

Regular Meeting of the HCSD Board of Directors

January 08, 2020 at 6:30 P.M.

NOTE MEETING LOCATION:

Hornbrook Elementary School

15430 Oregon Road, Hornbrook, CA 96044

AGENDA

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, Patricia Brown.

1. **CALL TO ORDER:** Pledge of Allegiance, Roll Call and Establishment of Quorum:
2. **PUBLIC COMMENT:** Any person may address the Board at this time on any matter within the jurisdiction of the District. A maximum of three minutes is allowed each person and a maximum of 10 minutes per topic. The presiding officer has discretion to extend the time and/or reasonably limit the length of time for any individual comments. Written comments may be presented to the Board of Directors. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues
3. **APPROVE and AUTHORIZE SIGNATURES:** on Warrant Authorization Form for District expenses received through Jan. 08, 2020, "A list of the bills to be paid will be made available to the Board and public at the meeting."
4. **DISCUSSION and CORRECTION:** Correction and ratification of ATT bill, on Dec. 11th 2019 list of bills to be paid presented to the board.
5. **APPROVAL of MEETING MINUTES FOR:** July 10, 2019 Aug. 15, 2019, Sept. 14, 2019, Sept. 25, 2019, Oct. 9, 2019, and Nov. 13, 2019 as presented.
6. **CLOSED SESSION WITH LEGAL COUNSEL:** Pursuant to Government Code sec. 54956.9(c): based on existing facts and circumstances, the board will meet in closed session to confer with legal counsel on whether to initiate litigation. Also to confer with legal counsel re cases 16-1088, 16-1089, 16-1292, 16-1293, and 17-323.
7. **DISCUSSION and POSSIBLE ACTION:** Backflow Service Testing.
8. **ADJOURNMENT**

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options: A paper copy mailed pursuant to a written request and payment of associated mailing fees. An electronic copy received by email. Note – if you would like electronic copies please email hornbrookcsd@gmail.com prior to the Board meeting. A limited number of copies of agenda materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact any HCSD Board Member. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

Regular Meeting Minutes of the HCSD Board of Directors

January 08, 2020 at 6:30 P.M.

NOTE MEETING LOCATION:

Hornbrook Elementary School

15430 Oregon Road, Hornbrook, CA 96044

MINUTES

BOARD OF DIRECTORS: Robert Puckett, Michele Hanson, Melissa Tulleo, Patricia Brown.

1. **CALL TO ORDER:** Pledge of Allegiance, Roll Call and Establishment of Quorum: Call to order was at 6:30 pm. Present were Puckett, Hanson, Brown, and Tulleo. Quorum established. Pledge of Allegiance.
2. **PUBLIC COMMENT:** No public comment at this time.
3. **APPROVE and AUTHORIZE SIGNATURES** on Warrant Authorization Form for District expenses received through Jan. 08, 2020, "A list of the bills to be paid will be made available to the Board and public at the meeting."
Warrant authorization to pay the bills as presented to the Board including Clint Dingman payroll for the month of December 2019, and Fed. EFPTS 4th quarter and State EDD 4th quarter taxes. Motion to authorize and pay all bills through Jan. 08, 2020 was made by Hanson, 2nd by Tulleo with 4 ayes, 0 nays. Motion carried.
4. **DISCUSSION and CORRECTION:** For ATT bill on Dec. 11th 2019 list of bills to be paid presented to the board. Due to typo on list of bills presented to the Board Dec. 11, 2019, ATT bill was incorrectly listed as \$190.00 instead of \$383.21 which was the correct amount as was listed on the Warrant Authorization form. The Board needs to ratify the correct amount of \$383.21 as was listed on the Warrant. Motion was made to ratify the correct amount by Hanson and 2nd by Brown with 4 ayes, 0 nays. Motion carried.
5. **APPROVAL of MEETING MINUTES FOR:** July 10, 2019 Aug. 15, 2019, Sept. 14, 2019, Sept. 25, 2019, Oct. 9, 2019, and Nov. 13, 2019 as presented.
Motion to approve all minutes presented to the Board was made by Tulleo and 2nd by Brown with 4 ayes, and 0 nays. Motion carried.
6. **CLOSED SESSION with LEGAL COUNSEL:** Motion to table closed session until further notice was made by Hanson, 2nd by Brown with 4 ayes, 0 nays. Motion carried.
7. **DISCUSSION and POSSIBLE ACTION:** Backflow Service Testing:
The state mandated backflow testing on all properties that have wells and city water. Several backflow service testers were contacted to perform the testing, but only one was available to do the testing. Brian Gibbons is willing to come and do the testing at a rate of \$75.00 per property. The Board will send out a notice to those water customers to notify them of the testing and the price for the test. These test are the responsibility of the property owners and will be charged the \$75.00 either on their next bill or they can pay the fee separately. Motion was made by Brown to have Bryan Gibbons do the testing and notify the customers. Motion was 2nd by Hanson with 4 ayes, and 0 nays. Motion carried.

Bills to be paid

Warrant Auth.

Sum it Up	\$960.00
Hornbrook Elementary	\$40.00
Basic Lab	\$296.40
KWB-Winston	\$1,500.00
Murphy Pearson et al	\$1,000.00
State Fund	\$234.25
PP&L	\$1,835.15
Kevin Dixon	\$100.00
ATT	\$210.00
Siskiyou County Comm. Develop.	\$159.00
Siskiyou Sanitary	\$75.90

Total **\$6,410.70**

Dingman, Clint payroll 01/01/20 through 01/15/20 **\$471.25**
payroll 01/16/20 throu 01/31/20 **\$471.25**
Paid total for month \$942.50