allow the district to gain full transparency as required by the State.

Staff proposes that the district enters into contract with CSDA partner company, Streamline, as it can be used as a simple, cost-effective tool to store the above information. With the size of Hornbrook CSD's budget, monthly membership with Streamline will cost \$75.00 per month OR if the district decides to become a member with CDSA, membership cost will be \$50.00 per month. Through Streamline there are no related domain hosting requirements which allows for further savings. Our firm will use the tool to create and maintain the website at no additional costs.

If approved by the Board, our firm will immediately begin loading district information and relevant information on to website, [www.hornbrookcsd.specialdistrict.org](http://www.hornbrookcsd.specialdistrict.org)