

**HORNBROOK COMMUNITY SERVICES DISTRICT  
P.O. BOX 29, HORNBROOK, CA. 96044  
REGULAR MEETING MINUTES OF 8/29/17  
HORNBROOK COMMUNITY ASSOCIATION HALL**

**BOARD OF DIRECTORS:** Robert Puckett, Patricia Slote, Melissa Tulleo, Bryant Schaffler

- 1. Call to Order, Pledge of Allegiance, Roll Call and Establishment of Quorum:**  
The meeting was called to order at 6:33 pm by President Puckett. Pledge of Allegiance recited. Roll Call: Present: Robert Puckett, Patricia Slote, Bryant Schaffler. Absent : Melissa Tulleo. Quorum Established. Pete Kampa, General Manager, in telephonic attendance.
  
- 2. Public Comment Period:** Peter Harrell commented that well rotation provides better water quality.
  
- 3. Presentation Only:** Pete Kampa, General Manager, gave his monthly report, noting that much of his time for the District was spent on answering CPRA requests for documents and his personal phone bills. He also spent time working on the By-Laws and Rules and Regulations to be revised per our previous meeting which will be presented at a future meeting.
  
- 4. Consent Agenda:** President Puckett read the Consent Agenda. Patricia Slote noted the July report from the Siskiyou County Auditor is being revised and is not available. Patricia Slote requested a bill from AT&T in the amount of \$100.51 which is due and payable by 8/30/17 be added to the warrant list. She then made a motion to have the Board approve the addition of this bill to the warrant list on this consent agenda. Bryant Schaffler seconded the motion.  
**Ayes: Puckett, Schaffler, Slote**  
**Noes: -0-**  
**Absemt: Tulleo**  
Board Secretary also noted the payroll amount for Clint Dingman on the warrant list is incorrect. It should be \$455.23.  
Bryant Schaffler made a motion to approve the Consent Agenda with changes, including disregarding Item c, second by Patricia Slote.  
**Ayes: Puckett, Schaffler, Slote**  
**Noes: -0-**  
**Absent: Tulleo**
  
- 5. Discussion and Action Items:** President Puckett read the items as listed on the Agenda.
  - a.** General Manager Pete Kampa explained the purpose of indemnifying District employees, consultants, and contractors who perform work for the District. In the scope of his work as General Manager, and personally, he needs assurance that the District will defend him, because of the numerous lawsuits that have been filed against the Hornbrook CSD. Kampa stated that as an employee of the CSD, a GM is always immune from personal liability when acting in the course and scope of their duties. Kampa requested that he potentially be classified as an employee instead of a contractor to ensure that the District would defend him in a lawsuit. Discussion followed. There was consensus among the Board that Kampa could be reclassified as an employee. .
  - b.** Approval of miscellaneous fee schedule - The Board discussed the need for hydrant locks. Bryant Schaffler questioned whether the District is advised when CALFIRE uses water from fire hydrants. Pete Kampa advised he will put this question on a future agenda. The Board also discussed the sale of bulk water and the schedule of fees as presented under the draft schedule. The Board further discussed adding a charge for check-valve fees when State requirements for verification are needed. Pete Kampa will research what other Districts charge. Kampa further stated that a public hearing is required before final approval of the fee. \_\_\_\_\_made a motion to approve the miscellaneous fee schedule, \_\_\_\_\_seconded and the motion passed unanimously.
  - c.** Bryant Schaffler advised the Board that he spoke with another provider regarding installation of a security system at the water plant. There followed discussion about what would be needed and the process of obtaining bids.

**Announcement of Closed Session at 8:25 p.m. There was no action taken and the Closed Session terminated at 8:35 p.m.. After returning to Open Session, the meeting adjourned at 8:40 p.m.**

Submitted by: \_\_\_\_\_ Patricia E. Slote, Board Secretary

