

# **HORNBROOK COMMUNITY SERVICES DISTRICT SPECIAL MEETING**

**MINUTES of the Board of Directors**

**September 18, 2023 at 6:00pm**

**Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.**

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00 pm. When prompted, enter the code **811 2990 3642#**, then enter the pass code **96044#** when prompted or join by zoom:

**<https://us02web.zoom.us/j/81129903642?pwd=elVzVnFqZzRGZDk1Tlh4QjZmdzZsUT09>**

## **MINUTES**

**Board of Directors:** Robert Puckett will attend meeting via Zoom from Texas, Elaine Mellon, Melissa Puckett Tulleo, John Moody, and Jesse Fowler:

**1. Pledge of Allegiance: ELAINE MELLON**

**2 Call To Order: 6:18pm**

**3. Roll Call: ROBERT PUCKETT present via Zoom, ELAINE MELLON, MELISSA PUCKETT TULLEDO, JESSE FOWLER PRESENT. JOHN MOODY ABSENT QUORUM MET;**

**4. PUBLIC COMMENT:** Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. No action will be taken on non-agenda issues: NONE

**5. Discussion and Possible Approval of Minutes:** Regular meeting of August 8, 2023 AND the regular meeting of September 12, 2023; Jesse Fowler made a motion to accept the minutes of August 8, 2023 minutes and September 12, 2023 minutes. Elaine Mellon 2<sup>nd</sup>. Passed. 3 ayes, 0 nays, 1 absent and Robert Puckett via Zoom voted aye;

**6. Approve and Authorize Signatures:** on Warrant Authorization Form for District expenses received through September 18, 2023. A list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Melissa Puckett Tulleo made a motion to pay the bills as listed. Elaine Mellon 2<sup>nd</sup>. Passed, 3 ayes, 0 nays, 1 absent and Robert Puckett via Zoom voted aye;

**7. Discussion and Possible Action:** Adopt Resolution # 2023-006, to finalized budget for the fiscal year, 2023/2024; Melissa Puckett Tullado made motion to adopt resolution #2023-006 to finalize budget, Jesse Fowler 2<sup>nd</sup>, Passed 3 ayes, 0 nays, 1 absent, Robert Puckett via Zoom voted aye;

**8. Election Update:** Bob; Robert Puckett explained since nobody signed up for the positions there will not be an election and interested parties have to write a letter of interest to the county board of supervisors;

**9. Discussion on the LIHWAP Program:** The Low Income Housing Water Assistance Program has been officially extended until March 31, 2024; Robert Puckett encouraged the Board members to tell people in the district about the program and sign up for it as it will be ending March 31, 2024;

**10. Board Member Comments and Questions:** At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: Jesse Fowler made a suggestion to move the meetings to 2<sup>nd</sup> Monday of each month so that he would be able to attend the meetings regularly as Tuesday night makes it difficult for him to attend, since this was not put on agenda we could not vote on it. We will put it on next months agenda;

**11. Adjournment:** 6:38 pm

*Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note – if you would like electronic copies, please email [hornbrookcsd@gmail.com](mailto:hornbrookcsd@gmail.com) prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.*

Signed, Board Secretary: \_\_\_\_\_

Dated: \_\_\_\_\_