

Regular Meeting of the HCSD Board of Directors

Nov. 15, 2021 at 5:00 P.M.

NOTE MEETING LOCATION:

**Due to Covid-19 Stay at Home Order, Meeting Will Be Held Via
Teleconferencing Per March 17, 2020 Executive Order**

**To Attend Please Dial 1-669-900-6833 at 5pm when prompted then enter code
86047609179# then pass code 96044#**

Hornbrook, CA 96044

MINUTES

BOARD OF DIRECTORS: Robert Puckett, Elaine Mellon, Melissa Tulleo, Michele Hanson and Reagan Duncan

- 1. Call to Order:** Meeting called to order at 5:02pm with Robert Puckett, Elaine Mellon, Melissa Tulleo and Michele Hanson present. Reagan Duncan absent. Quorum established.
- 2. Public Comment:** The Chair will ask each member of the public if they wish to make a comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda item. Larry Grieb called Craig at the SWCB and said he sounded very upset about all the delays from the county, state, OES etc.
- 3. Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through Nov. 15, 2021, "A list of the bills to be paid will be read to the Board and public at the meeting. Including payroll:
Puckett read aloud to the public and the Board the list of bills to be paid including payroll. With no objections Hanson moved to authorize and approve as read. Tulleo 2nd the motion with 4 ayes 0 nays and 1 absent. Motion carried.
- 4. Discussion and Possible Approval of Minutes:** Meeting minutes of Oct. 18, 2021 and Nov. 05, 2021: All Board members had read the minutes of Oct. 18, 2021 Nov. 5, 2021 and had no corrections or additions. Tulleo moved to except and approve the minutes as written, with a 2nd by Hanson. 4 ayes, 0 nays and 1 absent. Motion carried.
- 5. Discussion and Possible Action:** Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Hornbrook Community Services District: Resolution #2021-007:
Puckett went over the resolution and pointed out this resolution is from Nov. 30, 2021 to Dec. 30, 2021. He explained we must re-authorize the remote teleconferencing each month until the risk of covid has been lifted by the Governor. Mellon moved to approve the Resolution with a 2nd by Tulleo. 4 ayes, 0 nays and 1 absent. Motion carried.
- 6. Discussion and Possible Action:** Transfer of funds due to unanticipated expenditures.
Transfer of funds is necessary to insure there is enough funds in the account to pay all the bills presented. Hanson moved to approve the transfer, Mellon 2nd the motion with 4 ayes, 0 nays and 1 absent. Motion carried.
- 7. Discussion and Possible Action:** Reevaluation of water restriction usage per day. Possibly increasing the usage amount per day.
The Board discussed increasing the gallons per day of usage from 200 a day to 300 a day. This will increase water use from 6000 to 9000 a month. The rain has helped a great deal with the wells

being able to keep the reservoir full or almost full for the last month. However the drought still poses a problem. Until the new well # 5 is on line and operating we will have to be very careful not to create the same emergency situation as was felt this last summer.

Per our emergency water restrictions they will stay in effect possibly through the end of summer. The only change will be the water usage increase. No outside watering of any kind, this includes washing cars, spraying down driveways, sidewalks, filling hot tubs, swimming pools etc.

Our counsel is looking to see if there are any brown act concerns or legal ramifications before doing so. We hoped to have the answer before this meeting so we could vote on the change and put it into effect by Dec. 1, 2021, but county counsel is still looking into it. At this point we will have to schedule a special meeting when we have all the answers.

Hanson moved to table a vote until we hear for our counsel. Tulleo 2nd the motion with, 4 ayes, 0 nays and 1 absent. Motion carried.

- 8. Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon:

Puckett reminded everyone that the next meeting will be on the 3rd of Dec. to put in place the newly elected board members and elect the 3 officers, president, vice president and secretary.

- 9. Adjournment:** Next meeting Dec. 3, 2021 at 5:00pm via teleconference. Meeting adjourned at 6:34pm.

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting.

Submitted by _____ Board Secretary