

HORN BROOK COMMUNITY SERVICES DISTRICT

NOTICE of MEETING and LOCATION

Minutes of the Regular Meeting of the HCSD Board of Directors

February 14, 2023 at 6:00pm

Hornbrook School, 15430 Oregon Rd, Hornbrook Ca.

Or Attend by Phone, Please Dial **1-669-900-6833** at 6:00pm. When prompted, enter the code **892 4775 5572 #**, then enter the pass code **96044#** when prompted

Minutes

Board of Directors: Robert Puckett, Elaine Mellon, Melissa Puckett Tulleo, John Moody, and Jesse Fowler:

1. Pledge of Allegiance: Bob:

2. Call to Order: 6:13 pm

A: Present: Robert Puckett sr, Elaine Mellon, Melissa Puckett Tulleo, Jesse Fowler, and John Moody was absent, quorum established: Larry Grieb brought up the fact that the two houses by the school still have the meter boxes still uncovered. They are an accident in the making:

3. Public Comment: Due to the circumstances, the Chair will ask each member of the public if they wish to make any comment at this time to avoid confusion and retain order and will be subject to 3 min. each. Then again after each agenda Item: Larry Grieb brought up the fact that the two houses by the school still have the meter boxes uncovered. They are an accident in the making:

4. Discussion and Possible Approval of Minutes: Regular meeting of January 10, 2023 and the special meeting of January 31, 2023::Elaine made motion to accept the meeting minutes of January 10, 2023 and January 31, 2023, and Melissa 2nd, 4 ayes 3 nays, and 1 absent, passed:

10A: At this time Elaine asked if we could skip to item # 10 so Tori Clue from Sintec could talk about her company as they were contacted by the state to fill the Administrator position for the HCSD. She told us a little about them and we told her some about our daily operation. She decided to stay in on our entire meeting. We thanked her for being there and for her input:

5. Approve and Authorize Signatures: on Warrant Authorization Form for District expenses received through February 14, 2023, ,“a list of the bills to be paid will be read to the board and public at the meeting, plus payroll: Bob made motion to pay the bills as presented and Elaine 2nd, 4 ayes, 0 nays, and 1 absent, passed:

6. Discuss and Approve Transfer of Funds: Transfer \$21,181.50 from account # 540800 to account # 761110. Money from Stae for the well #5 project. Melissa made a motion to do the transfer from account # 540800 to account # 761110, Jesse 2nd, 4 ayes, 0 nays, and 1 absent, passed:

7. Discussion and Possible Action: Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Hornbrook Community Services District: Resolution #2023-002 Melissa made motion to renew the teleconference Resolution # 2023-002, Elaine 2nd, 4 ayes, 0 nays, and 1 absent, passed:

8. Discussion and Possible Action: Power bill at the plant: The bill is high for several reasons. We need to work on one thing at a time, the first is insulating the pipes outside instead of using the heat tapes that are on the pipes. Clint bought the insulation to do the job, then we will go from there:

9. Discussion and Possible Action: Up date on the new tanks project: The ball has been rolling on this project as far as funding and what we can put in for. Some of the things we that were in the plans will have to be eliminated because of what we will be allotted and what we need as the most important to us to furnish a better quality of water:

10. Discussion and Possible Action: Up date on the Administrator Program: We discussed this on 10A below # 4 with Tori Clue, I think thats her name:

11. Discussion and Possible Action: Authorizing Resolution/Ordinance: Resolution # 2023-003, put the Board President or other designee to direct, sign and file on behalf of the Entity, a Financial Assistance Application for a financial agreement from the State Water Resources Control Board for the planning, design, and construction of Hornbrook CSD Improvement Project (The Project): Jesse made a motion to let Bob be the designee for Resolution # 2023-003 and Jesse as the back up , just in case bob was not available, Elaine 2nd, 4 ayes, 0 nays and 1 absent, passed:

12. Board Member Comments and Questions: At this time, members of the Board may ask questions of the staff, request reports be made at a later date, or ask to place an item on a future agenda on any subject within the Board's jurisdiction. Directors may make comments on any topic not listed on the agenda but may not be acted upon: Jesse offered to put up security camera at the plant and might know some one who might volunteer a couple hours a week to help clint but also learn the operation. Will put on the agenda for next regular meeting to discuss:

13. Adjournment: 7:46 pm

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: 1. A paper copy mailed pursuant to a written request and payment of associated mailing fees. 2. An electronic copy received by email. Note - if you would like electronic copies, please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact an HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Signed, Board Secretary: Emelin Puchner Tuley Dated: 2/14/23