

HORNBROOK COMMUNITY SERVICES DISTRICT
P.O. BOX 29, HORNBROOK, CA. 96044
SPECIAL MEETING MINUTES OF 02/28/18
HORNBROOK COMMUNITY ASSOCIATION HALL
220 MAIN ST., HORNBROOK, CA. 96044

BOARD OF DIRECTORS: Robert Puckett, Bryant Schaffler, Michele Hanson, Melissa Tulleo, Patricia Brown

1. Call to order, Pledge of Allegiance, Roll Call and Establishment of Quorum:

Meeting called to order at 6:07 p.m. and pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Melissa Tulleo, Patricia Brown, Michele Hanson, and Bryant Schaffler. Quorum established.

2. Public comment:

Mathew Post expressed concern over amount of money being spent for legal fees. Peter Harrell explained why the district couldn't afford bookkeeper or GM. Elain Mellon expressed her thanks for our efforts as board members. Betty Miller expressed concerns over her bill.

3. Presentation Only:

General Manager Report: Peter Kempa, discusses preparing budget for possible upcoming rate increase using power point graphs. Explained that RCAC is working with us to acquire money for improvements.

4. Approval of Consent Agenda:

- a. Approval of minutes for 01/18/18 and 01/25/18
- b. Approval of warrant authorization form for district expenses received through 02/28/18. Motion made to approve by Hanson and 2nd by Brown, motion carried. 5 ayes, 0 nays.

5. Discussion And Action Items:

- a. Proposed water rate increase: district needs rate increase to maintain district and be eligible for state grants.
- b. Adoption of resolution approving restated District By-Laws. Motion to approve made by Hanson and 2nd by Brown. 5 ayes, 0 nays, motion carried
- c. Adoption of resolution approving agreement with Kennedy Jenkins Consulting Engineers for preparation of grant application. Motion approving resolution made by Schaffler and 2nd by Hanson. 5 ayes, 0 nays. Motion carried.
- d. Approval of rate for Sum It Up bookkeeping from \$750.00 a month to \$950.00 a month to fund increased utility billing customer account services. Motion to approve with conditions that Sum it Up collect all customers payments, and make district deposits to county auditors. Made by Schaffler and 2nd by Brown. 5 ayes and 0 nays. Motion carried.

6. **Closed Session:**
Conference with legal counsel.
7. **Reconvene to open session:**
Nothing to report.
8. **Adjournment: :**
Meeting adjourned at 8:39 p.m. Next meeting will be held on 03/28/18.

Submitted by _____ Michele Hanson, Board Secretary