

**HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
REGULAR MEETING MINUTES OF 10/18/16
6:30 P.M., HORNBROOK COMM. HALL, 220 MAIN STREET, HORNBROOK, CA**

BOARD OF DIRECTORS: Robert Puckett, Patricia Slote, Melissa Tulleo, John Moody, Bryant Schauffler

- 1. Call to Order, Pledge of Allegiance, Roll Call and establishment of quorum:**
The meeting was called to order at 6:31 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote. Bryant Schauffler. Absent: John Moody, Melissa Tulleo Quorum Established.
Melissa Tulleo arrived 6:40 p.m.
- 2. Public Comment Period:** Comments from Roger Gifford and Peter Harrell re: agenda items.
- 3. Consent Agenda:** Short discussion.
Motion by Melissa Tulleo, second by Bryant Schauffler to approve the Consent Agenda as read by President Puckett.
Ayes: Puckett, Tulleo, Slote, Schauffler
Absent: Moody
- 4. HCSD Property Taxes:** Short discussion.
Motion by Patricia Slote to pay Wayne Hammer, Siskiyou County Treasurer-Tax Collector \$82.86, second by Melissa Tulleo.
Ayes: Puckett, Tulleo, Slote, Schauffler
Absent: Moody
- 5. Murphy, Pearson, Bradley & Feeney, P.C.** Monthly Installment Payment short discussion.
Motion by Melissa Tulleo, second by Bryant Schauffler to pay installment payment of \$1000.00
Ayes: Puckett, Tulleo, Slote, Schauffler
Absent: Moody
- 6. Kirsher, Winston & Boston Law Corporation:** Discussion re: payment request.
Motion by Bryant Schauffler to approve payment to Kirsher, Winston & Boston Law Corporation in the amount of \$1500.00. second by Melissa Tulleo
Ayes: Puckett, Tulleo, Schauffler, Slote
Absent: Moody
- 7. Kirsher, Winston & Boston Law Corporation:** Discussion of ongoing need for legal counsel.
Motion made by Robert Puckett, second by Melissa Tulleo to adopt a Resolution Reaffirming Retention of Legal Counsel to Represent the District and District Officer, Employees, and Agents in Administrative and Court Proceedings.
Ayes: Puckett, Tulleo, Schauffler, Slote
Absent: Moody
- 8. Review of J&D Diner's Billing:** Further investigation needed. Tabled to future agenda.
- 9. Election of Vice President:** Short discussion.
Motion by Melissa Tulleo to appoint Bryant Schauffler as Vice President, second by Patricia Slote.
Ayes: Puckett, Tulleo, Slote
Abstain: Schauffler
Absent: Moody

10. **Kampa Community Solutions LLC Proposal:** The board discussed the need for the District to have a General Manager and reviewed the proposal presented.
Motion made by Patricia Slote, second by Melissa Tulleo to adopt a Resolution approving the Agreement with Kampa Community Solutions LLC for General Management Consulting Services.
Ayes: Puckett, Tulleo, Schaffler, Slote
Absent: Moody
11. **Siskiyou County Auditor-Controller September Monthly Financial Report:** Board Secretary advised this was not received in time to be copied for the Agenda Packet and will be included in the next Agenda.
12. **Engineering Specifications for Flocculation/Filter Systems Update.** President Puckett advised he had spoken with PACE Engineering who advised they would not offer their services to the District at this time. Bray Engineering advised the plans for the flocculation shed are still good. President Puckett is waiting for return call from Craig Bunas, State Water Resources Control Board for more information. Matter tabled for future agenda.
13. **Plant Operations Report:** Clint Dingman advised Well #4 pumping, as are Wells #1 and #2 when needed. Water in tank is comparable to a year ago and less water is being used since raining. The need for insulation in well houses was also discussed.
14. **Correspondence Received:**
 - a. Board secretary provided ledger pages from bookkeeper which Mr. Harrell volunteered to deliver to Ms. Olson. Discussion to check meter for Kimberly Olson resulted in Bryant Schaffler agreeing to help Clint Dingman. Peter Harrell will be notified when they can do the test.
 - b. No action taken.
 - c. Board Secretary will deliver CALPERS notification to bookkeeper.
15. **Board Comments and Questions:** None
16. **Announcement of Closed Session:** President Puckett announced Closed Session. All persons except Board members left the Hall.
17. **Public Comment on Closed Session Items:** None made prior to Announcement.
18. **Adjourn to Closed Session:** Closed Session at 7:47 p.m.
19. **Report on Closed Session:** Teleconference with Robert Winston, Attorney re: pending litigation. Closed Session ended at 8:05 p.m.
18. **Adjournment:** Meeting adjourned 8:06 p.m. Next regular meeting: 11/15/16.

Submitted by: _____
Patricia E. Slote
Board Secretary