

# Hornbrook Community Services District

P.O. Box 29, Hornbrook, CA 96044

## DIRECTORS

Robert Puckett, President

Patricia Slote, Secretary

Melissa Tulleo

Bryant Schaufler

Vacant (5<sup>th</sup> seat)

## Regular Meeting of the Board of Directors

Hornbrook Community Hall

220 Main Street, Hornbrook, CA 96044

July 25, 2017, at 6:30 p.m.

### AGENDA

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
2. **PUBLIC COMMENT:**  
Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of **three minutes** is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.
3. **PRESENTATION ONLY:**
  - a. General Manager's Report for the Month of July 2017
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
  - a. Approval of the Minutes – Regular Meeting of June 27, 2017 and Special Meeting of June 21, 2017 and July 6, 2017
  - b. Approve bills and authorize signatures on Warrant Authorization Form for District expenses received through July 25, 2017 (Initial draft warrant list attached)
  - c. Approval of receipt and filing of Siskiyou County Auditor-Controller June 2017 Budget/Financial Reports
5. **DISCUSSION AND ACTION ITEMS:**
  - a. Adoption of a Resolution approving an agreement with Kevin Dixon for services as a State Certified Water Treatment and Distribution Operator
  - b. Discussion and action regarding the indemnification and related actions for District employees, consultants and contractors acting in the course and scope of their duties
  - c. Discussion and action regarding the requirements for notification of a Newspaper of General Circulation within the District of regular and special Board meetings
  - d. Discussion and action regarding the establishment of a District fee schedule for miscellaneous services including, but not limited to the sale of bulk water, discontinuance of service and account delinquency charges
  - e. Discussion and action regarding a recommended contract for utility accounting and bookkeeping duties, including the need for utility billing software
6. **ANNOUNCEMENT OF AND PUBLIC COMMENT ON CLOSED SESSION ITEMS**  
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code sec. 54856.9(a))  
  
Hornbrook CSD V. Olson, Harrell, No. 14-0797:  
Olson v. Hanson, et al., No. 14-0672  
Harrell v. Hanson, et al., No. 14-0671  
Harrell v. Hornbrook CSD, No. 15-0006  
Gifford v. Hanson, No. 15 - 205  
Gifford v. Dingman, No.15 -044  
Harrell v. Hornbrook CSD, No. 15-0847  
Gifford v. Hornbrook CSD, No. 15-0982  
Gifford v. Hornbrook CSD, No. 15-1392

- Olson v. Hornbrook CS D, No. 15-1393
- Gifford v. Hornbrook CSD, No. 16 - 1088
- Olson v. Hornbrook CSD, No. 16 -1089
- Gifford v. Hornbrook CSD, No.16 -1292
- Olson v. Hornbrook CSD, No. 16 -1293
- Gifford v. Hornbrook CSD, No. 17 -0323
- Olson v. Hornbrook CS D, No. 1 7 -0327
- Gifford v. Hornbrook CSD, No. 17-561
- Harrell v. HCSD 2:14-cv.0 1595-KJM-GGH
- Olson v. HCSD 2:15-cv-00646-MCE-CMK
- Olson v. HCSD 2: 1 6-c v-00956-KJM-EFB
- Gifford v. HCSD 2:15-cv- 01274-MCE-AC
- Gifford v. HCSD 2:16-cv-00955-KJM-GGH

**7. RECONVENE TO OPEN SESSION AND REPORT OUT (Immediately following Closed Session)**

**8. ADJOURNMENT**

AGENDA ITEM 4B - This list of payables is staff's preliminary recommendation. At the board meeting, there may be additions, deletions, and other corrections	
Payable To	Amount
Pacific Power	\$ 758.45
Basic Laboratory - Routine Coliform+Annual	\$ 600.00
Clint Dingman - Payroll	\$ 600.00
Sum It Up	\$ 799.00
G&G Hardware	\$ 32.29
Chemquip	\$1,028.00
Siskiyou Sanitary	\$ 75.90
State Water Resources Control Board	\$ 194.00
AT&T	\$ 97.93
IRS - Payroll	\$1,175.87
Pat Slote, Reimbursement	\$ 60.98
Siskiyou Daily News, Publication of Ordinance	\$ 144.12
Murphy, Pearson, Bradley & Feeney, P.C. (per agreement)	\$1,000.00
Kirsher, Winston, & Boston (Per Statement)	\$1,500.00
Kampa Community Solutions - (per agreement including 7-6-17 Special Board Meeting)	\$2,500.00
Digital Deployment - Streamline - website	\$ 50.00
<b>Total</b>	<b>\$10,616.54</b>

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note – if you would like electronic copies please email Peter Kampa at [pkampa@kampacs.com](mailto:pkampa@kampacs.com) prior to the Board meeting.
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.