

Hornbrook Community Services District

P.O. Box 29, Hornbrook, CA 96044

DIRECTORS

Robert Puckett, President
Michele Hanson, Secretary
Melissa Tulleo
Patricia Brown

Special Meeting of the Board of Directors October 3, 2018 at 6:30 PM

NOTE MEETING LOCATION:
Hornbrook Elementary School
15430 Oregon Road, Hornbrook, CA 96044

AGENDA

1. CALL TO ORDER: - Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of **three minutes** is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. DISCUSSION AND ACTION ITEMS:

- a. Approve bills and authorize signatures on Warrant Authorization Form for District expenses received through October 3, 2018 (Preliminary list of bills attached, additional bills may be added for approval at the meeting)
- b. Approve payment arrangements with Murphy, Pearson, Bradley & Feeny for accrued legal service expenses
- c. Consideration of amendment to the Consulting Services Agreement with Kampa Community Solutions, LLC to reflect an hourly billing, billing rate and indemnification provisions
- d. Adoption of a Resolution authorizing the General Manager or Board President to approve payroll expenses for payment between board meetings
- e. Adoption of a Resolution Approving an Amended Adopted 2018/19 fiscal year budget
- f. Update report on the Klamathon Fire system restoration including insurance communications, grants received, restoration and improvement work completed, and upcoming schedule, Disaster Assistance Funding process and timing, tank condition evaluation report, and other related items.

4. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Peter Kampa at pkampa@kampacs.com prior to the Board meeting.
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

Preliminary Draft Warrant List October 3, 2018	
Pacific Power (amount available at meeting if received)	\$ -
Basic Laboratory	\$ 72.00
Kevin Dixon (per agreement)	\$ 100.00
Kevin Dixon (Emergency Response/System Restoration from Fire)	\$ 1,602.10
Clint Dingman (gross 10-5-18 pay)	\$ 510.00
Sum It Up Accounting	\$ 750.00
Tico Construction (automated disinfection system installation per state requirements)	\$ 24,000.00
AT&T	\$ 155.73
Liberty Mutual Liability Insurance	\$ 754.80
USA Bluebook (supplies)	\$ 149.74
Robert Puckett (Reimbursement for payment of State Fund bill)	\$ 284.25
Digital Deployment, Streamline Website	\$ 50.00
Ferguson (Plumbing supplies for fire restoration work)	\$ 129.66
Winston and Boston (per agreement)	\$ 1,500.00
Murphy, Pearson, Bradley & Feeney, P.C. (per agreement)	\$ 1,000.00
Kampa Community Solutions (August and September billing per agreement)	\$ 3,150.00
Total	\$ 34,208.28