

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
HORN BROOK COMMUNITY SERVICES DISTRICT  
AUTHORIZING ITS GENERAL MANAGER TO PROCURE MATERIALS AND  
SERVICES ON BEHALF OF AND FOR THE BENEFIT OF THE DISTRICT

WHEREAS, the Board of Directors of the Hornbrook Community Services District (herein, the "Board") regularly meets only once per month; and,

WHEREAS, due to legal requirements, or considerations of health, safety, or liability, the District's General Manager sometimes needs to obtain materials and/or services for the benefit and/or use of the District without calling for a special meeting, or awaiting the next regularly scheduled meeting, of the Board;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The General Manager may procure materials and services on behalf of the District, and obligate the District to pay for the same, without prior Board approval when the need for the materials and/or services must, because of legal mandates, scheduling requirements of the provider, or considerations of health, safety or liability, be satisfied prior to the next regularly scheduled Board meeting.

2. The General Manager shall exercise his good judgment and sound discretion in the selection of the materials and services, and as to the providers.

3. Upon request of the Board, the General Manager shall document the purpose for the particular materials and services so procured, the cost thereof, and the identity of the provider.

4. The General Manager shall retain and cause the District's officers to be provided with copies of the invoices or statements for the materials and services so procured, upon request.

5. The Board reserves the option to give direction to the General Manager as to expenditures for any projects that require public bidding or for any expenditures for which adequate time exists to allow their consideration by the Board.

6. The Board hereby approves and ratifies all previous procurements by the General Manager of materials and services for the use or benefit of the District.

Directors Voting:

Aye:

Nay:

Abstain:

Absent:

Attestation: I certify that this Resolution was adopted at a duly called regular or special meeting of the Board of Directors of the District held on \_\_\_\_\_, 2017, upon the vote indicated above.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Board President